

**PLAN COMMISSION**  
**City of Beaver Dam, Wisconsin**  
**Meeting Minutes of September 25, 2019**

The meeting, held in the Common Council Chambers at the Municipal Building, 205 S. Lincoln Avenue, was called to order at 4:05 p.m. by Chairperson Mayor Rebecca Glewen.

**Other Commission members present:** Alderpersons Mary Morgan and Jane Loizzo and Commissioners William Schwartz, Mark Heuer and Bev Beal-Loeck and Secretary Director of Facilities & Engineering Ritchie Piltz.

**Also present for all or part of the meeting:** City Attorney Maryann Schacht, John Moosreiner of Inspection Services, and Mike Butler.

**1.) Approval of Minutes from the August 28, 2019 Plan Commission Meeting**

After entertainment of same from the Chairperson, a Motion was made by Heuer, seconded by Morgan and unanimously carried approving the minutes of the August 28, 2019 Plan Commission meeting.

**2.) Consider recommendation of a Resolution Approving a Permanent Easement made by Josh A. and Stacie J. Heier (Grantors) to the City of Beaver Dam (Grantee) for the purpose of installing, repairing, maintaining, inspecting and/or removing an underground storm sewer pipe on and beneath land owned by the grantor in the City of Beaver Dam, Dodge County, Wisconsin.**

A Motion was made by Loizzo, and seconded by Beal-Loeck Recommending a Resolution Approving a Permanent Easement made by Josh A. and Stacie J. Heier (Grantors) to the City of Beaver Dam (Grantee) for the purpose of installing, repairing, maintaining, inspecting and/or removing an underground storm sewer pipe on and beneath land owned by the grantor in the City of Beaver Dam, Dodge County, Wisconsin.

Director of Facilities & Engineering Ritchie Piltz briefed the Commission on the existing storm sewer being undersized and in need of replacement. This easement would give the City access to maintain and clean the new storm sewer being installed to alleviate localized flooding. This property has since been sold, but the easement document was signed before the sale.

Hearing no other discussion, the motion was unanimously carried.

**3.) Consider a petition submitted by Michael A. Butler, being owner of Town of Beaver Dam Tax Parcel No. 004-1114-0321-022, being part of the NE ¼ of the NW ¼ of Section 3, Township 11 North, Range 14 East, being part of the USH 151 Right-of-way and said Town of Beaver Dam Tax Parcel No. 004-1114-0321-022, for the annexation of real estate, pursuant to Chapter 66 of the Wisconsin Statutes. Said annexation containing 1.651 acres. Said Town of Beaver Dam Tax Parcel No. 004-1114-0321-022 to be zoned R-1 Single-Family Residential District.**

A Motion was made by Heuer, and seconded by Loizzo Recommending an Ordinance for the annexation of real estate owned by Michael A. Butler, being Town of Beaver Dam Tax Parcel No. 004-1114-0321-022, pursuant to Chapter 66 of the Wisconsin Statutes.

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Said annexation containing 1.651 acres. Said Town of Beaver Dam Tax Parcel No. 004-1114-0321-022 to be zoned R-1 Single-Family Residential District.

Mike Butler spoke on the annexation and his proposed use for construction of a billboard. He indicated that the billboard would be rented upon its construction.

It was then discussed that this annexation will require the formation of a Ward 15, but since there are no residents in this new ward, the alderperson of the adjoining Ward 10 would also be the alderperson of this new ward.

After brief further discussion, the motion was unanimously carried.

**4.) Consider a petition submitted by Michael A. Butler, being owner of Town of Beaver Dam Tax Parcel No. 004-1114-0321-022, to rezone said parcel from R-1 Single-Family Residential District to Commercial District, pending successful annexation of said parcel.**

A Motion was made by Schwartz, and seconded by Heuer Recommending Approval of the petition submitted by Michael A. Butler, being owner of Town of Beaver Dam Tax Parcel No. 004-1114-0321-022, to rezone said parcel from R-1 Single-Family Residential District to Commercial District, pending successful annexation of said parcel.

Hearing no other discussion, the motion was unanimously carried.

**5.) Any other business for placement on future agendas only.**

There were no new items brought forward at this time.

**6.) Adjournment**

A Motion was made by Schwartz, seconded by Morgan and unanimously carried to adjourn the meeting at 4:34 p.m.

Respectfully submitted,  
Ritchie Piltz, Engineering Coordinator  
Recording Secretary