

Steering Committee Meeting Minutes  
Beaver Dam Senior Center  
Date: February 26, 2019

**Called to order:**

Eileen Goodman at 9:56am

**Pledge of Allegiance**

**Roll Call:**

Eileen Goodman (Chairman), Barb Skaar, Wayne Schmitz (Vice Chairman), Darlene Morrissey (Treasurer), Dan Swaagman, Pam Couperus, Marsha Horne, Marilyn Reichel, Meredith Winning, Kay Appenfeldt, Jana Stephens (Administrator), Traci Gmeinder (Office Administrator)

**Excused:**

Jim Mack, Anne Pellerin (Secretary), Mary Morgan

**Welcome:**

Eileen Goodman welcomed the newly elected Steering Committee members: Eileen Goodman, Anne Pellerin, Jim Mack and Marsha Horne. Members were asked to read the Steering Committee Handbook found in the Steering Committee binder.

**Election of Officers:**

Eileen Goodman reviewed each officer position from the Steering Committee binder. Election results: Eileen Goodman (Chairman), Wayne Schmitz (Vice Chairman), Anne Pellerin (Secretary) and Darlene Morrissey (Treasurer).

**Minutes:**

Meredith Winning noted that the Green Valley spaghetti dinner should have been recorded as April 6. Marilyn Reichel made a motion seconded by Meredith Winning to accept the minutes as changed. Motion passed.

**Treasurer's Report:**

Darlene Morrissey reported a Senior Center Account balance of \$15,604.36. She reported a balance of \$2438.65 in the Travel Account. Marilyn Reichel made a motion to accept the Financial Report seconded by Marsha Horne. Motion passed.

**Public Opinion:**

None.

**Standing Committee Reports:**

Archives: by Kay Appenfeldt - Minutes are stored in printed form. Current minutes will be archived digitally. The system is backed up so the minutes are protected. It was noted that the Senior Center opened in 1970. The 50<sup>th</sup> anniversary of that opening could be celebrated in 2020. In 2010, the 40<sup>th</sup> anniversary was celebrated. A Committee comprised of Senior Center members planned the event. There were different monthly celebrations that featured the Center programs. The festivities ended with an anniversary banquet. All the previous Administrators were invited to the banquet.

Program - Marilyn Reichel reported that The Loft has a pool table that could possibly be used for a Center Pool League. She attended the Master Gardner program and felt it was well attended and was a good presentation. Marilyn questioned who to contact to improve the wetness problem at the community gardens.

Tour: by Wayne Schmitz - It was reported that a sizable amount of new travelers are participating in our tours. The following numbers have signed up for the following trips: 13 people for Memories Theatre, one for the WI Music Festival, three for the Brewers game, one for the Edelweiss & Milwaukee Art Museum, seven for the Mystery Theatre, three for Spring Blooms, nine for the Holland Tulip Festival, six for the Alaska Cruise and four for Blue Danube.

Woodshop: by Terry Appenfeldt – The guys are creating and building a musical plaque for Cheryl Ziemann, who is retiring from the Don Smith Learning Academy in March.

**Old Business:**

None.

**New Business:**

The time for the Steering Committee Meetings will remain the same—4<sup>th</sup> Tuesday of the month at 9:00am. Jana Stephens requested \$500.00 from the Senior Center Account to fund the July 3, 2019 concert in Swan Park. Darlene Morrissey made a motion to fund the \$500.00 July 3, 2019 Concert in the Park from the Senior Center Account seconded by Wayne Schmitz. Motion passed. Jana Stephens requested \$500.00 from the Senior Center Account to offset costs of printing the Summer Guide. Wayne Schmitz made a motion to fund \$500.00 for the Summer Guide from the Senior Center Account seconded by Marilyn Reichel. Motion passed.

**Public at Large:**

BDCH: by Barb Skaar – None.

ADRC: by Pam Couperus – Pam passed out invitations to the Family Caregiver Skills Fair to be held on March 21, 2019 at MPTC. Pam also shared the Spark Programming seminars held at various times during the year.

Green Valley: by Meredith Winning – None.

**Administrator's Report:**

Jana Stephens changed the Volunteer Recognition Brunch to April due to the weather cancellations in February. The Audit Committee will meet after the March Steering Committee meeting. See attached for the balance of the report.

The next meeting is Tuesday March 26, 2019 at 9:00am.

Darlene Morrissey made a motion to adjourn seconded by Wayne Schmitz.

Respectfully submitted by Kay Appenfeldt, substituting for Anne Pellerin.