

City of Beaver Dam Wisconsin

Beaver Dam Community Library Board Meeting Notice

FRIDAY, March 16, 2018-8:00a.m.

Location--Beaver Dam Community Library Conference Room,
311 N. Spring St., Beaver Dam, WI

AGENDA

Call to order

Appearances & Correspondence

- Calvin Hemling Wells Fargo Advisors for Endowment Fund ~ Status Report

1. **Minutes** of the February 16, 2018 Library Board Meeting
2. **Financial Reports**
 - A. General Invoices Paid List~ Review & Acknowledge
 - B. Building Related Invoice Paid List ~ Review & Acknowledge
3. **Library Board**
 - A. Board Member Terms Expiring in 2018 ~ Informational
 - B. Wisconsin Library Association Infographics ~ Informational
 - C. Legislative Day-E-update from Representative Mark Born ~ Informational
 - D. The Municipality, February 2018 Issue Focus on Libraries ~ Informational
4. **Endowment Fund**
 - A. Investment Statement ~ Review
 - B. Endowment Fund Gifts & Donations ~ Acknowledge
5. **Building & Equipment Report**
 - A. Gates and Kiosk Update ~ Informational
 - B. CloudLibrary ebook and audiobook Solution Launching Soon ~ Informational
 - B. City Capital Improvement Plan 2018-2022 ~ Update
6. **Personnel Report**
 - A. Staffing Update (Hiring/Resignations/Promotions/Other) ~ Informational
7. **Library Policies**
 - A. Card Policy e-statements, digital photos of IDs... Acceptable Forms? ~ Discuss ~ Approve
 - B. Email Billing Notice ~ Update
 - C. Library Privacy and Confidentiality Policy ~ Discuss ~ Approve
 - D. Privacy and Library Records Procedure for Staff ~ Discuss ~ Approve
8. **Monarch Library System Report**
 - A. Trustee Event Representatives Thursday, April 19th ~ Informational
9. **Public Relations Report**
 - A. Library Event Calendars & Special Events ~ Informational
 - B. Friends of the Library Open House/Little Free Library Dedication, April 14 ~ Informational
10. **Library Administrator's Report**
 - A. Monthly Statistics ~ Informational.
11. Any other business *for placement on future agendas*
12. Next Regular Meeting Date- April 13, 2018 (8:00a.m.) Beaver Dam Community Library Conference Room

"A QUORUM OF ANY STANDING COMMITTEE OR THE COMMON COUNCIL MAY ATTEND THIS MEETING."

Requests from persons with disabilities who may require assistance so as to participate at this meeting should be made to the City Clerk's Office at the Municipal Building, phone (920) 887-4600, Ext. 338, providing as much advance notice as possible.

This Agenda was posted and made available to the news media, public and various City officials and staff in compliance with the State of Wisconsin Open Meetings Law and Library Board Bylaws: Posted on March 8, 2018.

Library Vision:

Linking People and Information in Life-long Learning

Library Purpose:

To help people achieve their full potential by being a leading resource for information, education, culture and recreation.