

City of Beaver Dam
Administrative Committee Minutes
June 17, 2019

Chairperson Nelson called the June 3, 2019 meeting to order at 7:00 p.m. Present were Alderpersons Anderson, Appenfeldt, Burnett, Fischer, and Hansen. Absent and excused at roll call: Alderperson Shelton.

Also present for all, or part, of the meeting was Finance Director and City Clerk Wiswell, City Attorney Schacht, Fire Chief Mannel, Police Chief Kreuziger, Parks Director Neumann, Alderman Doyle, Alderman Yuds, Tom Stibbens, Beaver Dam Lake Improvement Assoc., Attorney Aaron Haller, Levine Lyon & Eisberner LLC, Amanda Hammen, Chris Higgins (Daily Citizen) and Craig Warmbold (WBEV/WXRO).

Hansen moved, seconded by Burnett, to approve the minutes of the June 3, 2019 regular meeting of the Administrative Committee. Motion passed.

The question covering consideration of agenda Item 5 (a) dealing with Resolution 92-2019 relating to two applications for Class "B"/"Class B" Licenses, one each for JP2, LLC, and another for Riverstone Hospitality, was divided in two by unanimous consent.

A motion was then made by Burnett, and seconded by Appenfeldt, to recommend that the Common Council approve that section of Resolution 92-2019 relating to approval of applications for Class "B"/"Class B" License for the sale of Fermented Malt Beverages and Intoxicating Liquors on premises in Taverns for the period beginning July 1, 2019 and ending June 30, 2020 for item number 25 (Riverstone Hospitality). Police Chief Kreuziger recommended that the Common Council grant the license, but that it is held by the City Clerk, until Riverstone Hospitality's fulfills all of its obligations to the City. The main motion passed, based upon Chief Kreuziger's recommendation. Alders Anderson and Hansen abstained.

Fischer moved, seconded by Burnett, to recommend that the Common Council deny that section of Resolution 92-2019 relating to approval of applications for Class "B"/"Class B" License for the sale of Fermented Malt Beverages and Intoxicating Liquors on premises in Taverns for the period beginning July 1, 2019 and ending June 30, 2020 for item number 17 (JP2, LLC).

Police Chief Kreuziger made a presentation to the committee also recommending that the Common Council deny the issuance of this Class "B"/"Class B" License to JP2, LLC. The Chief's recommendation was not made on one or several incidents. Instead he asked the committee to consider the totality of the cases involving this licensee and the circumstances involved with each incident. He then presented a timeline and a short summary of 5 separate cases involving this applicant doing business at 519 Madison St. in the City of Beaver Dam. The Chief also presented a brief summary of the system used by the City of Beaver Dam and the police department to assess demerit points for infractions. All five cases were reviewed by the Chief, which included reading the responding police officer's reports. Following this review a meeting was held between the Chief, City Attorney and the applicant to discuss the material facts involved with each incident. Following Chief Kreuziger's statement, Attorney Aaron Haller, Legal Counsel for JP2, LLC offered a response on behalf of Amanda Hammen, the applicant. The main motion to recommend that the Common Council deny a Class "B"/"Class B" License to Johnny's Lounge passed. Alders Anderson and Hansen abstained.

The question covering consideration of agenda Item 5 (b) dealing with Resolution 96-2019 relating to two applications, one each for JP2, LLC, and another for Riverstone Hospitality, for Tavern Dance Licenses for the year beginning July 1, 2019 and ending June 30, 2020, was divided in two by unanimous consent.

A motion was made by Burnett, and seconded by Fischer, to recommend that the Common Council approve consideration of Resolution 96-2019 relating to approval of applications for Tavern Dance Licenses for the year beginning July 1, 2019 and ending June 30, 2020 for item number 9 (Quality Inn and Suites). Police Chief Kreuziger recommended that the Common Council grant the license, but that it is held by the City Clerk, until Riverstone Hospitality's fulfills all of its obligations to the City. The main motion passed, based upon Chief Kreuziger's recommendation. Alders Anderson and Hansen abstained.

Fischer moved, seconded by Burnett, to recommend that the Common Council deny that section of Resolution 96-2019 relating to approval of applications for Tavern Dance Licenses for the year beginning July 1, 2019 and ending June 30, 2020 for item number 5 (Johnny's Lounge).

Police Chief Kreuziger made a presentation to the committee also recommending that the Common Council deny the issuance of this Tavern Dance Licenses for the year beginning July 1, 2019 and ending June 30, 2020 to JP2, LLC. The Chief's recommendation was not made on one or several incidents. Instead he asked the committee to consider the totality of the cases involving this licensee and the circumstances involved with each incident. He then presented a timeline and a short summary of 5 separate cases involving this applicant doing business at 519 Madison St. in the City of Beaver Dam. The Chief also presented a brief summary of the system used by the City of Beaver Dam and the police department to assess demerit points for infractions. All five cases were reviewed by the Chief, which included reading the officers reports. Following this review a meeting was held between the Chief, City Attorney and the applicant to discuss the material facts involved with each incident. Following Chief Kreuziger's statement, Attorney Aaron Haller, Legal Counsel, for JP2, LLC offered a response on behalf of Amanda Hammen, the applicant. The main motion to recommend that the Common Council deny a Tavern Dance License to Johnny's Lounge passed. Alders Anderson and Hansen abstained.

A motion was made by Appenfeldt, and seconded by Burnett, to recommend that the Common Council approve consideration of Resolution No. 103-2019 relating to contracting with GWB Professional Services for the development of a strategic plan, at an initial cost not to exceed \$5,000, along with the understanding that a final decision on a citizen survey be delayed until a later date. Motion passed.

Burnett moved, seconded by Hansen, to recommend that the Common Council approve Resolution No. 106-2019 relating to contracting with Tracy Propst to fill the part-time position of Community Development Manager. The motion passed. Alders Anderson and Fischer voted no.

A motion was made by Hansen, and seconded by Burnett, to recommend that the Common Council approves Resolution No. 107-2019 relating to contracting with Mary Vogl-Rauscher to fill the part-time position of Community Development Manager. The motion passed. Alders Anderson and Fischer voted no.

Hansen moved, seconded by Burnett, to recommend that the Common Council approve Resolution No. 108-2019 relating to hiring Jonathan Bethke for the position of skilled laborer. The motion passed.

A motion was made by Burnett, and seconded by Hansen, to recommend that the Common Council approve Resolution No.109-2019 to grant a Special Class "B" License for the sale of Fermented Malt Beverages for Beaver Dam Lake Days Steering Committee, Inc., for the 2019 Beaver Dam Lake Days at Tahoe Park, on July 12 – July 13, 2019. The motion passed.

Burnett moved, seconded by Fischer, to recommend that the Common Council approve: [1] Resolution 110-2019 relating to approval of applications for Class "B"/"Class B" License for the sale of Fermented Malt Beverages and Intoxicating Liquors on premises in Taverns for the period beginning July 1, 2019 and ending June 30, 2020 for: (Number/s/): 29, Dino's Bar & Grill (NJ Robinson, LLC (Nicholas Robinson), Agent, 404 South Center Street, Beaver Dam); [2] Resolution No. 111-2019 relating to approval of applications for Tavern Dance Licenses for the year beginning July 1, 2019 and ending June 30, 2020 for: (Number/s/): 17, Dino's Bar & Grill (NJ Robinson, LLC (Nicholas Robinson), Agent, 404 South Center Street, Beaver Dam); and [3] Resolution No. 112-2019 relating to approval of applications for Beverage Operator Licenses for one year for the period beginning June 17, 2019 and ending June 30, 2020; and for two years for the period beginning July 1, 2019 and ending June 30, 2020, and two years for the period beginning July 1, 2019 and ending June 30, 2021. The motion passed. Alders Anderson and Hansen abstained.

A motion was made by Burnett, and seconded by Appenfeldt, to approve applications for Taxi Operator's Licenses for the period beginning July 1, 2019 and ending June 30, 2020. Motion passed.

Burnett moved, seconded by Fischer, to postpone action on Resolution No. 113– 2019 relating to upgrading computer system security until the next meeting of the committee.

The Committee recommended, by unanimous consent, that the Common Council approve consideration of the City's invoices paid as of May 30, 2019.

The Finance Director-City Clerk presented the committee with information on the practice of handling delinquent accounts. It was also noted that the Mayor will send out a link to draft version of the new city Website, Finally, a recap of expenses relating to the *Downtown Rejuvenation Plan* was distributed to the committee.

The following Alders made requests for items to be placed on the Committee's agenda for the July 1, 2019 meeting: (1) Alderperson Fischer, financial background for the City of Beaver Dam's *Downtown Rejuvenation Plan*; (2) Alderperson Anderson, financial background for the City of Beaver Dam's website redesign; (3) Alderperson Fischer, interim funding for the City Attorney; (4) Alderperson Hansen, update on the City of Beaver Dam's Police Department's tobacco compliance project; and (5) Alderperson Anderson, background information on the City of Beaver Dam's Police Department's "Point of Last Drink" analysis.

Burnett moved, seconded by Hansen, to adjourn at 6:56 p.m. The motion carried, and the Committee stood adjourned, until Monday, July 1, 2019 at 7:00 p.m.

Submitted by: Jeff Wiswell,
Finance Director and City Clerk