

## **Steering Committee Meeting Minutes**

Beaver Dam Senior Center

December 19, 2017

### **Called to order:**

By Wayne Schmitz, Chairperson

### **Roll Call:**

Present: Wayne Schmitz, David Travis, Kathy Woock, Anne Pellerin, Eileen Goodman (Vice Chairman), Mary Morgan, Bobbie Pearson, Jim Mack, Barb Skaar, Meredith Winning, Jana Stephens (Administrator).

Excused: Terry Appenfeldt, Kay Appenfeldt, Traci Gmeinder (Office Administrator).

Absent: Lynn Lothen

Other Guests: Charlie Christian

### **Minutes:**

Motion to approve the minutes by Kathy Woock, seconded by Eileen Goodman. Motion passed. All in favor. Yes.

### **Treasurer's Report:**

By David Travis, Treasurer – Report was filed for audit.

### **Public Comment:**

Charlie Christian talked about the men's urinal that pads are needed to be in them, always a mess on the floor. Should also have a stop sign when leaving the parking lot.

### **Standing Committee Reports:**

**Archives:** by Kay Appenfeldt - Not here

**Program:** No one has come forward to chair this committee.

**Tour:** Wayne talked about the Christmas show at the Palace was a great show and dinner was excellent. The trip in February has 2 people signed up for the Phantom of the Opera. Iceland trip has 25 people signed up. Jan 4<sup>th</sup> is a preview party for the Africa trip from 1-2 pm.

**Woodshop:** Terry not here

### **Old Business:**

The post Holiday Parade party had an estimated 400 people attend. We had 86 people attend our annual Christmas Party and Joan did a great job of playing Christmas music on the piano. The float we had this year was good. Window decorations were made and hung by the coloring and art class participants for the window decorating contest. The elves worked really hard this year handing out the buses created by the Woodshop.

### **New Business:**

The 2016 Audit is complete. The Audit Committee questioned why the year-end bank statement showed \$1,300 more than the checking account software. Traci informed them that there were three checks that hadn't cleared the bank yet, but the checks were deducted from the checking account software when the checks were written out. The annual meeting is Jan. 25, 10-11:30 am, and is free. The deadline to register is Jan. 18. The Steering Committee has 4 openings and 3 people applied. We extended the sign-up for Steering Committee Elections to Dec. 28, 2017. Kathy made a motion to extend the sign-up date and Bobbie seconded, all in favor-passed. We are paying \$1,000 a year for coffee. We need help paying for this. As of Dec, 8, we've had \$3,543 in coffee and hot chocolate expenses, \$1,500 for cups and other items. As of Nov. 6, we've deposited \$1,700. David made a motion to raise coffee to \$0.25 and hot chocolate to \$0.50. Meredith seconded, all in favor-passed.

### **Public-At-Large Updates:**

**BDCH:** by Barb Skaar – Nothing

**ADRC:** by Lynn Lothen – Not here

**Green Valley:** by Meredith Winning – Kids going on Christmas vacation. Green Valley will be working with the middle school and other schools like Mayville. Terry works with the kids also.

### **Administrator's Report:**

The winner of the BD Pepper Rocking Chair raffle was Marsha Horne. The woodshop built the chair and Marsha did the woodburning of the peppers into the chair's back.

**Future Agenda Items/Miscellaneous:** None

**Next meeting:** Jan. 23, 2018 at 9:00 am

**Motion to Adjourn:**

By Kathy Woock, seconded by David Travis at 10:05 am.

Respectfully submitted by Kathy Woock