

## Steering Committee Meeting Minutes

Beaver Dam Senior Center  
Tuesday, October 24, 2017

### Called to order:

By Wayne Schmitz, Chairperson

### Roll Call:

**Present:** Wayne Schmitz, David Travis, Anne Pellerin, Eileen Goodman, Bobbie Pearson, Terry Appenfeldt, Mary Morgan, Barbara Skaar, Meredith Winning, Lynn Lothen, Kay Appenfeldt, Jana Stephens (Administrator) and Traci Gmeinder (Office Administrator). **Excused:** Kathy Woock. **Absent:** Jim Mack.

### Minutes:

Motion to approve the minutes by Eileen Goodman, seconded by Terry Appenfeldt. Motion passed. All in favor.

### Treasurer's Report:

By David Travis, Treasurer – There was income that has not been deposited yet. Report was filed for audit.

### Public Comment:

None.

### Standing Committee Reports:

**Archives:** by Kay Appenfeldt – This year's Holiday Parade is Saturday, December 2 at 5:30pm.

**Program:** No one has come forward to chair this committee.

**Tour:** by Wayne Schmitz – 37 have signed up the Christmas at the Palace in Wisconsin Dells, 3 more are needed to fill the bus. 14 have signed up for the trip to Iceland July 2018. Travel Club Committee is to meet on Monday, October 30 to plan trips for 2018.

**Woodshop:** by Terry Appenfeldt – Piggy Banks are selling well. There is a need for elves to hand out the cars made by the Woodshop at the Holiday Parade. Only certain areas of the parade route will need elves. Notice to sign up will be in the November and December Courier. 12 Cutting Boards have been ordered.

### Old Business:

**Rocking Chair Raffle:** Jana said that ticket sales are selling slow, but steady. Tickets will be sold at the Holiday Parade and continue up until the annual Christmas Party on December 13.

**Women's Expo:** Jana said the booth was a success. A plant stand made by the woodshop and an afghan made by Hooks & Needles group were raffled off. Raffle ticket sales for the chair went well.

### New Business:

**Post Holiday Parade Party:** Will be held here on Saturday, December 2, with Santa in attendance. Phil Fritsche, of the Beaver Dam Chamber of Commerce, has offered the Cream Cheese Competition to provide the refreshments. This competition is held at The Watermark the same day. Parking will be a challenge, but there is a Plan A and a Plan B in place. Raffle tickets for the rocking chair will be on sell during the party.

**Annual Christmas Party:** Will be held here on Wednesday, December 13, 5:30-7:30pm. The Steering Committee was asked to participate, which will include singing "We Wish You A Merry Christmas" and assisting attendees as needed. There will be a gift exchange and games.

### Public-At-Large Updates:

**BDCH:** by Barb Skaar – Nothing to report.

**ADRC:** by Lynn Lothen – Nothing to report.

**Green Valley:** by Meredith Winning – Nothing to report.

### Administrator's Report:

Attached.

**Future Agenda Items/Miscellaneous:**

Nothing.

**Next meeting:**

Tuesday, November 28, 2017 at 9:00am

**Motion to Adjourn:**

By Terry Appenfeldt, seconded by Bobbie Pearson.

Respectfully submitted by Anne Pellerin