

City of Beaver Dam
Administrative Committee Minutes
August 5, 2019

Chairperson Nelson called the August 5, 2019 meeting to order at 7:00 p.m. Present were Alderpersons Anderson, Appenfeldt, Burnett, Fischer, Hansen, and Shelton.

Also present for all, or part, of the meeting was Finance Director and City Clerk Wiswell, City Attorney Schacht, Police Chief Kreuziger, Police Officer Kevin Rhode, Mayor Glewen, Don Zilisch, Alderman Yuds, Chris Higgins (Daily Citizen) and Craig Warmbold (WBEV/WXRO).

Burnett moved, seconded by Shelton, to approve the minutes of the July 15, 2019 regular meeting and the July 23, 2019 special meeting of the Administrative Committee. Motion passed. Alder Appenfeldt abstained.

Unfinished Business

There was no unfinished business before the Committee.

New Business

A motion was made by Burnett, and seconded by Hansen, to recommend that the Common Council approve consideration of Resolution No.132-2019 relating to the denial of a claim by Alfredo Martinez and Gilberto Nunez for tree damage occurring on or about August 6, 2018 to a building located at Chatham St. that required the replacement of a 100 amp electrical mast. Motion passed. Alder Anderson requested to be recorded as voting no.

Appenfeldt moved, seconded by Burnett, to recommend that the Common Council approve consideration of Resolution No.133-2019 to grant a Special Class "B" License No. 65 for the sale of Fermented Malt Beverages for American Legion Post #146 for the Patriot Ride Homecoming at Swan Park, on August 3, 2019. The motion passed.

A motion was made by Burnett, and seconded by Hansen, to recommend that the Common Council approve consideration of Resolution No. 134-2019 relating to approval of Amber Wille, 115 Elm Street, Beaver Dam, WI 53916, as an Agent for Applebee's, 115 E. Industrial Drive, Beaver Dam, WI 53916, effective August 6, 2019. The motion passed.

Shelton moved, seconded by Burnett, to recommend that the Common Council approve consideration of Resolution No. 135-2019 relating to approval of applications for Beverage Operator Licenses for one year for the period beginning August 5, 2019 and ending June 30, 2020 No(s): 149, Amanda T. Bergemann, 913 North Spring Street, Beaver Dam; 150, Arianne Y. Longseth, 107 Burchard Street, Beaver Dam; 151, Dylia N. Nimmer, 104 South Main Street, Fond du Lac; 152, Benjamin A. Nelson, 509 Roedl Court, Beaver Dam; 153, Jessica L. Pullam, 804 Scott Street, Beaver Dam; and two years for the period beginning July 15, 2019 and ending June 30, 2021 No(s): 154, Diane M. Butterbrodt, 200 East Cherry Street, Fox Lake; 155, Meinardo Enriquez, 815 Lakeshore Drive, Beaver Dam; 156, Karina A. Enriquez-Fuentes, 222 East South Street, Beaver Dam; 157, Melissa L. Haessley, 209 Webster Street, Beaver Dam; 158, Stephanie P. Hitt, 704 West Burnett Street, Beaver Dam; and 159, Kerri J. Jacobs, 403 Monica Lane, Beaver Dam. The motion passed. Alder Hansen abstained.

City Attorney Schacht presented the Committee with a draft of an ordinance amendment relating to the current phenomenon of "vaping". Police Officer Kevin Rhode, a school

resource officer, and Police Chief Kreuziger were available to answer questions from the committee about vaping and its potentially harmful impacts on young people. After fielding several questions on this matter, City Attorney Schacht will consult with Officer Rhode, and Chief Kreuziger to rework this draft ordinance amendment prior to its eventual consideration by the Committee and the Common Council.

The Finance Director-Clerk informed the Committee about various activities relating to the upcoming 2020 U.S. Census. Following this, Mr. Wiswell presented the Committee with two reports he generated showing year to date revenues and expenditures in the general fund. The first report provided a two page summary of departmental activity. The second report provided a detailed line by line breakdown of revenues and expenditures for each department. In the future, he will provide the Committee with a copy of the short report each month. The more detailed report will be provided at the end of each fiscal quarter.

In an effort to begin a preliminary discussion on the 2020 operating and capital budget process, Mr. Wiswell provided the Committee with a report he generated showing a five year trend analysis of the equalized valuation for all properties located within the city, along with the net new construction. The City's equalized valuation which currently stands at \$1,233,748,100 has risen each of the past five years. Whereas net new construction which currently stands at \$3,468,800 is at five year low.

Alder Fischer requested that the Committee also be provided with a detailed line by line breakdown of revenues and expenditures for the 2019 capital budget.

The Committee recommended, by unanimous consent, that the Common Council approve consideration of the City's bills and invoices paid as of August 2, 2019 scheduled for Council approval.

Burnett moved, seconded by Hansen, to adjourn at 7:55 p.m. The motion carried, and the Committee stood adjourned, until Monday, August 19, 2019 at 7:00 p.m. or at the call of the Chair.

Submitted by: Jeff Wiswell,
Finance Director and City Clerk