

Steering Committee Meeting Minutes

Beaver Dam Senior Center

Date: August 28, 2018

Called to order:

By Eileen Goodman, Chairperson at 9:03 am

Roll Call:

Present: Eileen Goodman (Chairman), Darlene Morrissey (Treasurer), Anne Pellerin (Secretary), Jana Stephens (Administrator), Traci Gmeinder (Office Administrator). Jim Mack, Marilyn Reichel, Dan Swaagman, Mary Morgan, Barb Skaar, Meredith Winning, Kay Appenfeldt (Archive Committee)

Excused: Terry Appenfeldt, Bobbie Pearson (Vice Chairman), Lynn Lothen

Absent: None

Other Guests: Chris Casey from GVE introduced by Meredith Winning

Minutes:

Corrections: Jim Mack was excused from the last meeting (7/24/18). 16 benches total not 167. 4 or 5 benches are spoken for. Program Committee: Two interested persons have come forward, Jana Stephens will be talking with them about the position. The 90th Birthday Party, over 200 invitations are to be sent out, but only a handful are active at The Watermark. Motion to approve minutes made by Darlene Morrissey, seconded by Meredith Winning.

Treasurer's Report:

Presented by Darlene Morrissey, Treasurer – Comments by Traci Gmeinder, 29 people went on the trip to Iceland. The travel agency paid the Watermark \$7,056.00 in commissions from the trip. Deposit will show up on August 2018 Financial Report. Motion made by Marilyn Reichel, seconded by Mary Morgan. Motion carried. Filed for Audit.

Public Comment:

Marilyn asked about the Woodshop. All information on the Woodshop goes to the Common Council.

Standing Committee Reports:

Archives: by Kay Appenfeldt – All Volunteer Spotlight articles will be put in a special book and placed in the archives. The October Spotlight will focus on card coordinators. The group was enthused about the picture and article. There are 30 coordinators, with 18-20 in the photo. The November Spotlight will be on the Steering Committee members. A questionnaire was passed out and was requested back within two weeks to Customer Service. Members not in attendance will be emailed the questionnaire. The members were asked to dress in nice solid colors for a photo to be taken next month.

Program: See above in Minutes for further information.

Tour: by Jana Stephens – There was a good turnout for the Travel Preview Party. Two trips are coming up, a day trip to Rosewood Dinner Theater in Delevan for Christmas Remembered. It's a great program with great food. The other is a multiple-day trip to the Tournament of Roses Parade in Pasadena. The tour company sets the itinerary for the extended tours and we receive a commission, which is a great source of income for us. Jana was on WBEV's "Community Comment" to answer questions about the trips. Fliers for each trip were handed out at the Dodge County Fair.

Woodshop: by Kay Appenfeldt for Terry Appenfeldt - The Woodshop is very busy. They are in the third of a five-year contract with the Don Smith Learning Academy.

Old Business:

A thank you note from Jeanie Schweisthal was read by Eileen Goodman. Senior Day at the Fair went well. Elizabeth Lyon was there along with volunteers Barb Skaar, Marilyn Reichel and Eileen Goodman to staff the booth. They said it was a nice location near the Loco Vocals (local singing group); there was a bit of confusion about time and location of the Bingo game. Eileen Goodman did an impromptu interview on WBEV.

New Business:

Bench Sponsorship: Marilyn Reichel said the details aren't clear, but they think the \$500.00 sponsor fee is too much. They are looking into something just as substantial, but at a lower price. Maybe something similar to the benches in Rotary Park. Marilyn will keep the committee informed.

5th Annual Beaver Dam Pepper Festival: Planned for September 8 at the Park Village Shopping Center, 9:00am-4:00pm.

The Woodshop will have a booth there. In the past, a raffle has been held for a bench and a rocking chair with the Pepper Festival logo on them. This year the Woodshop will be featuring and selling their products instead. A birdhouse and cutting board, with the Pepper Festival logo wood burned into them, will be used as door prizes. A sign-up sheet was passed around asking for volunteers to work 2- or 3-hour shifts at the booth.

Senior Center Christmas Party: Tuesday, December 11, 11:30am -2:30pm at The Watermark. Casey Carney will provide the music and Chef Chance will do the catering. Kay Appenfeldt and Jeanie Schweisthal are chairing the planning committee. More volunteers are needed to help plan and decorate. There was a discussion about whether the Steering Committee members would perform a skit as part of the entertainment. About 100 are expected to attend the party with a cost of \$10.00, with scholarships available.

Steering Committee Name Tags: Members were asked to wear their name tags when in the building to showcase their role in activities.

Senior Center By-Laws: Will be reviewed at the October meeting. Members are to review the By-Laws and discuss ideas, changes and suggestions with either Jana Stephens or Eileen Goodman before the next meeting. The By-Laws are to be reviewed every three years by an ad hoc committee. Then they are reviewed and forwarded to the Beaver Dam Administrative Committee. A copy of the By-Laws will be emailed to all members.

Leave of Absence: Bobbie Pearson, Vice Chair, has taken a leave of absence. A temporary Vice Chair will be named soon.

Public-At-Large Updates:

BDCH: by Barb Skaar – The BDCH has been doing their due diligence with the Marshfield Clinic. BDCH is tapping into their services; changes will be coming soon.

ADRC: by Lynn Lothen – Excused

Green Valley: by Meredith Winning – They have been busy wrapping up the summer programs at Life Academy. They will be partnering with Dodge County for an after-school program. Funding will come from Dodge County. The program will be by referral and limited to 6 students ages 12-16. During the Beaver Dam Pepper Festival, the Life Academy will be assisting Dodge County Humane Society with the set-up of their booth. Dodge County Humane Society is sponsoring a Prom with Furry Friends at Spring Brook Gardens; Life Academy members will be helping with this project also.

Administrator's Report:

The Fraud Awareness and Prevention Seminar had a good turnout, the presenters Cindy Kooiman of Horicon Bank and Detective Dan Kuhn of BDPD came up with the program. This program will be offered again in the near future. Eileen Goodman said the seminar was extremely interesting and informative. Some victims told their stories. There is a grass roots movement to make people more aware of fraud and identity theft. On Tuesday, September 18, Let's Talk About Pain Medications will be offered here. Wisconsin Health Literacy has created this educational program. There will be something for everyone in this program. The office is busy transitioning from the summer programs to the fall/winter programs. Jana is working on the day trips for 2019 and the lineup will be announced in January.

Future Agenda Items/Miscellaneous:

Item #1: Steering Committee Members **REMEMBER** to dress for the photo wear solid colors! Questionnaires need to be returned by September 11.

Next meeting:

Tuesday, September 25, 2018 - 9:00am

Motion to Adjourn:

By Mary Morgan; seconded by Meredith Winning at 10:10am.

Respectfully submitted by Anne Pellerin.