

OPERATIONS COMMITTEE
City of Beaver Dam, Wisconsin 53916
Meeting Minutes of January 21, 2019

The Operations Committee meeting, held in Room 113 at the Municipal Building, 205 S. Lincoln Avenue, was called to order at 6:30 by Chairperson Cris Olson.

Other Board /Commission /Committee members present: Alderpersons Robert Ballweg, Mick Fischer, Jon Abfall, Dan Doyle, Jane Loizzo, and Therese Henriksen.

Also present for all or part of the meeting: Mayor Rebecca Glewen, City Attorney Maryann Schacht, Director of Utilities Rob Minnema, Public Works Supervisor Dan Mulhern, Parks, Forestry & Facilities Supervisor John Neumann, Utilities Foreman Jeremy Klug, John Moosreiner Inspection Services, Alderperson Mary Morgan, Jack & Linda Yuds, Craig Warmbold of Good Karma Broadcasting, Cris Higgins of Beaver Dam Daily Citizen and Director of Facilities & Engineering Ritchie Piltz.

1.) Approval of the January 7, 2018 Operations Committee Minutes:

A Motion was made by Abfall, seconded by Henriksen and unanimously carried approving the minutes of the January 7, 2018 Operations Committee meeting.

2.) Review of current invoices:

Ballweg questioned the invoice from Ayres Associates. This is for TIF related engineering.

Hearing no other questions, the current invoices were forwarded to the Common Council.

3 Discuss and recommend approval of a partnership with Utility Service Partners, Inc., and the City of Beaver Dam to allow their company to market lateral insurance services to City of Beaver Dam residents:

Director of Utilities Rob Minnema distributed a sample letter that would be sent to property owners in the City briefly describing the insurance and that it is not a City program. Minnema also offered using the Utilities logo if the City logo is not used. Fischer reiterated his opposition to this partnership. It was also discussed that this company would not be the only company allowed to offer this insurance to City residents. It was noted that the Agreement has a 3 year term limit.

After brief further discussion, Fischer called for the question on this agenda item.

A Motion was made by Fischer and seconded by Ballweg recommending not to approve the Marketing Agreement between the City of Beaver Dam and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America for their company to market and offer sewer and water line lateral warranties to the residents of the City of Beaver Dam.

Hearing no other discussion, the motion was defeated by a vote of 2 to 5 with Ballweg, Henriksen, Loizzo, Doyle, and Olson voting no.

A Motion was then made by Ballweg and seconded by Abfall to forward a Resolution to the February 4, 2019 Common Council meeting with a neutral recommendation to approve the Marketing Agreement between the City of Beaver Dam and Utility Service Partners Private

OPERATIONS COMMITTEE
City of Beaver Dam, Wisconsin 53916
Meeting Minutes of January 21, 2019

Label, Inc. d/b/a Service Line Warranties of America for their company to market and offer sewer and water line lateral warranties to the residents of the City of Beaver Dam.

Hearing no other discussion, the motion was carried by a vote of 6 to 1 with Loizzo voting no.

4.) Purchase of a 2019 Platform Truck:

Utilities Foreman Jeremy Klug briefed the committee on advertising through VendorNet and having received two bids.

A Motion was made by Doyle and seconded by Ballweg to forward a Resolution Awarding the contract for purchase of a 2019 Ford F450 Platform Truck with Hoist from Ewald's Hartford Ford, Hartford, Wisconsin, for the total bid not to exceed \$51,697.00.

Hearing no other discussion, the motion was unanimously carried.

5.) Sec. 62-50(s), Parking of vehicles on residential-use properties:

A Motion was made by Fischer and seconded by Henriksen to forward an Ordinance Amending Section 62-50(s), Parking of vehicles on residential-use properties, Subsections (2), Definitions, and (3), Prohibitions, in the Beaver Dam Municipal Code.

Director of Inspection Services John Moosreiner spoke on the revisions made to the proposed ordinance and that the revisions only deal with not allowing parking in the front yard and that existing gravel pads would be required to be removed. The definition of "driveway" was reviewed. Mayor Glewen spoke on how unsightly properties have an effect on property values. It was suggested to grandfather gravel driveways on single family owner-occupied properties. Enforcement on removal of gravel driveways in front yards would begin in the spring as weather permits.

Hearing no other discussion, the motion was carried by a vote of 6 to 1 with Abfall voting no.

6.) Sec. 62-50, Parking restrictions:

A Motion was made by Ballweg and seconded by Loizzo to forward an Ordinance Amending Section 62-50, Parking restrictions, Subsection (c), Night parking restricted during snow removal season, in the Beaver Dam Municipal Code, establishing a fine of \$50 for non-compliance.

Director of Facilities & Engineering Ritchie Piltz briefed the committee on the existing enforcement procedures used for non-compliant snow removals.

Hearing no other discussion, the motion was unanimously carried.

7.) Sec. 42-241, Enumeration, regarding fees and charges:

A Motion was made by Ballweg and seconded by Henriksen to forward an Ordinance Amending Section 42-241, Enumeration, Regarding fees and charges, in the Beaver Dam Municipal Code, amending the night parking permit fee from \$40 to \$25.

OPERATIONS COMMITTEE
City of Beaver Dam, Wisconsin 53916
Meeting Minutes of January 21, 2019

The fee is being reduced as a compromise for not allowing gravel pads in front yards to be used for winter parking.

Hearing no other discussion, the motion was unanimously carried.

8.) Creating Sec. 10-31, Animals prohibited in certain areas:

A Motion was made by Henriksen and seconded by Doyle to forward an Ordinance Creating 10-31, Animals prohibited in certain areas, in the Beaver Dam Municipal Code, allowing dogs in Parks.

The term “domestic pets” was removed and replaced with “dogs”.

Hearing no other discussion, the motion was unanimously carried.

9.) Stone Street Reconstruction Project:

A Motion was made by Loizzo and seconded by Ballweg Approving Amendment No. 1 to the Agreement dated March 13, 2018 acknowledging that MSA Professional Services, Inc. is authorized to begin work on the Amended Project Limits of the Stone Street Reconstruction Project, to include S. Lincoln Avenue to Roedl Court.

The project limits have been expanded so additional engineering is required. The project is on schedule to be bid late February or early March.

Hearing no other discussion, the motion was unanimously carried.

10.) Front Street North Alley Reconstruction:

A Motion was made by Ballweg and seconded by Loizzo to forward a Resolution Awarding the contract for Professional Design Engineering Services for the 2019 Front Street North Alley Reconstruction Project, to MSA Professional Services, Inc. for the lump sum fee of \$12,850.00 for the work.

Work will include pavement and base reconstruction, and storm sewer replacement. There are no other public utilities in the alley.

Hearing no other discussion, the motion was unanimously carried.

11.) Roosevelt Drive Improvements:

A Motion was made by Loizzo and seconded by Doyle to forward a Resolution Awarding the contract for Professional Design Engineering Services for the 2019 Roosevelt Drive Improvements Project, to MSA Professional Services, Inc. for the lump sum fee of \$65,200.00 for the work.

The design will begin as a complete street and be revised per committee recommendations.

Hearing no other discussion, the motion was unanimously carried.

OPERATIONS COMMITTEE
City of Beaver Dam, Wisconsin 53916
Meeting Minutes of January 21, 2019

12.) Reallocation of 2019 CIP funds:

Director of Facilities & Engineering Ritchie Piltz briefed the committee on a possible grant opportunity for the Haskell Street project available in 2020 and recommended the 2019 funds borrowed for Haskell Street be reallocated to the 2019 W. Burnett Street Reconstruction project.

A Motion was made by Ballweg and seconded by Henriksen Approving the Reallocation of 2019 CIP funds from the Haskell Street Reconstruction Project to the 2019 W. Burnett Street Reconstruction Project.

The 2 projects are similar in length and scope. W. Burnett Street has been on previous CIP's and then later removed.

Hearing no other discussion, the motion was unanimously carried.

13.) W. Burnett Street Reconstruction:

A Motion was made by Loizzo and seconded by Doyle to forward a Resolution Awarding the contract for Professional Design Engineering Services for the 2019 W. Burnett Street Improvements Project, to MSA Professional Services, Inc. for the lump sum fee of \$52,900.00 for the work.

CIP funding includes contracted engineering costs.

Hearing no other discussion, the motion was unanimously carried.

ANY OTHER BUSINESS FOR FUTURE AGENDAS

Henriksen requested that lighting in the Family Center area be invested for possible installation of additional lights.

ADJOURNMENT

A Motion was made by Henriksen, seconded by Doyle and unanimously carried to adjourn the Operations Committee meeting at 7:27 p.m.

Respectfully submitted,
Ritchie Piltz, Director of Facilities and Engineering
Recording Secretary