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CITY OF BEAVER DAM
Police and Fire Commission
205 S. Lincoln Avenue
Beaver Dam, WI 53916

Date: 9/27/2018 Time: 9:00 am By: LKL (920) 887-4609, ext. 4

REGULAR MEETING AGENDA
BEAVER DAM POLICE & FIRE COMMISSION

Date and Time:

Tuesday, October 2, 2018 @ 5:00 P.M.

Location:

First Floor Engineering Room
#113 @ Municipal Building

GENERAL

1. Approval of the September 4, 2018 PFC Meeting minutes
2. Mayor's comments
3. Meet with Steve Zach and discuss updates to PFC bylaws

BEAVER DAM FIRE DEPARTMENT

4. Review and discuss community relations activities.
5. Update Commission on the operations of the Fire Department.
6. Discuss and take action on removing POC Firefighter Gary Peck from probationary status and placing him on active status.
7. Discuss and take action on POC Lt. Tony Klatt coming off of leave of absence effective 09/22/2018.
8. Discuss and take action on loaning fire prevention funds to fire department for antique fire truck purchase.

BEAVER DAM POLICE DEPARTMENT

9. Review and discuss community relations activities.
10. Update Commission on the operations of the Police Department.

ANY OTHER BUSINESS (FOR PLACEMENT ON FUTURE AGENDAS)

ADJOURNMENT

PFC Chairman Jeff Kohman

"A QUORUM OF COMMON COUNCIL MAY ATTEND THIS MEETING." Requests from persons with disabilities who may require assistance to participate in this meeting (or hearing) should be made to the City Clerk's Office at City Hall (920) 887-4600, Ext. 338, giving as much advance notice as possible."

BEAVER DAM POLICE AND FIRE COMMISSION **SPECIAL MEETING MINUTES**

These are the minutes of the September 11, 2018 special meeting of the Beaver Dam Police and Fire Commission. Present were Jeffry Kohman, John Oathout, Nancy Conley, Gary Spielman, and Casey Carney. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Deputy Chief Matt Christian, City Administrator John Somers, and Lana Letto. The meeting was called to order at 5:00 p.m., Chairman Jeffry Kohman presiding.

BEAVER DAM FIRE DEPARTMENT

1. Chief Mannel handed out the fire department 2019 budget worksheet and the 5 year average for Capital Outlay spending. After discussion, Carney made a motion to accept the proposed 2019 Capital Outlay items and the proposed 2019 Fire department budget as presented and to move these items on to City Administrator, John Somers, seconded by Spielman, all were in favor.

BEAVER DAM POLICE DEPARTMENT

2. Chief Kreuziger handed out the police department budget worksheet and an updated Police K-9 Vehicle Capital Outlay Request form. After discussion, Oathout made a motion to accept the proposed 2019 Capital Outlay items and the proposed 2019 Police Department budget as presented and to move these items on to City Administrator, John Somers, seconded by Conley, all were in favor.

CLOSED SESSION

3. Spielman made a motion to enter into closed session, pursuant to Wis. Stat. Sec 19.85(1)(c), for the purpose of considering the employment, promotion, compensation, or evaluating the performance of an employee under the commission's jurisdiction. Upon completion of Closed Session, the Commission may reconvene in Open Session to act upon any/all items discussed or deliberated during the Closed Session, seconded by Carney, roll call vote—Conley-aye, Carney-aye, Oathout- aye; Spielman-aye; Chair-aye. The commission entered into closed session at 5:28 pm.

ADJOURNMENT

The meeting was adjourned while in closed session at 5:50 pm

Respectfully submitted



Lana Letto

Beaver Dam Fire Department Administrative Assistant

CITY OF BEAVER DAM
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
FIRE DEPARTMENT						
01-0325-510001	SALARIES AND WAGES	125,300.41	1,073,253.56	1,392,497.00	319,243.44	77.07
01-0325-510010	PART-TIME WAGES	.00	157,209.56	141,875.00	(15,334.56)	110.81
01-0325-520010	TELEPHONE	412.45	2,828.85	4,100.00	1,271.15	69.00
01-0325-520020	EQUIPMENT REPAIR	2,076.57	13,039.62	40,000.00	26,960.38	32.60
01-0325-520080	INSURANCE	.00	6,651.00	7,000.00	349.00	95.01
01-0325-530010	SUPPLIES & OTHER EXPENSES	1,275.76	13,964.05	22,000.00	8,035.95	63.47
01-0325-530011	TOOLS & WORK EQUIPMENT	582.77	533.24	6,500.00	5,966.76	8.20
01-0325-530020	WATER RESCUE	.00	181.20	3,500.00	3,318.80	5.18
01-0325-530021	PAGERS AND RADIOS	173.60	525.85	1,500.00	974.15	35.06
01-0325-530022	TURNOUT GEAR	289.50	8,198.10	12,000.00	3,801.90	68.32
01-0325-530023	COMPUTER EQUIPMENT	261.91	5,392.74	9,000.00	3,607.26	59.92
01-0325-530024	HOSE AND APPLIANCES	.00	(796.18)	2,000.00	2,796.18	(39.81)
01-0325-530025	PARAMEDIC EQUIPMENT	(1,442.46)	9,305.47	30,000.00	20,694.53	31.02
01-0325-530120	TRAINING & TRAVEL	1,473.51	15,999.85	21,300.00	5,300.15	75.12
01-0325-530121	EMS SUPPLIES	7,600.52	24,055.74	49,000.00	24,944.26	49.09
01-0325-530150	GASOLINE	1,137.81	9,862.44	12,000.00	2,137.56	82.19
01-0325-530170	FRINGE EXPENSES	48,415.07	464,802.04	672,152.00	207,349.96	69.15
01-0325-533000	DATA PROCESSING SERVICE & EXP.	202.00	2,243.19	3,936.00	1,692.81	56.99
01-0325-533001	VOLUNTEER LENGTH OF SERVICE	.00	8,450.00	10,250.00	1,800.00	82.44
01-0325-550011	CITY CONTR - UNIFORMS	.00	9,538.38	10,450.00	911.62	91.28
01-0325-550012	PAID ON CALL - UNIFORMS	.00	1,550.00	1,800.00	250.00	86.11
01-0325-580001	COVERDELL STROKE PROGRAM	.00	.00	1,500.00	1,500.00	.00
01-0325-580329	TURNOUT GEAR	.00	30.36	.00	(30.36)	.00
TOTAL FIRE DEPARTMENT		187,759.42	1,826,819.06	2,454,360.00	627,540.94	74.43

CITY OF BEAVER DAM
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>INTER-FACILITY TRANSPORT</u>						
01-0324-510011	PART-TIME WAGES - INTERFACILIT	4,156.34	46,430.76	55,000.00	8,569.24	84.42
01-0324-530010	SUPPLIES & OTHER EXPENSES	1,896.85	9,551.41	20,000.00	10,448.59	47.76
01-0324-530150	FUEL	841.94	5,526.94	4,800.00	(726.94)	115.14
01-0324-530170	FRINGE EXPENSES	402.39	4,965.16	10,000.00	5,034.84	49.65
TOTAL INTER-FACILITY TRANSPORT		7,297.52	66,474.27	89,800.00	23,325.73	74.02

CITY OF BEAVER DAM
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>POLICE DEPARTMENT</u>						
01-0320-510001	SALARIES AND WAGES	236,685.17	1,711,167.77	2,788,818.00	1,077,650.23	61.36
01-0320-510010	PART-TIME WAGES	1,881.40	9,647.88	10,531.00	883.12	91.61
01-0320-520010	TELEPHONE	5,903.92	25,132.16	43,000.00	17,867.84	58.45
01-0320-520020	EQUIPMENT REPAIR	3,389.98	17,482.20	43,000.00	25,517.80	40.66
01-0320-520080	INSURANCE	.00	40,000.00	40,800.00	800.00	98.04
01-0320-530001	PUBLISHING / PFC	.00	115.00	500.00	385.00	23.00
01-0320-530010	SUPPLIES & OTHER EXPENSES	1,865.12	22,900.91	36,853.00	13,952.09	62.14
01-0320-530012	MAINTENANCE SUPPLIES	.00	(1,353.95)	.00	1,353.95	.00
01-0320-530014	K-9 EXPENSES	.00	141.25	1,800.00	1,658.75	7.85
01-0320-530015	SHOOTING RANGE SUPPLIES	884.00	8,757.04	14,725.00	5,967.96	59.47
01-0320-530016	EMERGENCT RESPONSE EQUIPMEN	239.97	771.96	4,500.00	3,728.04	17.15
01-0320-530017	CITIZEN POLICE ACADEMY	200.05	1,644.38	1,350.00	(294.38)	121.81
01-0320-530018	RADIO REPLACEMENT	.00	322.16	3,702.00	3,379.84	8.70
01-0320-530019	RECRUIT AND AUXILIARY UNIFORMS	130.13	1,580.41	3,000.00	1,419.59	52.68
01-0320-530070	POSTAGE, SUPPLIES & MISC	176.75	855.18	1,500.00	644.82	57.01
01-0320-530110	HEAT,LIGHT,POWER & WATER	3,753.72	18,665.43	40,000.00	21,334.57	46.66
01-0320-530120	TRAINING & TRAVEL	620.64	9,737.77	21,630.00	11,892.23	45.02
01-0320-530121	TRAINING - SPILLMAN	.00	6,660.00	6,660.00	.00	100.00
01-0320-530150	GASOLINE	3,785.24	25,501.10	47,200.00	21,698.90	54.03
01-0320-530170	FRINGE EXPENSES	88,006.16	737,151.50	1,114,615.00	377,463.50	66.14
01-0320-533000	DATA PROCESSING SERVICE & EXP.	839.75	12,686.17	29,500.00	16,813.83	43.00
01-0320-550011	CITY CONTR - UNIFORMS	.00	17,247.49	17,050.00	(197.49)	101.16
01-0320-580007	REPLACEMENT VEHICLES & EQUIP.	.00	129.00	.00	(129.00)	.00
TOTAL POLICE DEPARTMENT		348,362.00	2,666,942.81	4,270,734.00	1,603,791.19	62.45

September 2018 Fire Department

Sunday	Monday	Tuesday	Wednes	Thursday	Friday	Saturday
						1
2	3	4	5	6	7 EMS stand-by for BDHS Football game	8 B-Cause We Care Motorcycle fund raiser and Nation of Patriot's Flag salute
9	10	11	12	13	14 EMS stand-by for Wayland football game, then for BDHS football game	15 Trucks to Fiesta Beaver Dam
16	17 CPR Class for Richelieu Foods	18 Fire Safety class for Community Care	19	20	21	22 EMS stand-by for Monster Truck Show
23	24	25 EMS training	26 CPR training for BDPD	27 Northwoods Fire Safety Class. Quarterly EMS training	28 EMS stand-by for BDHS football game	29 EMS stand-by for Wayland football game
30						

September 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 Kiwanis Meeting- Chief Kreuziger	5	6 Coalition Meeting for Heroin-Chief Kreuziger	7 Community Comment-Sgt. Retzlaff	8 Patriot's Tour Presentation-Chief Kreuziger
9	10	11 Kiwanis Meeting- Chief Kreuziger Swan City Lights Meeting-Chief Kreuziger	12	13	14	15 Mexican Fiesta Swan Park 11am-4:00pm Off. Dahl
16	17 Emergency Detention Crisis Meeting-Chief Kreuziger	18 Kiwanis Meeting- Chief Kreuziger	19 Lions Club Meeting- Chief Kreuziger Xmas Parade Meeting-Chief Kreuziger	20	21 WACOP Planning Meeting BD Courtroom Off. Dahl & Various Police Agencies from around WI	22 BDHS Open House 2pm-4pm Off. Dahl
23	24	25 Kiwanis Meeting- Chief Kreuziger	26	27	28	29
30						