

## **BEAVER DAM POLICE AND FIRE COMMISSION** **REGULAR MEETING MINUTES**

These are the minutes of the July 10, 2018 regular meeting of the Beaver Dam Police and Fire Commission. Present were Jeffry Kohman, Ken Serchen, Nancy Conley, Casey Carney, and Gary Spielman. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Becky Welsch, and guests. The meeting was called to order at 5:00 p.m., Chairman Jeffry Kohman presiding.

### **GENERAL**

1. After review of the regular meeting minutes from June 5, 2018, Spielman made a motion to approve the minutes, seconded by Carney, the motion carried by unanimous vote.
2. Mayor Glewen stated that the Lake Days committee reached out to her to let her know that Lake Days went really well and was well attended and that they appreciated the help and service received from the Police and Fire Departments at the event.
3. Becky Welsch, Deputy City Treasurer gave an update on the new Accounts Payable program being used by the city and how the commission will be able to view the Police and Fire Department bills online. The commission will receive an email from Becky on the Thursday before the Monday Common Council meeting, they will need to view these bills online in order for the commission to authorize the bills before they get paid.
4. Line item #4 was removed from the agenda as this is still a work in progress.

### **BEAVER DAM FIRE DEPARTMENT**

5. After review of the Fire Department bills from May 31 to June 28, Carney made a motion to pay the FD bills as presented, seconded by Serchen, the motion carried by unanimous vote. The Expenditures with Comparison to Budget report was reviewed, to files.
6. The FD community relations activities from June 2018 were reviewed, to files.
7. Operations Update
  - There were 16 calls on July 4
  - Back to FVTC for testing for a full time Firefighter/Paramedic position
  - Lake Days went well
  - AdHoc committee for staffing and a second station will be Casey Carney representing the PFC, Capt. Paul Hartl representing the firefighters, Representative Dave Hanson representing the Common Council, and John Oathout representing the community and look to start up in August.
8. Chief Mannel read letters of commendation given to Lt. Buchda, FF Jatczak, and FF D. Smith for their key observations and actions at recent fire incidents.

9. Spielman made a motion to approve a leave of absence for Lt. Klatt from 7/15/2018 to 10/15/2018, seconded by Serchen, all were in favor.
10. Conley made a motion to accept the resignation of POC FF Preston Turner, seconded by Carney, all were in favor.
11. Nancy made a motion to put an ambulance replacement on the 2019 Capital Improvement Program to present to the Administrative Committee seconded by Spielman, all were in favor.
12. This item was removed from the agenda as the PFC has no authority in land or property purchases.

### **BEAVER DAM POLICE DEPARTMENT**

13. After review of the Police Department bills from June 6 –July 10, which Becky handed out, Carney made a motion to pay the PD bills that have not already been paid according to the report which was handed out, seconded by Conley, the motion carried by unanimous vote. The Expenditures with Comparison to Budget report was reviewed, to files.
14. The PD community relations activities from June 2018 were reviewed. To files.
15. Operations update
  - Lake Days went well, did generate some overtime for the department
  - The department has a couple of requests from Wayland and Edward Jones for security on their property and they did reimburse the department for the costs of this service
  - Officer Jace Lanning will be completing his field training and he will be on his own beginning July 15
  - Professional photos of department members will be taken soon by Glasgow Photography
  - The city will be dumping the fill from street projects on the newly acquired training property. Also, the fence will be put up after the grating is done
  - New squads have half-cages in the back seats
  - Fund raising for the K-9 continues
  - Shared a copy of the letter to the editor published in the Daily Citizen by Officer Dake-Jones which thanked the organizations and individuals who helped with recognizing the Safety Patrol students
  - Will be meeting with Mark DiStefano about school security as he does once every year
  - SafeWise Award will be awarded to the city for being ranked the 16<sup>th</sup> safest city in the US to raise a free-range child in 2018
  - Officer Rohde assisted with the school security grant which the school received

There was a short break at this point



16. Discussion of the Spillman software is not a public forum, only the PFC will be taking action on this. Chief handed out a survey taken by BDPD employees who use the software on their critique of their experience of use of this software program. After discussion of the Spillman Software, the commission came to a consensus to have Attorney Maryann Schacht review the contract and survey and will communicate to Chief Kreuziger on what the options are for solving the problems associated with this situation; this should be a high priority.
17. Chief did a brief overview of the duties of the school liaison officers. They will be here next month for any questions.
18. Chief gave all a copy of the already approved Capital Improvement items. He also handed out the plans and cost for the building the PD would like built on the training property. Carney made a motion to move the proposed Capital Improvements for the PD to the Administrative Committee, seconded by Serchen, all were in favor.

**ANY OTHER BUSINESS (FOR PLACEMENT ON FUTURE AGENDAS)**

The fireworks ordinance needs to be reviewed and improved upon.

**ADJOURNMENT**

Motion to adjourn at 6:06 pm by Spielman, seconded by Carney, all were in favor.

Respectfully submitted



Ken Serchen, Secretary

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