

## **Steering Committee Meeting Minutes**

Beaver Dam Senior Center

July 3, 2014

**Called to order:** by Kay Appenfeldt at 8:30 A.M.

“Catching Us Doing Something Good.” Greenhouse provided flowers for city planters, Fishing Club sponsored Junior Fishing Club. Larry Lemke, Kathy Woock, and Shirley Mack planted Beaver Dam Peppers at Larry’s place.

**Roll Call:** Present: Kay Appenfeldt, Kathy Woock, David Travis, Wayne Schmitz, Terry Zimmerlee, Del Schultz, Shirley Rabbitt, Betty Stafford, Sandy Heiar, Diane Fabini, Terry Appenfeldt, 9Woodshop), Gert Miller,(Program Committee), Evonne Boettge, (Administrator), Excused: Donna Fuhrman, Nancy Wise, Traci Gmeinder, (Office Administrator), Also Present: Marge Haider, Friends of Beaver Dam Community Center. Mayor Tom Kennedy.

**Minutes:** Motion to approve May 23,2014 minutes by Kathy Woock, seconded by Shirley Rabbitt, passed unanimously. .

**Treasurer’s Report:** Chairperson ordered report be filed for audit

**Public Comment:** none. .

### **Standing Committee Reports**

**Archive:** Kay will type up inventory of prints.

**Greenhouse:** Terry Z. said the Greenhouse was a success.

**Program:** No Report.

**Tour:** Wayne held a Preview Party for Costa Rica trip. Clausen Christmas 4signed up; 3 on wait list. Old World Wisconsin trip have 16 need 9 more. Cost \$64.

**Woodshop:** Terry A. Building 175 new birdhouse and wrenhouse kits, and 4-H Oriole feeder kits.

### **Old Business:**

- a. Coffee Service We are using up our supply of Blackwaters Coffee. The new machine is free if we use their supplies. We Will charge 25 cents for each cup of hot chocolate and mocha. A donation is requested for ordinary coffee.
- b. Dance/Fund Raising Event November 15, 2014. We are advertising in several Polka magazines. Still need to finalize posters. Are looking for printer of tickets. Need volunteers to solicit gifts.

### **New Business:**

- a. Participation Request Eugene Timm wants to return for Bingo. Administration recommends not reinstating. Wayne agrees with administration. A vote was taken. The vote was unanimous. Mr. Timm is NOT to return to the Center.
- b. New Member Orientation/Volunteers July- Kay Appenfeldt August- Terry Zimmerlee September- Wayne Schmitz October- Kathy Woock.
- c. Summer Picnic Sponsorship Landmark will furnish leis for picnic luau.
- d. Program/Activity Sponsors Refer to Policy Committee

- e. Policy Manual Update Evonne explained page 6. Referred to Policy Committee. Mayor Kennedy commented on fees. He recommended keeping a flat fee. Keep user fee the same. He recommended going to the Administration Committee with two or three options.

**Friends:** No report. Have not met.

**Dodge County Nutrition Report:** Farmer's Market vouchers for \$25.00 are available for seniors 60 years of age or older. Many sites are struggling with low attendance.

**Administrator's Report:** Attached.

**Miscellaneous:** None.

**Next meeting:** Friday, July 25, 8:30 A.M.

Motion to adjourn by Betty Stafford seconded by Shirley Rabbitt, at 10:00 A.M.

Respectfully submitted by: David Travis