

## **Steering Committee Meeting Minutes**

Beaver Dam Senior Center

November 28, 2017

### **Called to order:**

By Eileen Goodman, Vice Chairperson

### **Roll Call:**

**Present:** David Travis, Kathy Woock, Anne Pellerin, Eileen Goodman, (Vice Chairman), Mary Morgan, Barb Skaar, Meredith Winning, Kay Appenfeldt (Archive Committee), Jana Stephens (Administrator), Traci Gmeinder (Office Administrator)

**Excused:** Jim Mack, Terry Appenfeldt, Lynn Lothen, Wayne Schmitz (Chairman)

**Absent:** –

**Other Guests:** Becky Glewen (Mayor)

### **Minutes:**

Motion to approve the minutes by David Travis, seconded by Barb Skaar. Motion passed. All in favor.

Note Additions or Corrections: During the Post Party the rocking chair tickets will be on sale during the party.

### **Treasurer's Report:**

By David Travis, Treasurer – Report was filed for audit.

### **Public Comment:**

Mayor Becky Glewen said the city passed the 2018 budget. The city went with a new insurance company and the employees will now have to pay a portion of their deductible. Swan City Park will be lit up the night of the Christmas Parade. Numerous businesses contributed to the displays. There is a new group formed called the "Friends of Swan City Park" and they will be fundraising to improve the light displays. They had a festival meeting for Lake Days. Different organizations had a meeting to involve other organizations like the Boys & Girls Club (Mike Johnson), etc. They want to get a program going at the Middle School for hours in between, so meeting is Dec. 8 at 6:30pm at City Hall. There are going to be updates to the city's website. Linda Chipman and Trinity Church are coming up with new ideas for volunteering opportunities.

### **Standing Committee Reports:**

**Archives:** by Kay Appenfeldt – She thanked all the volunteers that worked on the float, decorating the windows, helping at the party after the parade.

**Program:** No one has come forward to chair this committee.

**Tour:** by Jana Stephens – We booked a trip to The Fireside to see "Phantom of the Opera" on Feb 8, 2018.

**Woodshop:** by Kay Appenfeldt – The woodshop is making piggy banks (giraffe, elephant, cat and dog) to see at \$40. They made the plaques for the Holiday Parade winners. The sleigh that was donated has been completed and will be on a wagon to transport in the Holiday Parade. They guys are also making bread boards, steps for a dog to get onto a bed/sofa and a candle that lights.

### **Old Business:**

**Rocking Chair Raffle Tickets:** Rocking Chair raffle tickets can be purchased until noon on Dec. 8. Eileen will be selling tickets at the Post Holiday Parade Party.

**Steering Committee Vacancies:** The Steering Committee is looking to replace the vacancies that will be left at the end of this term. Elections will be held Jan. 9-15, 2018 and the new Steering Committee members would take office on Jan. 25, 2018.

**Window Decorating Contest:** We are entering the window decorating contest. Our art class participants have made our decorations this year and will decorate the windows on Nov. 29.

**Christmas Cars:** Volunteer "elves" will be handing out the Christmas cars during the Holiday Parade.

**Post Holiday Parade Party:** Jana ordered 50 dozen cookies and we will also have the remaining items from the Midwest Cream Cheese Contest for party-goers to sample! We have 8 volunteers to help with the post party.

### **New Business:**

**2017 AARP Tax Donation:** Donations received from the tax program pay for office supplies used during the tax season and a luncheon for the tax preparers at the end of the season. The remaining money, \$1,311.08, was

once again donated to us to use for active older adult programs & activities. A motion was made to accept the donation, David Travis approved the motion, Meredith Winning seconded. Motion passed.

**Holiday Hours:** The Watermark and the BDCAS office will be closed Dec. 22-25 and Dec. 29-Jan. 1. However, there will be a Packer Party and a Cards/Potluck Party on Sunday, Dec. 31.

**Public-At-Large Updates:**

**BDCH:** by Barb Skaar – Hillside Home Care won an award for the 12<sup>th</sup> year. The outpatient and emergency rooms also won an award, being in the top 95% in the nation. A Robotic Event will be held for the surgery center 2-4pm.

**ADRC:** by Lynn Lothen – Not here

**Green Valley:** by Meredith Winning – None

**Administrator's Report:**

Attached.

**Future Agenda Items/Miscellaneous:**

Nothing.

**Next meeting:**

Tuesday, December 19, 2017 at 9:00am.

**Motion to Adjourn:**

Motion by Anne Pellerin, seconded by Barb Skaar.

Respectfully submitted by Kathy Woock