

BEAVER DAM POLICE AND FIRE COMMISSION REGULAR MEETING MINUTES

These are the minutes of the May 1, 2018 regular meeting of the Beaver Dam Police and Fire Commission. Present were Jeffry Kohman, Ken Serchen, Nancy Conley, Casey Carney, and Gary Spielman. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Attorneys Steve Zach and Maryann Schacht, Lana Letto, and honored guests. The meeting was called to order at 5:00 p.m., Chairman Jeffry Kohman presiding.

GENERAL

1. After review of the regular meeting minutes from April 3, 2018, Spielman made a motion to approve the minutes, seconded by Conley, the motion carried by unanimous vote.
2. Chairman Kohman asked for nominations for PFC Chairman. Spielman made a motion to nominate Nancy Conley for Chairman, however, she declined.

Chairman Kohman asked for nominations for PFC Chairman. Serchen made a motion to nominate Jeff Kohman for Chairman seconded by Carney. Kohman asked for nominations for PFC Chairman a second time; no nominations were made. Kohman asked for nominations for PFC Chairman a third time; no nominations were made. The motion to elect Jeff Kohman for Chairman of the PFC carried by unanimous vote, Kohman recusing himself.

Kohman asked for nominations for PFC Secretary. Carney made a motion to nominate Ken Serchen for Secretary, seconded by Spielman. Kohman asked for nominations for PFC Secretary a second time; no nominations were made. Kohman asked for nominations for PFC Secretary a third time; no nominations were made. The motion to elect Ken Serchen for Secretary of the PFC carried by unanimous vote.

3. Attorney Steve Zach explained the progress he and John Somers have made regarding the Supervisory Policies and Procedures Manual. He handed out the draft as it stands now with the changes highlighted, noting it is still a work in progress. Chairman Kohman noted that the by-laws will also need work.
4. Mayor Glewen was not present for comments this month.
5. The commission, along with Attorney Schacht, discussed what kind of impact the current City Ordinance has on the Police Department. Chief Kreuziger shared the records of the last 18 years' worth of tickets issued for Loud/Unnecessary Noise. The Commission doesn't want any changes to the ordinance to use up the Police Department's resources. In the Chief's opinion, the current ordinance works will.

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6. After review of the Fire Department bills from March 29 to April 26, Serchen made a motion to pay the FD bills as presented, seconded by Carney, the motion carried by

unanimous vote. The Expenditures with Comparison to Budget report was reviewed, to files.

7. The FD community relations activities from April 2018 were reviewed, to files.
8. Operations Update
 - Shared a thank you card that the department received from the Village Glenn apartment residents showing how gracious they were for the help received during the incident in March
 - He went to a Plan Commission meeting recently and let them know that he is not in agreement with letting the new apartment building be built without a sprinkler system, the Commission backs his opinion
 - Had a formal After-Action-Review of the 109 Knaup incident with all agencies that were involved. The head of the FBI said it went very well and what needed to get done, got taken care of.
 - There was an incident yesterday that involved a speeding car rolling, crashing into several poles and a porch and starting on fire after which citizens from Fischbach Tire, Advanced Disposal, and the City Water Department helped pull the victim from his burning car to safety
 - The old boat sold for \$3,105 and the hover craft sold for \$9,675
 - The application period is open now through June 1st for Career Firefighter/Paramedic eligibility list through Fox Valley Tech
 - Captain Smith, who was the Incident Commander, and Chief Mannel read the narrative from the 600 Third Street fire. Smith noted that the PD did a very good job accounting for the residents. Captain Smith was then commended for how well of a job he did with the incident. This incident goes to show that more people were needed to help with the hand-line and to rescue the victims.
9. Serchen made a motion to hire, pending completion of tests and background checks, Dan Mullin as a POC FF, seconded by Spielman, all were in favor.

BEAVER DAM POLICE DEPARTMENT

10. After review of the Police Department bills from March 27-April 27, Carney made a motion to pay the PD bills including the \$48 fee to attend the DCLE Memorial, seconded by Spielman, the motion carried by unanimous vote. The Expenditures with Comparison to Budget report was reviewed, to files.
11. The PD community relations activities from April 2018 were reviewed. To files.
12. Operations update
 - The Honor Guard was used at John Omen's funeral. In return, the family donated \$500 to the guard
 - Hopes to reach our goal of \$10,000 for Project Life Saver program to pay for the program for those who can't afford it. There are five officers who are willing to run this program

- We continue to work with the DCHS for emergency detentions on ways to speed up this process
- On April 26, Chief went to the FBI headquarters in Milwaukee and met the top FBI agent, he also got a tour of their new building
- Will send out a report on the use of Narcan. It seems to be leveling off, this is most likely due to the fact that people are being taught to use it out in the public now
- The second shift officers, especially Travis Wetterau, and the Drug Unit have been doing a lot of good and hard work on drug enforcement along with DA Kurt Klomberg. He did appropriate money from money seized from the drug unit to purchase a radio for that unit.
- Walmart Distribution Center donated 15 acres for a training facility. It can only be used for PD training. There is money in the Capital Outlay for fencing and grating to get the facility started. He handed out a map of the area.

13. Serchen made a motion that since K9 Blade has retired, the PD should move forward with attaining another K9, seconded by Carney, the motion carried by unanimous vote. Chief handed out the estimate for a K9 from Jessiffany Canine Services.
14. Serchen made a motion to hire Ann Betz as a crossing guard, seconded by Spielman, the motion carried by unanimous vote.
15. Carney made a motion to offer the old laptop computers to PD employees for the price of \$75 each, seconded by Conley, the motion carried by unanimous vote.

CLOSED SESSION

Spielman made a motion that the commission meet in closed session, pursuant to Wis. Stat. Sec 19.85(1)(c) for the purpose of considering the employment, promotion, compensation, or evaluating the performance of an employee under the commission’s jurisdiction. Upon completion of Closed Session, the Commission may reconvene in Open Session to act upon any/all items discussed or deliberated during the Closed Session, seconded by Carney, roll call vote -- Conley, aye; Serchen, aye; Carney, aye; Spielman, aye; Chair, aye. The commission entered into closed session at 6:42 p.m.

ANY OTHER BUSINESS (FOR PLACEMENT ON FUTURE AGENDAS)

ADJOURNMENT

The Commission adjourned at 7:20 pm while in closed session.

Respectfully submitted



Ken Serchen, Secretary
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