

**City of Beaver Dam, Wisconsin
COMMON COUNCIL PROCEEDINGS
MONDAY, DECEMBER 17, 2018**

The regular meeting of the Common Council was called to order at 8:00 p.m. by Mayor Becky Glewen. **Present: Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, Doyle, Fischer, Hansen, Henriksen, Loizzo, Morgan, Nelson, Olson, 14. Absent and Excused: None.**

PLEDGE TO FLAG/SILENT DELIBERATION

The mayor reminded everyone to get their nomination papers turned in by 5 p.m. on January 2. If anyone has concerns, the mayor will be available on Thursday, December 20 from 9 a.m. through 10 a.m. to meet with constituents.

Motion by **Davidson**, second by **Olson**, to dispense with the reading and approve the minutes of the December 3, 2018, meeting of the Common Council, and accept them as officially recorded into the records in the City Clerk's office, carried by acclamation.

I submit for your approval the invoices in the amount of \$398,127.52.

John Somers, City Clerk

Motion by **Davidson**, second by **Henriksen**, to pay the invoices in the amount of \$398,127.52 after noting that the invoice from Northeast Asphalt be removed from the initial list of bills, carried by acclamation.

I submit for your approval the invoices from Interquest Corp in the amount of \$16,267.42.

John Somers, City Clerk

Motion by Nelson, second by Morgan, to pay the invoices from Interquest Corp in the amount of \$16,267.42, carried by acclamation with one "No" (Anderson), and one "Abstention", (Davidson).

Ordinance No. 27-2018, Management of Lead Acid Batteries, Major Appliances, Waste Oil, Yard Waste and Waste Tires, Subsection (2), Mayor Appliances, in the Beaver Dam Municipal Code, was given its second reading. Public hearing was held with no response.

Ordinance No. 27-2018 was adopted by the following roll call vote: **Ayes: Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, Doyle, Fischer, Hansen, Henriksen, Loizzo, Morgan, Nelson, Olson, 14. Noes: None.**

Ordinance No. 28-2018, Amending Section 34-72, Preparation and Collection, in the Beaver Dam Municipal Code, was given its second reading. Public hearing was held with no response.

Ordinance No. 28-2018 was adopted by the following roll call vote: **Ayes: Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, Doyle, Fischer, Hansen, Henriksen, Loizzo, Morgan, Nelson, Olson, 14. Noes: None.**

Motion by **Olson**, second by **Davidson**, to suspend the rules and read Ordinance No. 29-2018 by title only, carried by acclamation.

Ordinance No. 29-2018, Creating Section 66-40, Lead or Galvanized Water Service Line Replacement, in the Beaver Dam Municipal Code, was given its second reading. Public hearing was held with no response.

Ordinance No. 29-2018 was adopted by the following roll call vote: **Ayes: Appenfeldt, Ballweg, Burnett, Davidson, Doyle, Fischer, Hansen, Henriksen, Loizzo, Morgan, Nelson, Olson, Abfall, Anderson, 14. Noes: None.**

Motion by **Davidson**, second by **Olson**, to suspend the rules and read Ordinance No. 30-2019 by title only, carried by acclamation.

Ordinance No. 30-2018, Creating Section 66-41, Sanitary Sewer Laterals, in the Beaver Dam Municipal Code, was given its second reading. Public hearing was held with no response.

Ordinance No. 30-2018 was adopted by the following roll call vote: **Ayes: Ballweg, Burnett, Davidson, Doyle, Fischer, Hansen, Henriksen, Loizzo, Morgan, Nelson, Olson, Abfall, Anderson, Appenfeldt, 14. Noes: None.**

Motion by **Olson**, second by **Davidson**, to do the second reading of Ordinance No. 31-2018 by title only, carried by acclamation.

Ordinance No. 31-2018, Amending Article III, Section 20.02, Connections to the Sanitary Sewers within the City, Subsection (9)(b), Determination of Connection Fees, in the Beaver Dam Municipal Code, was given its first and second readings. Public hearing was held with no response.

Ordinance No. 31-2018 was adopted by the following roll call vote: **Ayes: Burnett, Davidson, Doyle, Fischer, Hansen, Henriksen, Loizzo, Morgan, Nelson, Olson, Abfall, Anderson, Appenfeldt, Ballweg, 14. Noes: None.**

Ordinance No. 32-2018, Amending Section 2-5(d), Salary of the Municipal Judge, in the Beaver Dam Municipal Code, was given its first reading. Second reading and public hearing will be held January 7, 2019.

Motion by **Olson**, second by **Davidson**, to suspend the rules and read Ordinance No. 33-2018 by title only, carried by acclamation.

Ordinance No. 33-2018, Repealing and Recreating Section 20-91 – City Service Charges, in the Beaver Dam Municipal Code, was given its first reading. Second reading and public hearing will be held January 7, 2019. Zak Bloom, representing Wegner CPAs, gave an overview of the wastewater rate study that relates to this ordinance.

RESOLUTION NO. 143-2018

**A RESOLUTION RECOGNIZING JOAN BROITZMAN
FOR HER SERVICE TO THE CITY OF BEAVER DAM, WISCONSIN**

WHEREAS, Joan Broitzman announced her retirement from the City of Beaver Dam, effective December 3, 2018; and

WHEREAS, Joan began her career with the City of Beaver Dam in 1979; and

WHEREAS, Joan's dedication, expertise, professionalism, positive attitude and skills performing her many duties has been an invaluable asset to the City of Beaver Dam and especially the Beaver Dam Police Department.

NOW, THEREFORE, BE IT RESOLVED that the City of Beaver Dam expresses its sincere appreciation to **JOAN BROITZMAN** for a job well done and further wishes her a long, happy and healthy retirement.

Presented by the following Alderpersons, members of the Common Council: Jon Abfall, Ken Anderson, Kay Appenfeldt, Robert Ballweg, Kevin Burnett, Lisa Davidson, Dan Doyle, Mick Fischer, David Hansen, Therese Henriksen, Jane Loizzo, Mary Morgan, Kara Nelson, Cris Olson
Adopted: December 17, 2018
John Somers, City Clerk
Approved: December 17, 2018
Rebecca Glewen, Mayor

The preceding resolution was adopted by the following roll call vote: **Ayes: Davidson, Doyle, Fischer, Hansen, Henriksen, Loizzo, Morgan, Nelson, Olson, Abfall, Anderson, Appenfeldt, Ballweg, Burnett, 14. Noes: None.**

Motion by **Olson**, second by **Davidson**, to suspend the rules and read Resolution No. 144-2018 by title only, carried by acclamation.

RESOLUTION NO. 144-2018

**COMMON COUNCIL RESOLUTION APPROVING
CREATION OF TAX INCREMENT FINANCE DISTRICT NO. 9
CITY OF BEAVER DAM, WISCONSIN**

WHEREAS, the City of Beaver Dam desires to remove blighted structures and promote redevelopment, housing creation, job growth, infrastructure improvements, and broaden the property tax base in the designated area of Tax Increment Finance District NO. 9; and

WHEREAS, pursuant to sec. 66.1105, Wisconsin Statutes, the Plan Commission, City of Beaver Dam, Dodge County, Wisconsin has held a public hearing on the proposed Project Plan and Tax Increment Finance District NO. 9 (herein "Project Plan" and "District") on November 28th, 2018 after notice as required by law; and

WHEREAS, prior to publication of notice of said public hearing, a copy of the notice was sent by first class mail to the chief executive officer or administrator of the Beaver Dam School District, Moraine Park Technical College, and Dodge County; and

WHEREAS, after the public hearing was held the Plan Commission recommended adoption of the Project Plan by resolution, subject to the approval of the Common Council; and

WHEREAS, the Project Plan, which is attached to this Resolution and incorporated herein by reference, meets all of the following requirements of sec. 66.1105, Wisconsin Statutes, to wit:

- A. Includes a statement listing the kind, number and location of all proposed public works and improvements within such District; and
- B. Contains an economic feasibility study; and
- C. Contains a detailed list of estimated project costs; and
- D. Contains a description of the methods of financing, all estimated project costs, and the time when such costs or monetary obligations related thereto are to be incurred; and
- E. Includes maps showing boundary of the District, existing land use, zoning, future land use, and proposed improvements of real property in such District; and
- F. Includes proposed changes, if any, in zoning ordinances, master plan, map, building codes, and City ordinances; and
- G. Contains a list of estimated non-project costs; and
- H. Contains a statement of the proposed method for the relocation, if any, of persons to be displaced by District projects; and
- I. Contains a statement indicating how creation of the District promotes the development of the City; and
- J. Includes an opinion of the City Attorney advising that the Project Plan is complete and complies with sec. 66.1105, Wisconsin Statutes.

WHEREAS, the Common Council makes the following findings:

1. The name of the District shall be "Tax Increment Finance District #9, City of Beaver Dam", a blighted district; and
2. The boundaries of the District are described in the attached Project Plan that is incorporated by reference, and such boundaries are contiguous and of sufficient definiteness to identify with ordinary and reasonable certainty the territory included therein. Boundaries include only those whole units of property that are assessed for general tax purposes. The boundaries of the District do not include annexed territory that was not within the boundaries of the City within the last three years; and
3. The creation date of the District for purposes of determining the expenditure and termination periods shall be the date upon which the City Council approves a resolution adopting the Project Plan. For purposes of allocating tax increment the creation date shall be January 1, 2019; and
4. Not less than 50% of the real property in the District is determined as blighted, as defined under State Statute §66.1105(2)(ae); and
5. The estimated percentage of territory within the District that will be devoted to retail business at the end of the maximum expenditure period is estimated to be zero percent of the area of the District; and
6. The improvement of such area is likely to enhance significantly the value of substantially all other real property in the District; and
7. The project costs directly serve to promote orderly development consistent with the purposes for which the District is created; and
8. The equalized value of the taxable property of the District plus the aggregate value increment of all existing districts within the City does not exceed 12% of the total value of equalized taxable property within the City; and
9. The Project Plan for the District is feasible; and
10. Improvements to the District are likely to encourage and promote conformity with the City's planning policies and procedures; and
11. The development described in the Project Plan would not occur, or would occur to a lesser extent, without the creation of TID #9.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Beaver Dam, Dodge County, Wisconsin hereby approves and adopts the Project Plan for Tax Increment Finance District NO. 9 and creates Tax Increment Finance District NO. 9, said Project Plan being attached and incorporated by reference.

BE IT FURTHER RESOLVED, that the Common Council does recommend the Project Plan for adoption by the Joint Review Board for the City of Beaver Dam, Dodge County, Wisconsin.

Presented by Plan Commission per Plan Commission Resolution Dated November 28, 2018

Adopted: December 17, 2018

John Somers, City Clerk

Approved: December 17, 2018

Rebecca Glewen, Mayor

The preceding resolution was adopted by the following roll call vote: **Ayes: Doyle, Fischer, Hansen, Henriksen, Loizzo, Morgan, Nelson, Olson, Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, 14. Noes: None.**

RESOLUTION NO. 145-2018

**A RESOLUTION AWARDING THE CONTRACT FOR PROFESSIONAL DESIGN ENGINEERING SERVICES FOR BUILDING
DEMOLITION – 111 W. MAPLE AVENUE PROJECT**

WHEREAS, the Operations Committee of the Common Council of the City of Beaver Dam, Wisconsin did receive a proposal for the captioned contractual service; and

WHEREAS, the proposal is on file in the City Engineering Department Office.

NOW, THEREFORE, BE IT RESOLVED that the contract for Professional Design Engineering Services for Building Demolition – 111 W. Maple Avenue Project be and is hereby awarded to, MSA PROFESSIONAL SERVICES, INC., Beaver Dam, Wisconsin, for the total proposal not to exceed \$18,250.00. Funds are available in the Downtown Rejuvenation Phase 1 Capital Improvement Program Account.

Presented by the following Alderpersons, members of the Operations Committee: Jon Abfall, Dan Doyle, Mick Fischer, Cris Olson, Robert Ballweg, Therese Henriksen, Jane Loizzo
Adopted: December 17, 2018
John Somers, City Clerk
Approved: December 17, 2018
Rebecca Glewen, Mayor

The preceding resolution was adopted by the following roll call vote: **Ayes: Fischer, Hansen, Henriksen, Loizzo, Morgan, Nelson, Olson, Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, Doyle, 14. Noes: None.**

RESOLUTION NO. 146-2018

A RESOLUTION AWARDING THE CONTRACT FOR 2019 AND 2020 MUNICIPAL STREET TREE CARE SERVICE

WHEREAS, the Operations Committee of the Common Council of the City of Beaver Dam, Wisconsin did advertise and receive sealed firm quotations for the captioned contractual service; and

WHEREAS, one (1) firm quotation was received and is on file in the City Engineering Department Office.

NOW, THEREFORE, BE IT RESOLVED that the contract for said 2019 and 2020 Municipal Street Tree Care Service be and is hereby awarded to the only bidder, MTT, Inc. dba K & B TREE & LAWN CARE, LLC, Beaver Dam, WI for the quoted prices pursuant to the attached proposal. Funds are available in the Tree Control account.

Presented by the following Alderpersons, members of the Operations Committee: Jon Abfall, Dan Doyle, Mick Fischer, Cris Olson, Robert Ballweg, Therese Henriksen, Jane Loizzo
Adopted: December 17, 2018
John Somers, City Clerk
Approved: December 17, 2018
Rebecca Glewen, Mayor

The preceding resolution was adopted by the following roll call vote: **Ayes: Hansen, Loizzo, Morgan, Nelson, Olson, Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, Doyle, Fischer, 13. Noes: None. Abstain: Henriksen, 1.**

RESOLUTION NO. 147-2018

A RESOLUTION AWARDING THE CONTRACT FOR 2019 VEHICLE FUEL DISPENSING SERVICES

WHEREAS, the Operations Committee of the Common Council of the City of Beaver Dam, Wisconsin did advertise and receive sealed firm quotations for the captioned contractual service; and

WHEREAS, one (1) firm quotation was received and is on file in the City Engineering Department Office.

NOW, THEREFORE, BE IT RESOLVED that the contract for said 2019 Vehicle Fuel Dispensing Services is hereby awarded to KWIK TRIP, INC., LaCrosse, Wisconsin, pursuant to the attached firm quotation tabulation.

Presented by the following Alderpersons, members of the Operations Committee: Therese Henriksen, Jane Loizzo, Jon Abfall, Dan Doyle, Robert Ballweg
Adopted: December 17, 2018
John Somers, City Clerk
Approved: December 17, 2018
Rebecca Glewen, Mayor

The preceding resolution was adopted by the following roll call vote: **Ayes: Henriksen, Loizzo, Morgan, Nelson, Olson, Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, Doyle, Fischer, Hansen, 14. Noes: None.**

RESOLUTION NO. 148-2018

A RESOLUTION ADOPTING THE UPDATED PERSONNEL POLICIES AND PROCEDURES HANDBOOK FOR THE CITY OF BEAVER DAM

WHEREAS, the Administrative Committee did determine that it would be in the best interest of the City to update the Personnel Handbook which was last updated in 2008; and

WHEREAS, the City did work with the City's labor attorney to review and update said handbook; and

WHEREAS, the Administrative Committee has completed their review of the updated handbook and has recommended adoption of same.

NOW THEREFORE BE IT RESOLVED, that the Personnel Handbook adopted in January 2009 is hereby abolished and the attached updated Personnel Handbook is adopted by the City of Beaver Dam and shall become effective on January 1, 2019.

Presented by the following Alderpersons, members of the Administrative Committee: Lisa Davidson, Kay Appenfeldt, Kevin Burnett, Mary Morgan, Kara Nelson, Ken Anderson, David Hansen

Discussion was held on Resolution No. 148-2018. Motion by **Loizzo**, second by **Olson**, to add the phrase "electronic smoking device" to the smoking section of the employee handbook. Motion was then withdrawn by both.

Motion by **Davidson**, second by **Olson**, to TABLE Resolution No. 148-2018 was approved by the following roll call vote: **Ayes: Loizzo, Morgan, Nelson, Olson, Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, Doyle, Fischer, Hansen, Henriksen, 14. Noes: None.**

RESOLUTION NO. 149-2018

BE IT HEREBY RESOLVED that the following Polling Places for various Wards in the City of Beaver Dam shall be located at the following locations effective for all elections to be held in the City of Beaver Dam during the calendar year 2019:

WARD	LOCATION OF VOTING PRECINCT	ADDRESS
1	Trinity Church - United Methodist	308 Oneida Street
2	Faith Community Christian Reformed Church	401 Stone Street
3	Trinity Church - United Methodist	308 Oneida Street
4	Grace Presbyterian Church	215 Gould Street
5	Trinity Church - United Methodist	308 Oneida Street
6	Faith Community Christian Reformed Church	401 Stone Street
7	First Ev. Lutheran Church (Fellowship Hall)	311 W. Mackie Street
8	Grace Presbyterian Church	215 Gould Street
9	First Ev. Lutheran Church (Fellowship Hall)	311 W. Mackie Street
10	Grace Presbyterian Church	215 Gould Street
11	First Ev. Lutheran Church (Fellowship Hall)	311 W. Mackie Street
12	First Ev. Lutheran Church (Fellowship Hall)	311 W. Mackie Street

13
14

First Ev. Lutheran Church (Fellowship Hall)
Grace Presbyterian Church

311 W. Mackie Street
215 Gould Street

Presented by the following Alderpersons, members of the Administrative Committee: Lisa Davidson, Kay Appenfeldt, Kevin Burnett, Mary Morgan, Kara Nelson, Ken Anderson, David Hansen

Adopted December 17, 2018

John Somers, City Clerk

Approved: December 17, 2018

Rebecca Glewen, Mayor

The preceding resolution was adopted by the following roll call vote: **Ayes: Morgan, Nelson, Olson, Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, Doyle, Fischer, Hansen, Henriksen, Loizzo, 14. Noes: None.**

RESOLUTION NO. 150-2018

A RESOLUTION GRANTING BEVERAGE OPERATOR LICENSE(S)

BE IT HEREBY RESOLVED that the following applicant(s) be granted a Beverage Operator's License:

For two (2) years ending June 30, 2020:

No(s): 205

Presented by the following Alderpersons, members of the Administrative Committee: Lisa Davidson, Kay Appenfeldt, Kevin Burnett, Mary Morgan, Kara Nelson, Ken Anderson, David Hansen

Adopted December 17, 2018

John Somers, City Clerk

Approved: December 17, 2018

Rebecca Glewen, Mayor

The preceding resolution was adopted by the following roll call vote: **Ayes: Nelson, Olson, Abfall, Anderson, Appenfeldt, Ballweg, Burnett, Davidson, Doyle, Fischer, Hansen, Henriksen, Loizzo, Morgan, 14. Noes: None.**

Motion by **Olson**, second by **Nelson**, to adjourn, carried by acclamation. The meeting adjourned at 9:15 p.m.

John Somers, City Clerk
City of Beaver Dam, Wisconsin