

City of Beaver Dam Wisconsin
Beaver Dam Community Library Board Meeting Notice
FRIDAY, December 15, 2017 8:00am

Location--Beaver Dam Community Library-Conference Room
311 N. Spring St., Beaver Dam, WI

AGENDA

Call to order

Appearances & Correspondence

- Calvin Hemling Wells Fargo Advisor for Endowment Fund ~ Status Report
- 1. **Minutes** of the November 17, 2017 Library Board Meeting ~ Approval
- 2. **Library Financial Report**
 - A. Vouchers for November 18, 2017-December 15, 2017 ~ Review and Approve Invoices
 - B. Building Related Invoices beginning in 2018 ~ Update
 - C. Expenditures Comparison Report ~ Informational
- 3. **Library Board**
 - A. Check out Challenge 2018 ~ Review ~ Share Ideas ~ Discuss
 - B. American Library Association Celebration Weeks & Promotional Events ~ Review
- 4. **Endowment Fund**
 - A. Investment Statement(s) ~ Review
 - B. Endowment Fund Gifts & Donations ~ Acknowledge
- 5. **Building & Equipment Report**
- 6. **Budget 2018 Information**
 - A. Status of Overall Budget ~ Update ~ Discuss Cut ~ Action
- 7. **Personnel Report**
 - A. Staffing Update (Hiring, Resignations, Retirements, Other) ~ Acknowledge
- 8. **Library Policies**
 - A. Library Fine Rates and Fees for 2018 ~ Review ~ Approve
 - B. Library Circulation, Loan Period and other related Policies ~ Review ~ Approve
 - C. Test Proctoring Policy & Application Draft ~ Distribute
- 9. **Public Relations**
 - A. Library Events Calendar ~ Informational
- 10. **Monarch Library System Report**
- 11. **Library Administrator's Report**
 - A. Monthly Statistics ~ Options ~ Discuss
- 12. **General Library Gifts & Donations**
- 13. **Any other business for placement on future agendas**
- 14. **Next Regular Meeting Date** ~ January 12, 2018 (8:00a.m.) Beaver Dam Community Library Conference Room
- 15. **Adjourn** the Meeting

"A QUORUM OF ANY STANDING COMMITTEE OR THE COMMON COUNCIL MAY ATTEND THIS MEETING."

Requests from persons with disabilities who may require assistance so as to participate at this meeting should be made to the City Clerk's Office at the Municipal Building, phone (920) 887-4600, Ext. 338, giving as much advance notice as possible.

This Agenda was posted and made available to the news media, public and various City officials and staff in compliance with the State of Wisconsin Open Meetings Law and Library Board Bylaws: **Posted on December 6, 2017**

Library Vision:

Linking People and Information in Life-long Learning

Library Purpose:

To help people achieve their full potential by being a leading resource for information, education, culture and recreation.