

LANDMARK COMMISSION
City of Beaver Dam, Wisconsin 53916
Meeting Minutes of April 3, 2019

The meeting, held in the Conference Room at the Beaver Dam Utilities Building, 108 Beltline Drive, was called to order at 4:30 p.m. by Chairperson Michael Firchow.

Other Commission members present: Commissioners Dean Mueller, Ruth Metz, Jessalyn Braun and Kate Schneider and Alternate Commissioner Glen Link.

Absent and excused: Commissioner Mark Murphy.

Also present for all or part of the meeting: Mayor Rebecca Glewen, Building and Zoning Administrator John Moosreiner, City Attorney Maryann Schacht, Kara Nelson, Donna Maly, and Director of Facilities and Engineering Ritchie Piltz.

1.) Approval of the March 6, 2019 Commission Minutes:

A Motion was made by Metz and seconded by Schneider, approving the March 6, 2019 Landmark Commission minutes.

Hearing no discussion, the motion was carried by a vote of 4 to 0 with Firchow and Link abstaining.

2.) A & N Properties, LLC, located at 112 Front Street:

A Motion was made by Link, and seconded by Braun, Approving the Application for Certificate of Appropriateness for new signage.

The new sign will have an aluminum frame and be the same size as the previous sign. The sign will not be lit.

Hearing no other discussion, the Motion was unanimously carried.

3.) Review and possible recommendation of the revised Beaver Dam Design Review Guidelines:

Contact information for the City Attorney will be added. The Mayor is working on updating the Redevelopment District Map. Page 8, Storefront Facades was reviewed and approved as written. Page 10, Doors and Windows was amended and approved with the addition of "Use authentic materials". Page 12 was amended and approved after amending the use of timers and disallowing flashing lights. Page 13 was amended and approved with the addition of a Roofing header and a statement that rooftop mechanicals shall be placed where they cannot be seen by pedestrians, or screened. Page 15 was amended by amending language disallowing flashing "OPEN" signs. Removal of closed business signs was discussed.

4.) Any other business for placement on future agendas.

Next meeting tentatively scheduled for May 1, 2019.

The Application for Certificate of Appropriateness will be reviewed.

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5.) Adjourn.

A Motion was made by Braun, seconded by Mueller and unanimously carried to adjourn the Landmark Commission meeting at 5:53 p.m.

Respectfully submitted,
Ritchie Piltz, Recording Secretary