

BEAVER DAM POLICE AND FIRE COMMISSION

REGULAR MEETING MINUTES

These are the minutes of the March 12, 2019 regular meeting of the Beaver Dam Police and Fire Commission. Present were Jeff Kohman, Gary Spielman, John Oathout and Nancy Conley. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Attorney Steve Zach, Deputy Chief Matt Christian, Lana Letto, and guests. Absent was Casey Carney. The meeting was called to order at 5:00 p.m. Chairman Jeff Kohman presiding.

GENERAL

1. Spielman made a motion to approve the minutes from the February PFC meeting, seconded by Conley. The motion carried by unanimous vote. Upon further review, one correction is that Conley seconded the motion for item #4.
2. Mayor Glewen is setting up meetings with North Shore and Great Lakes to gather information about consolidation of EMS services.
3. The citation was read to award Paramedics Matt Weidler, Hunter Resop and Wesley Jahnke for a life save award.
4. The citation was read to award Paramedics Corey Braunschweig, Jeremy DuCharme, and Benedict Beck for a life save award.
5. Attorney Zach went over the revised PFC bylaws with the commission. From here, the commission members are to review and turn in revisions to him before the April meeting. This has been tabled.
6. Conley made a motion to remove this wording from the employee handbook, *For fire and police department employees, the City shall pay twenty-five percent (25%) of the family plan premium rate in existence at the time of retirement, which amount shall be frozen at the time of retirement and paid by the City on a monthly basis until the retiree is eligible for Medicare. And also, The City shall only be obligated to make the twenty-five percent (25%) health insurance contribution rate for a maximum of one hundred twenty (120) months. Any excess payments that may be required shall be paid by the retiree unless the retiree has additional sick leave health insurance conversion benefit This benefit shall be available to employees upon retirement provided the following conditions are met: (and the bulleted points that follow)* seconded by Oathout, the motion carried by unanimous vote.
7. K-9 Charlie was introduced.

BEAVER DAM FIRE DEPARTMENT

8. The FD community relations activities from February 2019 were reviewed. To files.
9. Operations Update
 - The annual FVTC testing process has begun, the application period will be from April29-May 30 and we expect it to be completed by October.
 - Our Cadet program is meeting regularly, there are nine children actively involved.
 - The full time collective bargaining unit contract is complete, the bargaining for the POC contract begins on the 15th
10. Oathout made a motion to promote POC FF Gary Peck to POC Lieutenant status, seconded by Spielman, all were in favor.

11. Conley made a motion to accept the bid from Foster Coach of \$211,262 for the new ambulance, seconded by Spielman, all were in favor.
12. Oathout made a motion to approve POC FF Mike Stephens' return to active status effective February 24, seconded by Spielman, all were in favor.
13. Oathout made a motion to send the RFP, with proposed verbiage from John Somers, for the second station and staffing study to the public, seconded by Spielman, all were in favor.
14. He handed out the annual report for review

BEAVER DAM POLICE DEPARTMENT

15. The PD community relations activities from February 2019 were reviewed.
16. Operations Update
 - He handed out the annual report for review
 - They will be buying out their contract for the copier/printer of \$5,544.07 and will be moving forward with purchasing new machines
17. Conley made a motion to promote Erik Smedema to Lieutenant, seconded by Spielman, all were in favor.
18. Conley made a motion to promote Jeremiah Johnson to Sergeant, seconded by Oathout, all were in favor.
19. Spielman made a motion to move Officer Jace Laning to regular status, effective March 1, seconded by Oathout, all were in favor.
20. Spielman made a motion to place Officer Derek Harmsen on the eligibility list for Sergeant and to place Sergeant Retzlaff on the eligibility list for lieutenant for one year, seconded by Conley, all were in favor.

ANY OTHER BUSINESS (FOR PLACEMENT ON FUTURE AGENDAS)

Review and take action on updated/revised PFC bylaws
Review annual reports

CLOSED SESSION

21. The commission may meet in closed session, pursuant to Wis. Stat. Sec 19.85(1)(c), for the purpose of considering the employment, promotion, compensation, or evaluating the performance of an employee under the commission's jurisdiction. Upon completion of Closed Session, the Commission may reconvene in Open Session to act upon any/all items discussed or deliberated during the Closed Session. Votes were Spielman-aye, Conley-aye, Oathout-aye, Chair-aye, the commission entered into closed session at 6:19 PM.

ADJOURNMENT

The meeting adjourned at 6:13 p.m. while in closed session.

Respectfully submitted, Lana Letto
Beaver Dam Fire Department Administrative Assistant