

Senior Center Steering Committee Meeting Minutes
Tuesday, January 28,2020

Call to Order:

Eileen Goodman at 9:01am

Pledge of Allegiance

Roll Call: Darlene Morrissey, Eileen Goodman, Marilynn Reichel, Dan Doyle, Pam Couperas, Kay Appenfeldt, Terry Appenfeldt, Jana Stephens, Traci Gmeinder, Anne Pellerin

Excused: Barb Skaar, Dan Swaagman, Jim Mack, Marsha Horne, Meredith Winning, Wayne Schmitz

Other Guests:

Mayor Rebecca Glewen, Mary Morgan

Approval of Minutes: Spelling correction to Chef Kylie's name. Total attendance at December 17,2019 meeting. Records shown and approved. Motion to accept the Meeting Minutes made by Darlene Morrissey. Seconded by Pam Couperas.

Financial Report: Read by Darlene Morrissey. \$5,000.00 was donated by Wal-Mart to the Watermark for the Fall Clean-up program. (The Watermark takes the appointments; Wal-Mart employees perform the clean-up.) Motion to approve the Financial Report made by Marilynn R. Seconded by Dan D. Report approved and filed for audit.

Public Comments: Mayor Glewen gave updates on various projects around the city including remodeling and renovations to new and existing businesses, and upcoming road projects.

Public-at-Large:

Pam Couperus – ADRC – Welcome to Medicare Core. Jana Stephens gave a shout out to Pam and her colleague Cathy Nickelbein for presenting information about ADRC resources at a Mental Fitness class recently.

Standing Committees:

Kay Appenfeldt – Archival -History of the Steering Committee. An Advisory Board for the Senior Center was formed in 1970. The Board worked with the Commission on Aging for 4 years becoming independent in 1974. In 1996 the name was changed to the Steering Committee. The standing committees were formed in 1990. An Alderperson was included in 1997. Yearly elections were started in 1980. At-large members were added in 1990. The by-laws were written in 1982.

Marilynn Reichel – Programs - Remember When will be presenting a history of radio in its various forms on Tuesday, February 18. An upcoming program will be on the history of Swan City Park.

Traci Gmeinder – Tours - Traci gave an update on the 5 Day Trips being planned in 2020 to include 2 plays at Memories Ballroom in Port Washington, a Milwaukee Brewers game, and another boat ride around Lake Geneva. Several spaces are still open for the Extended Tours out of state and out of country.

Terry Appenfeldt – Woodshop - Terry demonstrated a speaker for iPhone. There are 3 different models and are priced at \$20.00 each. There have been requests for display cases for flags received at military funerals. At this time there are enough train engines, wheels need to be ordered. There is a need for an air purifier at the Woodshop. The fine dust floating around is a concern for the people working there. They are looking into sales for the purifier. The cost wouldn't be shared with the School District who owns the building but not the equipment. The School District would have to approve the request. It is in the planning stages for a display case for the Honor Walk Banner Program. The case would be available after the Banners are taken down and given to the families. The Honor Walk Banner Program is an Eagle Scout project for Luke Diljak.

Old Business:

Annual Meeting & Volunteer Recognition – is to be held Thursday, January 30, 2020 from 10:00am to 11:30am. Edith's Cakes, Catering and Café is serving a brunch meal for all. There will be a short program followed by the Annual meeting. There will be an introduction of the newly elected people to the Steering Committee and a thank you to those who are retiring from the Steering Committee. Those who volunteered in 2019 will also be recognized. 120 people are expected to attend this event.

2020 Volunteer Training Opportunities – On February 21, Ervin Munro will be speaking on confidentiality and ethics at the training. Volunteers have two different time options to attend this mandatory workshop. This is to educate, support and give credibility to our many valued volunteers.

New Business:

An update on the changes to the By-Laws, Treasurer's Job Description and Policies and Procedures. There was a discussion on the procedures to see these changes made. There will be a discussion and vote taken at the Annual Meeting. The changes will be forwarded to the Administrative Committee for their consideration. Motion made by Darlene M. and seconded by Dan D. Motion approved. Changes passed onto the City Attorney. Discussion concerning the Treasurer's Job Description. Motion made by Darlene M to accept the changes. Seconded by Pam C. Motion approved. The Policies and Procedures section concerning an Annual Audit was deleted completely as the audit will be done with the City of Beaver Dam's Annual Audit. Motion to accept these changes made by Marilyn R., Seconded by Darlene M. Motion approved.

Administrator's Report:

AARP Tax Aide – Last year a donation of \$2,057.00 was made from the program. The monies are used to cover their costs. Any remaining funds are normally donated to us. In 2019, 980 people took advantage of this program. A change to this year's program is that volunteers from the Welcome Desk will now take the calls and make the appointments. A separate phone and workspace have been set up for these volunteers. There are 6 volunteers who will take calls for a 4-hour shift 3 days a week. This change will help paid Customer Service staff and be a productive use of volunteer talent. Jana S. has joined the Dodge County Dementia Coalition. The 2020 Census will have training for these volunteers at the Watermark. Eileen G. Thanks to those who planned the Cabin Fever Event. The weather was great, and the event was a success. Anne P. gave an update on her experiences with Leadership Beaver Dam. The group meets once a month to learn about and tour different aspects of Beaver Dam. The January meeting took place at Marshfield Medical Center – Beaver Dam. They learned the history of health care in Beaver Dam and Marshfield. Followed by a tour of the Beaver Dam Hospital. The next Community Center Courier will be March/April Issue. There has been a positive response to the changes made in the bi-monthly issue. Planning is easier when events are 2 months out. A separate Calendar of Events and Steering Committee meeting minutes can be picked up at The Watermark or online.

Future Agenda Items:

Marilynn R. commented that the Community Meal is well attended. Could more space be added? Jana S. noted that the Community Meal Coalition is aware that the Rec Room is available for additional seating up to 40 people.

The next meeting of the Senior Center Steering Committee is Tuesday, February 25, 2020 at 8:30am. (Note the time change.)

Motion to adjourn made by Darlene M. Seconded by Marilyn R. Meeting adjourned at 10:00am.