

## **BEAVER DAM POLICE AND FIRE COMMISSION** **REGULAR MEETING MINUTES**

These are the minutes of the April 3, 2018 regular meeting of the Beaver Dam Police and Fire Commission. Present were Jeffry Kohman, Ken Serchen, Nancy Conley, and Gary Spielman. Also in attendance were, Deputy Fire Chief Matt Christian, Police Chief John Kreuziger, Mayor Becky Glewen, Lana Letto, and honored guests. The meeting was called to order at 5:00 p.m., Chairman Jeffry Kohman presiding.

### **GENERAL**

1. After review of the regular meeting minutes from March 6, 2018, Spielman made a motion to approve the minutes, seconded by Conley, the motion carried by unanimous vote.
2. Mayor Glewen had no comments this month.

### **BEAVER DAM FIRE DEPARTMENT**

3. After review of the Fire Department bills from March 1 to 28, Conley made a motion to pay the FD bills as presented, seconded by Serchen, the motion carried by unanimous vote. The Expenditures with Comparison to Budget report was reviewed, to files.
4. The FD community relations activities from March 2018 were reviewed, to files.
5. Operations Update
  - The new boat is being prepped for launch
  - The new hovercraft is here
  - Stated that it took a team from all city departments to get the outcome we did in regards to the 109 Knaup Street incident
6. Deputy Chief Christian introduced FF/Paramedic Joshua Coffey. Serchen made a motion to hire Joshua Coffey as a full-time FF/Paramedic effective April 2, seconded by Spielman, all were in favor.
7. Spielman made a motion to accept, with regret, FF/ AEMT Lee Heiling's retirement after 32 years of service to the Beaver Dam Fire Department, effective April 7, seconded by Conley, all were in favor.
8. Conley made a motion authorizing the disposal of the old rescue hovercraft through an online auction, seconded by Serchen, all were in favor.
9. The 2017 Annual Report was reviewed.

### **BEAVER DAM POLICE DEPARTMENT**

10. After review of the Police Department bills from Feb 1 to March 30, Conley made a motion to pay the FD bills as presented, seconded by Serchen, the motion carried by unanimous vote however, Chairman Kohman recused himself. The Expenditures with Comparison to Budget report was reviewed, to files.

11. The PD community relations activities from March 2018 were reviewed. To files.

12. Operations update

- Thank you letters are being sent to all agencies and people involved in helping with the 109 Knaup Street incident
- Patrol Officer Jace Landing was sworn in
- The VFW recognized the three Law Enforcement Officers of the Year
- Citizen's Police Academy has started
- They have again received the traffic grant of \$16,038.40. It covers overtime, mileage and fuel and goes from October to October.
- 360 Evaluations have been completed
- Department inspections have been completed
- Shared a letter from Attorney Schacht, in it she stated how great it was to work with everyone during the 109 Knaup Street incident.
- There is a meeting for the new Employee Assistance Program on April 4, 2018
- The department received a donation from Youth Wrestling for the K-9 program
- Since receiving the new squads, vehicles are being moved around.

13. Conley made a motion to accept, with regret, the retirement of crossing guard, William "Bill" Johnson, seconded by Serchen, all were in favor.

14. The 2017 Annual Report was reviewed

### **CLOSED SESSION**

Spielman made a motion that the commission meet in closed session, pursuant to Wis. Stat. Sec 19.85(1)(c) for the purpose of considering the employment, promotion, compensation, or evaluating the performance of an employee under the commission's jurisdiction. Upon completion of Closed Session, the Commission may reconvene in Open Session to act upon any/all items discussed or deliberated during the Closed Session, seconded by Conley, roll call vote -- Conley, aye, Serchen, aye, Spielman, aye, Chair, aye. The commission entered into closed session at 5:50 p.m.


### **ANY OTHER BUSINESS (FOR PLACEMENT ON FUTURE AGENDAS)**

- Chief evaluations
- Personnel manual

### **ADJOURNMENT**

The Commission adjourned at 6:28 pm while in closed session.

Respectfully submitted,

  
Ken Serchen, Secretary  
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