

City of Beaver Dam Wisconsin

**Beaver Dam Community Library Board Meeting Notice**

**FRIDAY, February 16, 2018-8:00a.m.**

**Location**--Beaver Dam Community Library Conference Room,  
311 N. Spring St., Beaver Dam, WI

**AGENDA**

Call to order

Appearances & Correspondence

- Calvin Hemling Wells Fargo Advisors for Endowment Fund ~ Status Report

1. **Minutes** of the January 12, 2018 Library Board Meeting
2. **Financial Reports**
  - A. General Invoice Paid List~ Review & Acknowledge
  - B. Building Related Invoice Paid List ~ Review & Acknowledge
3. **Library Board**
  - A. Board Member Terms Expiring in 2018 ~ Informational
  - B. History of Global Fair in Dodge County ~ Informational
4. **Endowment Fund**
  - A. Investment Statement ~ Review
  - B. Endowment Fund Gifts & Donations ~ Acknowledge
5. **Building & Equipment Report**
  - A. Humidification System Repair Quote ~ Update ~ Action
  - B. Library Boiler Replacement CIP Request Submitted 2018 ~ Review
  - C. City Capital Improvement Plan 2018-2022 ~ Informational
6. **Library Annual Statistics 2017**
  - A. Authorization for 2017 State Annual Report Signing ~ Action
  - B. Statement Concerning Public Library System Effectiveness Certification Signing ~ Action
  - C. Other Annual Statistics ~ Informational
7. **Personnel Report**
  - A. Staffing Update (Hiring/Resignations/Promotions/Other) ~ Informational
8. **Library Policies**
  - A. Test Proctoring Policy & Application Draft ~ Consider ~ Action
  - B. Collection Agency Eligibility Options /Senate Bill 466 ~ Follow-up ~ Action
  - C. Bill User Analysis Reports ~ Informational
9. **Monarch Library System Report**
10. **Public Relations Report**
  - A. Library Event Calendars & Special Events ~ Informational
  - B. Libraries Transform an initiative of the American Library Association ~ Informational
11. **Library Administrator's Report**
  - A. February Statistics ~ Informational.
12. Any other business *for placement on future agendas*
13. Next Regular Meeting Date-March 16, 2018 (8:00a.m.) Beaver Dam Community Library Conference Room

**"A QUORUM OF ANY STANDING COMMITTEE OR THE COMMON COUNCIL MAY ATTEND THIS MEETING."**

Requests from persons with disabilities who may require assistance so as to participate at this meeting should be made to the City Clerk's Office at the Municipal Building, phone (920) 887-4600, Ext. 338, providing as much advance notice as possible.

This Agenda was posted and made available to the news media, public and various City officials and staff in compliance with the State of Wisconsin Open Meetings Law and Library Board Bylaws: Posted on February 8, 2018.

**Library Vision:**

*Linking People and Information in Life-long Learning*

**Library Purpose:**

*To help people achieve their full potential by being a leading resource for information, education, culture and recreation.*