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CITY OF BEAVER DAM
Police and Fire Commission
205 S. Lincoln Avenue
Beaver Dam, WI 53916

Date: 8/1/2019 Time: 11:45 AM By: LKL (920) 887-4609, ext. 4

REGULAR MEETING AGENDA
BEAVER DAM POLICE & FIRE COMMISSION

Date and Time:
Tuesday, August 6, 2019 @ 5:00 P.M.

Location:
First Floor Engineering Room
#113 @ Municipal Building

GENERAL

1. Approval of the July PFC regular meeting minutes
2. Mayor's comments

BEAVER DAM FIRE DEPARTMENT

3. Review and discuss community relations activities
4. Update Commission on the operations of the Fire Department
5. Discuss and take action on CIP requests
6. Discuss and take action on POC FF Tony Klatt voluntarily stepping down from probationary Lieutenant to POC Firefighter effective July 16, 2019
7. Discuss and take action on taking FF/Paramedic Hunter Resop off of probationary status and moving him to regular status
8. Discuss and take action on raising the fire extinguisher class fee to \$75.00

BEAVER DAM POLICE DEPARTMENT

9. Review and discuss community relations activities
10. Update Commission on the operations of the Police Department
11. Discuss and take action on the Police Department's computer security issues
12. Discuss and take action on CIP requests
13. Discuss and take action on the Liaison Officer annual report
14. Discuss and take action on hiring Records Clerk Nicole Torres

CLOSED SESSION

15. Consideration of moving into closed session pursuant to Wis. Stat. sec. 19.85 (1)(e) to conduct public business which for competitive or bargaining reasons requires a closed session, in particular, discussing, deliberating and taking action regarding the budgeting of funds with respect to current criminal litigation in which the Police Department has an interest.

ANY OTHER BUSINESS (FOR PLACEMENT ON FUTURE AGENDA(S))

ADJOURNMENT

PFC Chairman Jeff Kohman

"A QUORUM OF COMMON COUNCIL MAY ATTEND THIS MEETING." Requests from persons with disabilities who may require assistance to participate in this meeting (or hearing) should be made to the City Clerk's Office at City Hall (920) 887-4600, Ext. 338, giving as much advance notice as possible."

BEAVER DAM POLICE AND FIRE COMMISSION

MEETING MINUTES

These are the minutes of the July 2, 2019 meeting of the Beaver Dam Police and Fire Commission. Present were Jeff Kohman, John Oathout, Gary Spielman, and Nancy Conley. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Lana Letto, and honored guests. Absent was Casey Carney. The meeting was called to order at 5:00 p.m. Chairman Jeff Kohman presiding.

GENERAL

1. Conley made a motion to approve both the June PFC regular meeting minutes and the June 11 special meeting minutes, seconded by Spielman, all were in favor.
2. A Good Samaritan Award was presented to Ryan Westover, Gena Winter and Amber Wille for their help with an incident. James Westover also received the award but was not present to accept it.

BEAVER DAM FIRE DEPARTMENT

3. Fire Department community activities for the month of June were reviewed and moved to files.
4. Chief Mannel updated the commission on the operations of the Fire Department:
 - The Wisconsin Fire Chief's Association sent a thank you to Chief Mannel for giving his presentation of the 109 Knaup incident at the recent Wisconsin Fire Chief's Association Conference.
5. Spielman made a motion to sell the 2006 Med Tech ambulance, seconded by Conley, all were in favor.

BEAVER DAM POLICE DEPARTMENT

6. Police Department community activities for the month of June were reviewed and moved to files.
7. Chief Kreuziger updated the commission on the operations of the Police Department:
 - The annual reports from the Liaison officers were handed out for review.
8. Conley made a motion to accept the retirement of Records Clerk, Sally Braker, effective July 1, 2019, seconded by Spielman, all were in favor.
9. Oathout made a motion that the adult crossing guards' wages increase at the same percentage rate consistent with the unrepresented employee's wage increase percentages, seconded by Conley, all were in favor. Chief Kreuziger commended and thanked Deputy Chief Bahr for establishing and continuing a relationship with the crossing guards.

CLOSED SESSION

10. Spielman made a motion to move into closed session pursuant to Wis. Stat. sec. 19.85(1)(a)(b)(c)(f) and (g) to conduct a preliminary meeting pursuant to Wis. Stat. sec. 62.13(5)(em) and Commission By-Law sec. 7.01 with respect to a charge filed against a department police officer and to confer with legal counsel regarding the same. The Commission may move back into open session to consider any issue relevant to the discussion in closed session, seconded by Oathout. Conley-aye, Spielman-aye, Oathout-aye, Chairman-aye, the commission moved into closed session at 5:23 pm.

ADJOURNMENT

The meeting adjourned while in closed session at 6:30 PM.

Respectfully submitted,
Lana Letto
Beaver Dam Fire Department Administrative Assistant

CITY OF BEAVER DAM
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
FIRE DEPARTMENT						
01-0325-510001	SALARIES AND WAGES	142,322.14	806,890.96	1,810,214.00	1,003,323.04	44.57
01-0325-510010	PART-TIME WAGES	.00	36,616.25	155,000.00	118,383.75	23.62
01-0325-520010	TELEPHONE	485.64	1,846.88	4,628.00	2,781.12	39.91
01-0325-520020	EQUIPMENT REPAIR	4,808.41	31,300.10	40,000.00	8,699.90	78.25
01-0325-520080	INSURANCE	.00	7,000.00	7,000.00	.00	100.00
01-0325-530010	SUPPLIES & OTHER EXPENSES	889.35	7,885.14	22,000.00	14,114.86	35.84
01-0325-530011	TOOLS & WORK EQUIPMENT	106.80	2,063.36	6,500.00	4,436.64	31.74
01-0325-530020	WATER RESCUE	376.92	376.92	3,500.00	3,123.08	10.77
01-0325-530021	PAGERS AND RADIOS	123.60	598.45	1,500.00	901.55	39.90
01-0325-530022	TURNOUT GEAR	506.34	4,681.63	14,000.00	9,318.37	33.44
01-0325-530023	COMPUTER EQUIPMENT	1,803.29	6,482.66	9,000.00	2,517.34	72.03
01-0325-530024	HOSE AND APPLIANCES	300.00	1,750.00	2,000.00	250.00	87.50
01-0325-530025	PARAMEDIC EQUIPMENT	.00	.00	30,000.00	30,000.00	.00
01-0325-530120	TRAINING & TRAVEL	2,826.63	9,157.21	21,300.00	12,142.79	42.99
01-0325-530121	EMS SUPPLIES	2,234.59	18,865.24	49,000.00	30,134.76	38.50
01-0325-530150	GASOLINE	1,666.66	6,615.61	14,000.00	7,384.39	47.25
01-0325-530170	FRINGE EXPENSES	25,278.06	247,619.95	593,096.00	345,476.05	41.75
01-0325-533000	DATA PROCESSING SERVICE & EXP.	.00	2,243.00	3,936.00	1,693.00	56.99
01-0325-533001	VOLUNTEER LENGTH OF SERVICE	.00	6,595.00	10,250.00	3,655.00	64.34
01-0325-550011	CITY CONTR - UNIFORMS	.00	10,724.98	10,450.00	(274.98)	102.63
01-0325-550012	PAID ON CALL - UNIFORMS	.00	.00	1,800.00	1,800.00	.00
01-0325-580001	COVERDELL STROKE PROGRAM	.00	.00	1,500.00	1,500.00	.00
01-0325-580325	HEALTH CARE TRAINING	.00	96.00	.00	(96.00)	.00
TOTAL FIRE DEPARTMENT		183,728.43	1,209,409.34	2,810,674.00	1,601,264.66	43.03

CITY OF BEAVER DAM
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>INTER-FACILITY TRANSPORT</u>						
01-0324-510011	PART-TIME WAGES - INTERFACILIT	4,210.76	36,585.88	60,000.00	23,414.12	60.98
01-0324-530010	SUPPLIES & OTHER EXPENSES	2,085.55	7,695.86	20,000.00	12,304.14	38.48
01-0324-530150	FUEL	536.89	3,623.07	6,500.00	2,876.93	55.74
01-0324-530170	FRINGE EXPENSES	473.60	4,642.39	10,000.00	5,357.61	46.42
	TOTAL INTER-FACILITY TRANSPORT	7,306.80	52,547.20	96,500.00	43,952.80	54.45

Fire Department July 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12 Lake Days Ambulance Standby	13 Lake Days Ambulance Standby
14	15	16	17	18 Fire safety class at Bay Harbor for staff	19	20
21	22	23 EMS training	24	25	26	27 Engine to Fiesta Beaver Dam
28	29	30	31 Fire extinguisher class at Specialty Rolled Metals			

CITY OF BEAVER DAM
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>POLICE DEPARTMENT</u>						
01-0320-510001	SALARIES AND WAGES	216,939.87	1,264,949.23	2,887,031.00	1,622,081.77	43.81
01-0320-510010	PART-TIME WAGES	901.32	6,424.07	14,015.00	7,590.93	45.84
01-0320-520010	TELEPHONE	2,662.85	22,542.43	43,000.00	20,457.57	52.42
01-0320-520020	EQUIPMENT REPAIR	4,440.04	15,982.27	43,000.00	27,017.73	37.17
01-0320-520080	INSURANCE	.00	.00	40,800.00	40,800.00	.00
01-0320-530001	PUBLISHING / PFC	.00	.00	500.00	500.00	.00
01-0320-530010	SUPPLIES & OTHER EXPENSES	1,965.46	20,133.70	36,853.00	16,719.30	54.63
01-0320-530014	K-9 EXPENSES	132.00	826.20	1,800.00	973.80	45.90
01-0320-530015	SHOOTING RANGE SUPPLIES	1,938.00	7,554.31	14,725.00	7,170.69	51.30
01-0320-530016	EMERGENCT RESPONSE EQUIPMEN	100.00	1,950.40	4,500.00	2,549.60	43.34
01-0320-530017	CITIZEN POLICE ACADEMY	150.02	809.57	1,644.00	834.43	49.24
01-0320-530018	RADIO REPLACEMENT	.00	3,926.08	3,747.00	(179.08)	104.78
01-0320-530019	RECRUIT AND AUXILIARY UNIFORMS	729.37	2,089.85	3,838.00	1,748.15	54.45
01-0320-530070	POSTAGE, SUPPLIES & MISC	.00	2.66	1,500.00	1,497.34	.18
01-0320-530110	HEAT,LIGHT,POWER & WATER	2,604.80	18,256.19	40,000.00	21,743.81	45.64
01-0320-530120	TRAINING & TRAVEL	1,605.35	9,137.62	21,630.00	12,492.38	42.25
01-0320-530121	TRAINING - SPILLMAN	.00	6,660.00	18,980.00	12,320.00	35.09
01-0320-530150	GASOLINE	3,727.42	17,238.92	43,716.00	26,477.08	39.43
01-0320-530170	FRINGE EXPENSES	41,015.42	398,493.68	1,007,389.00	608,895.32	39.56
01-0320-533000	DATA PROCESSING SERVICE & EXP.	3,258.91	9,535.58	29,500.00	19,964.42	32.32
01-0320-550011	CITY CONTR - UNIFORMS	.00	8,800.00	17,600.00	8,800.00	50.00
	TOTAL POLICE DEPARTMENT	282,170.83	1,815,312.76	4,275,768.00	2,460,455.24	42.46

Police Department July 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5 Community Comment-Sgt. Johnson	6 BD Raceway Military and Law Enforment Night-Chief Kreuziger Heather Johnson, CPA
7	8 Rotary Club- Chief Kreuziger	9	10	11	12	13
14	15 Rotary Club- Chief Kreuziger DCHS Stakeholders Meeting-Chief Kreuziger	16 SALVATION ARMY MEETING -- Deputy Chief Bahr	17 Lions Club-Chief Kreuziger	18	19	20
21	22 Rotary Club- Chief Kreuziger Listening session with the mayor- Chief Kreuziger	23	24	25	26	27 Latino Festival- Chief Kreuziger, Officer Scott
28	29 Rotary Club- Chief Kreuziger	30	31 Beaver Dam School District meting-Chief Kreuziger			