

## **Steering Committee Meeting Minutes**

Beaver Dam Senior Center

Date: September 25, 2018

### **Called to order:**

By Eileen Goodman, Chairperson

### **Roll Call:**

Present: Eileen Goodman (Chairman), Wayne Schmitz (Vice Chairman), Anne Pellerin, Terry Appenfeldt, Jim Mack, Marilyn Reichel, Mary Morgan, Barb Skaar, Lynn Lothen, Meredith Winning, Kay Appenfeldt (Archive Committee), Jana Stephens (Administrator), Traci Gmeinder (Office Administrator).

Excused: Dan Swaagman, Darlene Morrissey

Absent: Bobbi Pearson has resigned.

Other Guests:

### **Minutes:**

Motion to approve minutes made by Terry Appenfeldt, seconded by Mary Morgan. Motion approved.

### **Treasurer's Report:**

Report read by Traci Gmeinder

Marilynn Reichel asked about the Endowment Fund, who has access and what is the total. The Fund is kept by Common Council and John Sommers.

Motion was made to accept the Treasurer's Report made by Meredith Winning, seconded by Lynn Lothen. Motion carried. Report filed for Audit.

**Public Comment:** None

### **Standing Committee Reports:**

Archives: by Kay Appenfeldt – From the Archives: May 4, 1970, the Third Street Building opened its doors. The first advisory board had five women and one man. Volunteer Spotlight questionnaires for the Steering Committee need to be turned in. She needs them for an article by October 1.

Program: See under new business.

Tour: by Wayne Schmitz - One trip left for 2018, Christmas Remembered at Rosewood Dinner Theater in Delavan. In 2019, three are signed up for the Tournament of Roses trip; one for Washington DC and Philadelphia; four for Holland Tulip Festival ; one has signed up for Alaska Adventure Cruise along with many inquiries; four have signed up for The Legendary Blue Danube Cruise. Christmas in Opryland has had little interest. Jana Stephens: For the extended trips pick-up would be in Beaver Dam either at The Watermark (10+) or the Eastside McDonalds (-10) depending on how many were going. Traci Gmeinder: Mayflower Tours and Cruises books are available at the Customer Service desk. Let Mayflower know that you heard about the trip from The Watermark, so they know where to send the commission.

Woodshop: by Terry Appenfeldt - The Pepper Festival was very successful, many piggy banks were sold. (They have to make more.) There were many compliments on the workmanship and quality of work. Jana Stephens stated that Eileen Goodman and Darlene Morrissey both worked in the booth. Terry Appenfeldt added that many of the Workshop volunteers were also at the booth. Marilyn Reichel suggested that a plaque be made for the Patriot Nation and Vets. December 1 is the Annual Christmas Parade. This year it also the same day as First Lutheran's Christmas Bazaar, it was suggested that the Woodshop have a booth there. The fee would be \$25.00.

### **Old Business:**

Christmas Party – December 11, 11:30am-2:30pm. A daytime party is more acceptable. The party agenda includes heavy hors d'oeuvres by Chef Chance, with music provided by Casey Carney, festive social hour; other entertainment includes the Senioettes, games, activities and a skit performed by the Steering Committee. The Steering Committee skit is based on the 12 Days of Christmas. There will not be a gift exchange this year. Various gift cards will be given as prizes for the different games and activities. The cost to attend is \$10.00 with scholarships available. 80 – 100 usually attend with the total cost of the party about \$500.00. A motion was made by Jim Mack, seconded by Meredith Winning to allow spending \$500.00 for the Christmas Party. Other help will be needed to assist in carrying food and/or drink to the tables. Chef Chance is providing the food, the Steering Committee as hosts will be purchasing the beverages. There was a discussion about using other caterers in the area for other Senior Center

activities including Edith's and Jason White. The Christmas Party planning committee will be meeting on Friday, September 28 at 9:30am. An ad hoc committee was formed to include the Steering Committee Officers (Eileen Goodman, Wayne Schmitz, Anne Pellerin and Darlene Morrissey) Jana Stephens, Kay Appenfeldt, Jim Mack, the purpose is to review and update the Senior Center By-laws. Final approval will be at the November Steering Committee. The By-laws will then be passed onto the City Administrator and the City Attorney for their approval.

#### **New Business:**

Bobbi Pearson has resigned from the Steering Committee. A new member must be appointed to fill out her term. Wayne Schmitz was asked and has accepted to fill the position which includes being vice-chairman. We are sorry to see Bobbi Pearson leave. We wish her well. Welcome back Wayne Schmitz! A picture of the Steering Committee was taken for the Community Courier's Volunteer Spotlight. Marilyn Reichel was appointed Program Committee Coordinator. A motion was made by Lynn Lothen and seconded by Meredith Winning. Motion approved.

#### **Public-At-Large Updates:**

BDCH: by Barb Skaar – An Open House for the Rehabilitation and Podiatry Institute of Movement is in the planning stages for a late afternoon and evening event.

ADRC: by Lynn Lothen – Starting Tuesday October 9 for 6 weeks Waupun Memorial Hospital will be offering Healthy Living with Diabetes – 2018. On Friday, October 12 SPARK will be sponsoring a program Topic: Pumpkins – Not Just for Pies from 2:30-4:00pm. Thursday, October 25 will be the Dodge County Dementia Conference in the Henry Dodge Office Building. Registration is needed.

Green Valley: by Meredith Winning – Tuesday and Wednesday October 16-17, Meredith will be guest speaker at a conference in Wisconsin Dells for teachers and other educators. Tuesday October 23, an Open House at the Life Academy; they will be serving soup, salad, and pumpkin bars. Saturday, November 3 The Life Academy students will be helping with the Humane Societies Santa and Pet pictures. Saturday November 10, the students will also be helping with Dodge County Humane Society 50<sup>th</sup> Anniversary Prom at Spring Brook Dexter Road will be the entertainment.

#### **Administrator's Report:**

Jana Stephens says thank you for funding her participation in Leadership Beaver Dam. Marilyn Reichel and Wayne Schmidt have been past participants. A summary of the first meeting (9/12) is in the October issue of the Community Courier. Jana will be sharing details of her project at future meetings. The 90<sup>th</sup> Birthday was last Friday, September 21. The oldest attendee was 96. Some brought guests. Bill Hill was the entertainment. Many shared their secret for longevity. The Fraud Awareness presentation was well received. Another is being planned. The Pool League is missed. Jana is in talks with Tower Lanes and their availability. Jana Stephens and Traci Gmeinder are updating and rebranding the Watermark website. Solar panels will be installed on The Watermark and other Beaver Dam Buildings. The new tables are being funded by Capital Improvements and grants. They are to replace the current long tables for staff safety. The long tables have a lifespan of three years. We will be keeping the round tables. Some of the new tables were scratched and will be replaced. Some will also be reassembled with the handles in the correct position.

#### **Future Agenda Items/Miscellaneous:**

Item #1: Marilyn Reichel suggested that The Watermark sponsor and decorate a tree in Swan Park during the Christmas holidays.

#### **Next meeting:**

Tuesday, October 23, 2018 at 9:00am

#### **Motion to Adjourn:**

Made by Jim Mack Seconded by Wayne Schmitz at 10:21am. Motion carried.

Respectfully submitted by Anne Pellerin