

BEAVER DAM POLICE AND FIRE COMMISSION

MEETING MINUTES

These are the minutes of the October 1, 2019 meeting of the Beaver Dam Police and Fire Commission. Present were Jeff Kohman, John Oathout, Casey Carney, Gary Spielman, and Nancy Conley. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Lana Letto, and guests. The meeting was called to order at 5:00 p.m. Chairman Jeff Kohman presiding.

GENERAL

1. Spielman made a motion to approve the August PFC regular meeting minutes, seconded by Carney, all were in favor.
2. Mayor Glewen was not available for comments.
3. The commission agrees to move forward to come up with a new fireworks ordinance. Kohman will meet with Chief Kreuziger and Attorney Schacht to create a new ordinance to bring back to the commission.
4. Liaison Officers Rohde and Dake-Jones gave a summary of their annual reports.

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5. The 2020 FD budget and capital outlay requests were discussed. Oathout made a motion to send both the proposed budget and the capital outlay items to the council for further consideration, seconded by Carney, all were in favor.
6. Fire Department community activities for the months of August and September were reviewed and moved to files.
7. Chief Mannel updated the commission on the operations of the Fire Department:
 - Completed rescue diver program which put 8 new divers through training
 - He has implemented quarterly meetings with the POC and with the full time members
 - He mentioned and handed out information about the next PFC workshop
 - Firehouse magazine awarded BDFD third place in the 2018 Valor Awards for Unit Citations. The Unit Citation Award recognizes efforts made by three or more individuals. BDFD was recognized for its efforts during the Third Street fire in 2018.
8. Conley made a motion to accept the resignation of POC FF Jacob Kopmeyer, effective August 19, 2019, seconded by Spielman, all were in favor.
9. Carney made a motion to accept the resignation of POC FF Guillermo (Gus) Herrera-Olivas effective October 1, 2019, seconded by Conley, all were in favor.
10. Carney made a motion to send the proposed capital improvement plan to add the replacement of the staff vehicle to the rotation into the CIP process, seconded by Spielman, all were in favor.

11. Chief Mannel gave a brief recap of why it is imperative to have a study for a staffing, second station, and training facility done now for the significant needs of the department. It is also enticing as a cost saving opportunity for the study to piggy-back with the County's study, which is starting soon. Oathout made a motion to enter into a contract with Strategic Management and Consultants for the offered cost of \$9,500 to do a study for staffing, a second station, and a training facility while they are in Beaver Dam doing a study for the County, seconded by Spielman, all were in favor.

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12. Police Department community activities for the month of August and September were reviewed and moved to files.
13. Chief Kreuziger updated the commission on the operations of the Police Department:
 - They have retained an expert for the officer involved shooting incident
 - Shared a letter from school superintendent, Mark DiStefano, about how the liaison officers are doing in the schools and how all the officers at the department are doing with the school
 - Active shooter training is continuing, they recently trained with Apache, St. Stephen's and Probation and Parole
 - The National Night Out went very well, Beaver Dam Charities or the K-9 fund will receive the funds which then get turned back to the community in the manner of helping a needy family.
14. Casey made a motion to hire Deborah Harris as a crossing guard effective October 1, second by Conley, all were in favor.
15. Spielman made a motion to hire Carol Crawford as a crossing guard effective October 1, second by Oathout, all were in favor.
16. Conley made a motion to accept the resignation of crossing guard, Carol Lockwood, seconded by Carney, all were in favor.
17. Oathout made a motion to allow Chief Kreuziger to carry over 12 days of vacation, which couldn't be taken due to the responsibilities involved with changing Deputy Chiefs, seconded by Conley, all were in favor.
18. The 2020 PD budget was discussed. Carney made a motion to send the proposed budget to the council for further consideration, seconded by Oathout, all were in favor.
19. The 2020 PD capital outlay requests were discussed. Carney made a motion to send the capital outlay items to the council for further consideration, seconded by Spielman, all were in favor.

CLOSED SESSION

20. Spielman made a motion to move into closed session on three specific items:
 - Pursuant to Wis. Stat. sec. 19.85(1)(c) and (f) for purposes of considering employment, promotion, compensation or performance evaluation data and

- considering social or personal histories or the preliminary consideration of specific personnel problems which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in the discussion, both regarding Department employees;
- Pursuant to Wis. Stat. sec. 19.85(1)(c) for purposes of reviewing the Chiefs' evaluations data; and
 - Pursuant to Wis. Stat. sec. 19.85(1)(e) for the purposes of discussing negotiation of an MOU with Local 3432 which for bargaining reasons requires a closed session

seconded by Oathout. Conley-aye, Carney-aye, Oathout-aye, Spielman-aye, Chairman-aye, the commission moved into closed session at 6:18 pm.

ADJOURNMENT

The meeting adjourned while in closed session at 7:10 PM.

Respectfully submitted,
Lana Letto
Beaver Dam Fire Department Administrative Assistant