

City of Beaver Dam Wisconsin
Beaver Dam Community Library Board Meeting Notice
FRIDAY, January 18, 2019 8:00am

Location--Beaver Dam Community Library Conference Room,
311 N. Spring St., Beaver Dam, WI

AGENDA

Call to order

Appearances & Correspondence

- Calvin Hemling Wells Fargo Advisors for Endowment Fund ~ Status Report if needed
- 1. **Minutes** of the December 14, 2018 Library Board Meeting ~ Approval
- 2. **Library Financial Report**
 - A. General Invoice Paid List~ Review & Acknowledge
 - B. Building Related Invoice Paid List ~ Review & Acknowledge
- 3. **Library Board**
 - A. Board Member Terms Expiring in 2019 ~ Informational
 - B. Wisconsin Library Association Membership Renewal in progress ~ Informational
- 4. **Endowment Fund**
 - A. Investment Statement(s) ~ Review
 - B. Endowment Fund Gifts & Donations ~ Acknowledge
- 5. **Building & Equipment Report**
- 6. **Personnel Report**
 - A. Staffing Update (Hiring, Resignations, Retirements, Other) ~ Informational
- 7. **Library Policies**
 - A. Letter of Library Patron Disqualification ~ Review ~ Confirm
 - B. Library Disclaimers by Topic & in Policies ~ Review ~ Discuss ~ Action
 - C. Program Sponsorship & Donor Requests of Goods, Services... Review ~ Discuss ~ Action
 - D. Co-sponsorship; Partnerships; Marketing of ~ Review ~ Discuss ~ Action
- 8. **Public Relations**
 - A. Library Event Calendar & Special Events ~ Informational
 - B. City Website Rebranding & Launch ~ Update
- 9. **Monarch Library System Report**
- 10. **Library Administrator's Report**
 - A. Annual & Monthly Statistics ~ Informational
- 11. **General Library Gifts & Donations**
- 12. **Any other business for placement on future agendas**
- 13. **Next Regular Meeting Date**-February 15, 2019 (8:00a.m.) Beaver Dam Community Library Conference Room
- 14. **Adjourn** the Meeting

"A QUORUM OF ANY STANDING COMMITTEE OR THE COMMON COUNCIL MAY ATTEND THIS MEETING."

Requests from persons with disabilities who may require assistance so as to participate at this meeting should be made to the City Clerk's Office at the Municipal Building, phone (920) 887-4600, Ext. 338, giving as much advance notice as possible.

This Agenda was posted and made available to the news media, public and various City officials and staff in compliance with the State of Wisconsin Open Meetings Law and Library Board Bylaws: Posted on **January 10, 2019**

Library Vision:

Linking People and Information in Life-long Learning

Library Purpose:

To help people achieve their full potential by being a leading resource for information, education, culture and recreation.