

# **BEAVER DAM POLICE AND FIRE COMMISSION**

## **MEETING MINUTES**

These are the minutes of the August 6, 2019 meeting of the Beaver Dam Police and Fire Commission. Present were Jeff Kohman, John Oathout, Casey Carney, Gary Spielman, and Nancy Conley. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Lana Letto, and guests. The meeting was called to order at 5:00 p.m. Chairman Jeff Kohman presiding.

### **GENERAL**

1. Spielman made a motion to approve both the July PFC regular meeting minutes, seconded by Conley, all were in favor.
2. Mayor was not available for comments.

### **BEAVER DAM FIRE DEPARTMENT**

3. Fire Department community activities for the month of July were reviewed and moved to files.
4. Chief Mannel updated the commission on the operations of the Fire Department:
  - The Wisconsin Fire Chief's Association sent a thank you to Chief Mannel for giving his presentation of the 109 Knaup incident at the recent Wisconsin Fire Chief's Association Conference
  - Read a thank you from a grandmother who was very impressed and thankful for how Ben Beck, Tony Thomas, and Corey Braunschweig handled her 3 year-old autistic grandson after he fell out of a window
  - Dive rescue training will be concluded at the end of the month
  - There will be a badge pinning for three firefighters at the Aug department meeting
  - The city started working on a strategic plan
  - The equipment repair budget has been depleted due to extensive repairs on 1261 and 1252. These were mechanical repairs, not cosmetic
  - The city is investing in some computer security. InterQuest will be procuring the computers for the city including the Fire Department and this will come out of the city's budget.
5. Chief Mannel handed out the City's CIP 2018-2023 budget. The commissioners and Chief Mannel discussed the budgeted training facility and decided it is indeed a necessity however there is no place to build one right now.

Carney made a motion to slide the training facility budget back to 2021 and replace the 2020 CIP budget with the previously 2021 budgeted air compressor, seconded by Conley, all were in favor.

6. Conley made a motion to accept POC FF Tony Klatt voluntarily stepping down from probationary POC Lieutenant to POC Firefighter effective July 16, 2019, seconded by Spielman, all were in favor.

7. Spielman made a motion to take FF/Paramedic Hunter Resop off of probationary status and move him to regular status effective August 1, 2019, seconded by Carney, all were in favor.
8. Conley made a motion to raise the fire extinguisher class fee to \$75.00, effective immediately, seconded by Spielman, all were in favor.

## **BEAVER DAM POLICE DEPARTMENT**

9. Police Department community activities for the month of July were reviewed and moved to files.
10. Chief Kreuziger updated the commission on the operations of the Police Department:
  - The PD met with the school superintendent about how they can better help each other with such things as a MOU for Liaison Officers, active shooter training, and safety patrol
  - They rearranged the clerk area to be more open
  - Updated the commission on the progress of the shooting range. DPW is still dumping road remnants at the range site and are using them as fill for a berm at the range
  - They had a tabletop training exercise with a fire department task force member
  - They are working on an age-restriction vaping ordinance and a bullying ordinance
  - They have a rough draft of the supervisory manual and are working on making sure there is no conflict of interest
  - They are still negotiating a drug agreement
  - Shared an email received from the 2015 shooting victim at Fleet Farm as a follow-up to his gratuity
11. Chief Kreuziger handed out the minutes from the Administrative Committee regarding remote access from a private entity to the city's computer system security. The city signed an agreement with InterQuest to deploy an automation agent to each computer and this will allow their staff to update the computers as needed. The DOJ will never allow anyone to have remote access to the Police Department's computers and InterQuest has agreed to not have an agent to each computer.

Carney made a motion that the Commission reserves the right to review and evaluate the scope of the City's computer system security project based on guidelines provided by the DOJ and the judgement of the police and fire chiefs and the Commission, seconded by Spielman, all were in favor.
12. Carney made a motion to approve the cost of the building for the shooting range, which is now \$97,168.00, seconded by Conley, all were in favor.
13. The discussion of the Liaison Officer's annual reports has been tabled until the next meeting.
14. Oathout made a motion to approve the hiring of Nicole Torres for the records clerk position, seconded by Spielman, all were in favor.

### **ANY OTHER BUSINESS**

It was decided to not hold a September meeting unless needed.

### **CLOSED SESSION**

15. Spielman made a motion to move into closed session pursuant to Wis. Stat. sec. 19.85(1)(e) to conduct public business which for competitive or bargaining reasons requires a closed session, in particular, discussing, deliberating and taking action regarding the budgeting of funds with respect to current criminal litigation in which the Police Department has an interest, seconded by Carney. Conley-aye, Carney-aye, Oathout-aye, Spielman-aye, Chairman-aye, the commission moved into closed session at 5:56 pm.

### **ADJOURNMENT**

The meeting adjourned while in closed session at 6:20 PM.

Respectfully submitted,

Lana Letto

Beaver Dam Fire Department Administrative Assistant