

City of Beaver Dam Wisconsin

Beaver Dam Community Library Board Meeting Notice

FRIDAY, April 13, 2018-8:00a.m.

Location--Beaver Dam Community Library Conference Room,
311 N. Spring St., Beaver Dam, WI

AGENDA—REVISED 4/10/18

Call to order

Appearances & Correspondence

- **City Attorney ~ Fire Victim's Library Materials Loss ~ Consider Waiver ~ Action**
- Calvin Hemling Wells Fargo Advisors for Endowment Fund ~ Status Report

1. **Minutes** of the March 16, 2018 Library Board Meeting

2. **Financial Reports**

A. General Invoices Paid List~ Review & Acknowledge

B. Building Related Invoice Paid List ~ Review & Acknowledge

3. **Library Board**

A. Board Member Terms Expiring in 2018 ~ Update if Available

B. Officer Elections in May ~ Reminder

4. **Endowment Fund**

A. Investment Statement ~ Review

B. Endowment Fund Gifts & Donations ~ Acknowledge

5. **Building & Equipment Report**

A. Fiber Internet Speed Bump Option ~ Consider ~ as part of E-rate Process ~ Action

B. CloudLibrary ebook and audiobook Solution ~ Update

6. **Personnel Report**

A. Acknowledge Full-Time Library Assistant Upcoming Retirement ~ Action

B. Job Description(s) & Position Filling Options ~ Review ~ Discuss ~ Approve

C. City Hiring Process ~ Review

7. **Library Policies**

A. Library Emergency Action Plan in Progress ~ Informational

8. **Monarch Library System Report**

9. **Public Relations Report**

A. Library Event Calendars & Special Events ~ Informational

B. Friends of the Library Open House/Little Free Library Dedication, April 14 ~ Informational

10. **Library Administrator's Report**

A. Monthly Statistics ~ Informational.

11. Any other business *for placement on future agendas*

12. Next Regular Meeting Date- May 18, 2018 (8:00a.m.) Beaver Dam Community Library Conference Room

"A QUORUM OF ANY STANDING COMMITTEE OR THE COMMON COUNCIL MAY ATTEND THIS MEETING."

Requests from persons with disabilities who may require assistance so as to participate at this meeting should be made to the City Clerk's Office at the Municipal Building, phone (920) 887-4600, Ext. 338, providing as much advance notice as possible.

This Agenda was posted and made available to the news media, public and various City officials and staff in compliance with the State of Wisconsin Open Meetings Law and Library Board Bylaws: Posted on April 5, 2018. **Revised April 10, 2018** Posted April 10, 2018

Library Vision:

Linking People and Information in Life-long Learning

Library Purpose:

To help people achieve their full potential by being a leading resource for information, education, culture and recreation.