

**OPERATIONS COMMITTEE**  
**City of Beaver Dam, Wisconsin 53916**  
**Meeting Minutes of August 5, 2019**

The Operations Committee meeting, held in Room 113 at the Municipal Building, 205 S. Lincoln Avenue, was called to order at 6:30 p.m. by Chairperson Therese Henriksen.

**Other Board /Commission /Committee members present:** Alderpersons Mary Morgan, Cris Olson, Dan Doyle, Jon Abfall, Jane Loizzo, and Jack Yuds.

**Also present for all or part of the meeting:** Mayor Rebecca Glewen, City Attorney Maryann Schacht, Director of Utilities Rob Minnema, Utilities Foreman Jeremy Klug, Police Chief John Krueziger, Public Works Supervisor Dan Mulhern, Mike Laue P.E., Alderperson Shelton, Amanda Ackley, Kevin Haugen of Good Karma Broadcasting, Chris Higgins of the Beaver Dam Daily Citizen, and Director of Facilities & Engineering Ritchie Piltz.

**1.) Approval of the July 15, 2019 Operations Committee Minutes:**

A Motion was made by Abfall, seconded by Olson and was unanimously carried approving the minutes of the July 15, 2019 Operations Committee meeting.

**2.) Review of current invoices:**

Hearing no questions, the current invoices were forwarded to the Common Council.

**3.) Downtown Water Tower – Cellular Antenna Options:**

Director of Utilities Rob Minnema described the cellular work that needs to be completed before repairs and painting work on the tower can begin. Cellular companies are upgrading to 5G service and their related equipment will need to be relocated onto a cellular tower. One option is to build a cellular tower near the water tower in close proximity to the existing cellular control equipment and lease the tower space back to the carriers. Currently Verizon and US Cellular. The other options are to locate a cellular tower on the City owned parcel on S. Center Street across from the Watermark. This option would not have as high of a return from leases as Option 1. Discussion continued on the 3 options and different types of leases.

A Motion was made by Olson and seconded by Morgan recommending to proceed with Option 1 as presented.

Hearing no discussion, the motion was unanimously carried.

**4.) Cross Connection Control Ordinance:**

Director of Utilities Rob Minnema briefed the Committee on the proposed updates to the Municipal Code as recommended by Kunkel Engineering Group. Appendix A is being revised to list the updated Wis. Codes. Appendix B is being added to include a description of the program, devices used to protect the water supply, time schedule, compliance, and emergency discontinuance.

A Motion was made by Olson and seconded by Doyle recommending forwarding an Ordinance to the August 19, 2019 Common Council meeting Updating the Cross Connection Control Code of Ordinance.

Hearing no discussion, the motion was unanimously carried.

**OPERATIONS COMMITTEE**  
**City of Beaver Dam, Wisconsin 53916**  
**Meeting Minutes of August 5, 2019**

**5.) Restricting Parking on Madison Street at Heller Street:**

A Motion was made by Yuds and seconded by Morgan recommending Amending Section 62-50(d) Parking prohibited, of the City of Beaver Dam Municipal Code by adding; The westerly side of Madison Street from a point 55 feet northerly of the north line of Heller Street to a point 55 feet southerly of the south line of Heller Street..

Director of Facilities & Engineering Ritchie Piltz briefed the committee on the numerous requests to restrict parking at this intersection for safety reasons. Piltz concurred that there is a safety concern at this intersection.

Hearing no discussion, the motion was unanimously carried.

**6.) Roosevelt Drive & Warren Street Reconstruction Project:**

A Motion was made by Morgan and seconded by Loizzo recommending Awarding the contract to the low bidder, Advance Construction, Inc., Green Bay, Wisconsin for the bid amount of \$1,485,229.25.

Director of Facilities & Engineering Ritchie Piltz briefed the committee on the contractor's planned start date of mid-September, beginning at Webster Street and reconstructing the roadway to a point south of E. Mill Street in 2019 and completing the work in 2020. The concrete subcontractor on this project is Ptaschinski Construction.

Hearing no discussion, the motion was unanimously carried.

**7.) Madison Street Resurfacing Project:**

A Motion was made by Loizzo and seconded by Yuds recommending Awarding the contract to the low bidder, Northeast Asphalt, Inc., Fond du Lac, Wisconsin for the bid amount of \$35,513.85.

Hearing no discussion, the motion was unanimously carried.

**8.) East Davis Street Reconstruction Project:**

A Motion was made by Yuds and seconded by Morgan recommending Awarding the contract for Professional Engineering Design Services to, MSA Professional Services, Inc., Beaver Dam, Wisconsin for the proposal fee of \$250,080.89.

Director of Facilities & Engineering Ritchie Piltz briefed the committee on its previous selection of MSA to perform the engineering for the project on a Qualifications Based Selection and now needs to take action on approving the contract.

Hearing no discussion, the motion was unanimously carried.

**9.) Intergovernmental Agreement:**

A Motion was made by Loizzo and seconded by Olson recommending Approving the City of Beaver Dam and Town of Beaver Dam Intergovernmental Agreement for Road Maintenance and EMS.

**OPERATIONS COMMITTEE**  
**City of Beaver Dam, Wisconsin 53916**  
**Meeting Minutes of August 5, 2019**

Director of Facilities & Engineering Ritchie Piltz explained that this agreement needed to be updated to include all of the partially annexed Town roads since 2007.

Hearing no discussion, the motion was unanimously carried.

**10.) South Spring Street Reconstruction Project:**

A Motion was made by Olson and seconded by Morgan recommending Awarding the Contract for CDBG-PF Administration to, MSA Professional Services, Inc., Beaver Dam, Wisconsin for the proposal fee of \$30,000.00.

Hearing no discussion, the motion was unanimously carried.

**11.) South Spring Street Reconstruction Project:**

A Motion was made by Morgan and seconded by Olson recommending Awarding the Contract for Design Engineering Services to, MSA Professional Services, Inc., Beaver Dam, Wisconsin for the proposal fee of \$165,100.00.

Hearing no discussion, the motion was unanimously carried.

**13.) Police Training Facility:**

Director of Facilities & Engineering Ritchie Piltz recommended rejecting all bids due to lack of budgeted funds and to re-bid the project to start construction of one shooting range completing as much work as can be done using the existing budgeted funds of \$110,000.

A Motion was made by Olson and seconded by Loizzo recommending rejecting all bids, and re-bid to begin construction of one range using existing budgeted funds.

Mayor Glewen expressed her concerns with the increasing cost of the project. Olson clarified that the motion was just to re-bid the project to see how much can be completed using existing funds.

After brief discussion, the motion was unanimously carried.

**12.) Reallocation of Capital Improvement Funds:**

Director of Facilities & Engineering Ritchie Piltz recommended reallocating up to \$65,000 of remaining funds from the Alley project to repave an additional street this fall.

A Motion was made by Yuds and seconded by Loizzo recommending reallocating up to \$65,000 of remaining funds from the Alley project to repave an additional street this fall.

Hearing no discussion, the motion was unanimously carried.

**ANY OTHER BUSINESS FOR FUTURE AGENDAS**

Discuss the installation of 4-way stop signs on Stone Street at Jefferson Street.

Discuss the installation of rapid flashing pedestrian crossing signs on Madison Street at Rowell Street.

**OPERATIONS COMMITTEE**  
**City of Beaver Dam, Wisconsin 53916**  
**Meeting Minutes of August 5, 2019**

**ADJOURNMENT**

A Motion was made by Olson, seconded by Morgan and unanimously carried to adjourn the Operations Committee meeting at 7:17 p.m.

Respectfully submitted,  
Ritchie Piltz, Director of Facilities & Engineering  
Recording Secretary