

OPERATIONS COMMITTEE
City of Beaver Dam, Wisconsin 53916
Meeting Minutes of October 7, 2019

The Operations Committee meeting, held in Room 113 at the Municipal Building, 205 S. Lincoln Avenue, was called to order at 7:00 p.m. by Vice-Chairperson Mary Morgan.

Other Board /Commission /Committee members present: Alderpersons Cris Olson, Dan Doyle, Jon Abfall, Jack Yuds, and Therese Henriksen.

Absent and excused: Alderperson Jane Loizzo.

Also present for all or part of the meeting: Mayor Rebecca Glewen, Public Works Supervisor Dan Mulhern, Parks, Forestry & Facilities Supervisor John Neumann, Director of Utilities Rob Minnema, Utilities Foreman Jeremy Klug, Police Chief John Krueziger, Beaver Dam Chamber of Commerce President Phillip Fritsche, Kathy Lapen, Dan Larsen, Dr. Ben Shier, Karen Coley, Dennis Levenhagen, Kay Stellpflug, Gary Cox, Chris Connaughty, Tom Heffron, Diana Ogle, Misty Snyder, and Director of Facilities & Engineering Ritchie Piltz.

1.) Approval of the September 16, 2019 Operations Committee Minutes:

A Motion was made by Yuds, seconded by Doyle and unanimously carried approving the minutes of the September 16, 2019 Operations Committee meeting as amended by adding the City Attorney's attendance.

2.) Approval of the September 30, 2019 Operations Committee Minutes:

A Motion was made by Yuds, seconded by Doyle and unanimously carried approving the minutes of the September 30, 2019 Operations Committee meeting as amended by adding the City Attorney's attendance.

3.) Review of current invoices:

Hearing no questions, the current invoices were forwarded to the Common Council.

4.) Rotary Park:

Beaver Dam Chamber of Commerce President Phillip Fritsche presented four options for expanding the Rotary Park footprint into the Tower Parking Lot north of the water tower site due to loss of space for the construction of a cellular tower. Rotary President Dr. Ben Shier discussed expanding the footprint of the park to accommodate a site for musical and other community events. Alderpersons Olson and Abfall were in favor of expanding the park. Expanding the park into the parking lot would require a complete redesign of the parking lot to accommodate semi-truck deliveries to McKinstry's. Tom Heffron spoke on the numerous improvements to the park done through donations and the need for the City to be a better partner with the Rotary. The Committee agreed to partner with the Rotary to review a park expansion. The cellular tower's proximity to the water tower has been set by previous action of this committee. The footprint of the new tower will be approximately the same size as the well house.

5.) Amending Sec. 62-50(i):

A Motion was made by Yuds and seconded by Olson recommending amending Sec. 62-50(i), Restricted parking zones, of the Beaver Dam Municipal Code by Adding: (4) *Beaver Dam Water Treatment Facility*. The east side of North Center Street from a point 190 feet north of the north

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line of Liberty Street, to a point 45 feet northerly thereof shall be reserved for the City of Beaver Dam Utilities.

This ordinance is being presented to accommodate Utility vehicles, provide better access to the Water Treatment Facility, and to improve safety on N. Center Street.

Hearing no other discussion, the motion was unanimously carried.

6.) Police Training Range:

A Motion was made by Olson and seconded by Abfall recommending rejecting all bids received for hauling stockpiled material and proceed with advertising for a Secure Storage Building on site as a 2020 CIP Design-Build project.

It was recommended to budget for the storage shed at this time and to construct the berms as material from future projects is hauled to the site. It was discussed that with the large street projects planned for 2020 there may be enough material delivered to the site to construct the first shooting range. The cost of hauling available material, as bid, is too expensive to budget for.

Hearing no other discussion, the motion was unanimously carried.

7.) 2019 Street Tree Planting:

A Motion was made by Olson and seconded by Doyle recommending awarding the contract for 2019 Street Tree Planting to the low bidder, Property Solutions Contracting, LLC, Mequon, WI for the bid amount of \$34,970.00.

The contractor has indicated that they would be able to plant the majority of the trees yet this fall and complete the planting by May 15, 2020 as specified.

Hearing no other discussion, the motion was unanimously carried.

8.) Permanent Easement:

A Motion was made by Yuds and seconded by Doyle recommending forwarding to the Plan Commission recommendation for approval of conveying a Permanent Easement to 900, LLC from the City of Beaver Dam to allow for landscaping and lighting encroachment in the Henry Street right-of-way.

The improvements were installed in the street right-of-way and approved without first consulting with the Engineering Department.

Hearing no other discussion, the motion was unanimously carried.

9.) Ordinance Amending Sec. 62-50(d) Parking prohibited:

A Motion was made by Doyle and seconded by Olson Recommend forwarding an Ordinance Amending Sec. 62-50(d) Parking prohibited of the City of Beaver Dam Municipal Code, prohibiting parking on the northerly side of Stark Street from the westerly line of South University Avenue to a point 50 feet westerly thereof.

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This No Parking area has been petitioned for by the property owner as vehicles are often parked off of the pavement onto the grass. It was also discussed that this would increase safety at this intersection by extending the sight line to the south.

After brief further discussion, the motion was carried by a vote of 4 to 1 with Olson voting no.

10.) Project Updates:

Director of Facilities & Engineering Ritchie Piltz provided an update of projects currently underway or bid for 2020 construction. Both Woodland Drive and Seippel Blvd are now fully paved with only final restoration to be completed. Piltz spoke on the cooperative project with the Town of Beaver Dam to resurface a portion of S. Center Road that is partially in the City and partially in the Town.

11.) Director of Facilities & Engineering Position:

A Motion was made by Yuds and seconded by Abfall Recommend advertising for the upcoming vacant Director of Facilities & Engineering position.

Hearing no discussion, the motion was unanimously carried.

Aldersperson Therese Henriksen arrived at this time.

ANY OTHER BUSINESS FOR FUTURE AGENDAS

Further discussion on expanding the Rotary Park footprint.

ADJOURNMENT

A Motion was made by Olson, seconded by Doyle and unanimously carried to adjourn the Operations Committee meeting at 7:50 p.m.

Respectfully submitted,
Ritchie Piltz, Director of Facilities & Engineering
Recording Secretary