

City of Beaver Dam
Administrative Committee Minutes
October 21, 2019

Chairperson Nelson called the October 21, 2019 meeting to order at 7:15 p.m. Present were Alderpersons Anderson, Appenfeldt, Burnett, Fischer, Hansen, and Shelton.

Also present for all, or part, of the meeting was Finance Director and City Clerk Wiswell, City Attorney Schacht, Fire Chief Mannel, Police Chief Kreuziger, Utility Director Minnema, Utility Foreman Klug, Aldermen Doyle and Yuds, Chris Higgins (Daily Citizen) and Craig Warmbold (WBEV/WXRO).

Shelton moved, seconded by Burnett, to approve the minutes of the October 7, 2019 regular meeting of the Administrative Committee. Motion passed.

Unfinished Business

There was no unfinished business before the Committee.

New Business

Hansen moved, seconded by Burnett, to recommend that the Common Council approve consideration of Resolution No. 170-2019 relating to granting a Class "B"/"Class B" License for the sale of Intoxicating Liquors and Fermented Malt Beverages for the year beginning October 22, 2019 and ending June 30, 2020 for No: 17, to Wisconsin Apple, LLC – DBA Applebee's, Kent Billingsley, Agent, 115 East Industrial Drive, Beaver Dam. The motion passed.

A motion was made by Shelton, and seconded by Burnett, to recommend that the Common Council approve consideration of Resolution No. 172-2019 relating to approval of applications for Beverage Operator Licenses for one year for the period beginning October 7, 2019 and ending June 30, 2020 No(s): 185, Angela L. Przekruat, 209 Burchard Street, Beaver Dam; and two years for the period beginning October 7, 2019 and ending June 30, 2021 No(s): 186, Nathan R. Jones, 430 North Lincoln Avenue, Beaver Dam; 187, Shannon M. List, 300 Sarah Lane, Beaver Dam; 188, Robert E. Radig, Sr., 240 Walnut Street, Beaver Dam; 189, Carley K. Schmidt, 555 West John Street, Markesan; 190, Michelle L. Schultz, 604 Denning Avenue, Beaver Dam; and 191, Thomas M. Zoller, 117 Lakecrest Drive, Beaver Dam. The motion passed.

Following the distribution of the 2020 Operating Budget last week, Mr. Wiswell reminded the Committee that a workshop will be held on the Operating Budget during a special meeting of the Common Council on October 28th, beginning at 6 p.m. The Committee was then provided with a copy of the job description for the Director of Facilities and Engineering as requested by Alder Fischer. The Committee was also provided with a copy of Ordinance No. 19-98 relating to salaries for Alderpersons – as approved on August 3, 1998 as requested by Alder Nelson.

The Committee recommended, by unanimous consent, that the Common Council approve consideration of the City's bills and invoices paid as of October 18, 2019 and scheduled for Council approval.

Alder Fischer requested that an item be placed on the Committee's agenda for the October 28th special meeting relating to the City's hiring process, along with the job descriptions for the Engineering Tech, the Account Clerk II, and the Clerical Assistant III positions which have already been posted and published.

Burnett moved, seconded by Hansen, to adjourn at 7:58 p.m. The motion carried, and the Committee stood adjourned, until Monday, November 4, 2019 at 7:00 p.m., or at the call of the Chair.

Submitted by: Jeff Wiswell,
Finance Director and City Clerk