

BEAVER DAM POLICE AND FIRE COMMISSION

REGULAR MEETING MINUTES

These are the minutes of the February 5, 2019 regular meeting of the Beaver Dam Police and Fire Commission. Present were Jeff Kohman, Gary Spielman, Casey Carney, and Nancy Conley. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Attorney Steve Zach, Deputy Chief Matt Christian, Lana Letto, and guests. Absent was John Oathout. The meeting was called to order at 5:00 p.m. Chairman Jeff Kohman presiding.

GENERAL

1. Spielman made a motion to approve the minutes from the January PFC meeting, seconded by Conley. The motion carried by unanimous vote.
2. Mayor Glewen gave an overview of what the retirement piece in the personnel policy means for the city.
3. Attorney Zach went over the revised PFC bylaws with the commission. From here, the commission members should take any concerns to the chair and Attorney Zach will meet with the Chiefs to clarify specifics. This has been tabled.
4. Deputy Chief Christian explained the difference between the old (before November, 2018) and the revised wording as it pertains to health insurance after retirement as written in the City of Beaver Dam Personnel Handbook. Attorney Zach explained sick leave conversion for city management and the different options. Carney made a motion to put the wording for sick leave conversion back to the wording in the manual as it was before the revision was approved by the PFC in November 2018, seconded by Carney, the motion carried by unanimous vote.

BEAVER DAM FIRE DEPARTMENT

5. The FD community relations activities from January 2019 were reviewed. The presentation on Jan 30 did not occur. To files.
6. Operations Update
 - There has been discussion within the county about combining EMS services
 - Shared 2018 department call totals
 - A letter of appreciation which was given to several department members for helping a probationary firefighter was read
 - Reiterated why the Police and Fire Departments are against the city obtaining Skunk Island. He will not be using fire Department equipment to support law enforcement on the island
 - The AdHoc committee suggested getting an independent study done to determine the need for a second station and staffing needs. He suggests using the increased IFT revenue to fund this study. Will be going to the council to suggest this as a funding source for the study, it shouldn't be more than \$15,000

7. Spielman made a motion to move fulltime firefighter/paramedic Jeremy DuCharme from probationary status to regular status effective Feb. 1, seconded by Carney, all were in favor.
8. Conley made a motion to accept POC Lt. John Neumann's retirement, effective April 1, seconded by Carney, with regret, all were in favor.
9. Carney made a motion to approve Chief Mannel going to out of state training on Feb 25-25, seconded by Conley, all were in favor.
10. Conley made a motion to approve the full time Lieutenant's job description, subject to union negotiations, seconded by Spielman, all were in favor.
11. Discuss and take action on the part time inspector's job description was tabled.

BEAVER DAM POLICE DEPARTMENT

12. The PD community relations activities from January 2019 were reviewed.
13. Operations Update
 - He shared a letter from Officer Brian Linzenmeyer spelling out his appreciation of support from the department during the officer involved shooting
 - The newest K-9 officer is doing a good job in training. He will be starting on Feb. 9
 - Talked about transition Officer Linzenmeyer back after being on administration leave
 - The department looked into using FirstNet, however this is not a viable option
 - Tom Heffron donated new stop signs and one extra for the crossing guards. He also funded a bullying seminar for the schools
 - Shared two letters from the
14. Officer Travis Wetterau officer of the year award as chosen by the Merit Review Board. Letters of Commendation for Officers Kevin Hall and Jeremiah Johnson were shared with the commission.

ANY OTHER BUSINESS (FOR PLACEMENT ON FUTURE AGENDAS)

Carney would like the commission to make a formal statement to the council regarding a recommendation of the commission on the purchase of Skunk Island. It was decided to have a special meeting on Feb 11, at 8:30am, to compose this recommendation.

CLOSED SESSION

15. The commission may meet in closed session, pursuant to Wis. Stat. Sec 19.85(1)(c), for the purpose of considering the employment, promotion, compensation, or evaluating the performance of an employee under the commission's jurisdiction. Upon completion of Closed Session, the Commission may reconvene in Open Session to act upon any/all items discussed or deliberated during the Closed Session. Votes were Conley-aye, Carney-aye, Spielman-aye, Chair-aye, the commission entered into closed session at 6:17 PM.

ADJOURNMENT

The meeting adjourned at 6:50 p.m. while in closed session.

Respectfully submitted, Lana Letto
Beaver Dam Fire Department Administrative Assistant