

# **BEAVER DAM POLICE AND FIRE COMMISSION**

## **MEETING MINUTES**

These are the minutes of the July 7, 2020 meeting of the Beaver Dam Police and Fire Commission. Present were Jeff Kohman, John Oathout, Nancy Conley, Casey Carney and Shirley Poch. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Deputy Chief Matt Christian, Lana Fassbender, and guests. The meeting was called to order at 5:00 p.m. Chairman Jeff Kohman presiding.

### **GENERAL**

1. Conley made a motion to approve the June 2020 meetings' minutes, seconded by Oathout, all were in favor.
2. Mayor Glewen was not available for comment.

### **BEAVER DAM FIRE DEPARTMENT**

3. Fire Department community activities for June were reviewed and moved to files.
4. Chief Mannel updated the commission on the operations of the Fire Department:
  - The interview process has been underway for new, full time firefighter/paramedics
  - Received 10 thank you letters from the community recently
  - Applied for a DNR grant for 10 sets of wildland gear and 2 radios
5. Carney made a motion to approve the hiring of Joe Ludtke as a POC firefighter effective July 1, 2020, seconded by Poch, all were in favor.
6. Oathout made a motion to approve the hiring of Jim Perkins as a POC firefighter effective July 1, 2020, seconded by Carney, all were in favor.
7. Chief Mannel distributed information regarding options for the interfacility transport program to discuss. Considerations discussed were:
  - Staffing for the 2019 IFTs
  - Five-year net revenues
  - Overtime costs for IFTs
  - Options for the future of the IFT program including:
    - i. Change nothing
    - ii. Run emergent IFTs only
    - iii. Run IFTs for Beaver Dam residents only
    - iv. Approach MMC for financial support
    - v. Run hospital-to-hospital IFTs only
    - vi. Eliminate IFTs

It was decided to form an AdHoc committee to discuss further. Oathout and Carney will be on this committee from the PFC. Drew Hamer will advise on who to consider selecting from Marshview Medical Clinic.

8. Carney made a motion to move the new Paid on Call Collective Bargaining Agreement on to the Administrative Committee for approval, seconded by Carney, all were in favor.
9. Chief Mannel distributed information regarding options for the paramedic intercept program to discuss. Considerations discussed were:
  - Cost of running a paramedic intercept
  - Options for the future of the paramedic program including:

- i. Change nothing
- ii. Raise the fees for an intercept
- iii. Bill the contracted transporting agency
  - 1. Deputy Chief Christian explained that we do bill for paramedic intercepts now, however, was evaluated by Strategic Management and Consulting and they suggested that those rates should be increased
- iv. Answer a paramedic intercept only if it is a first call
- v. Eliminate paramedic intercepts

It was decided to have the same AdHoc committee discuss this program as well as the IFT program.

- 10. Chief Mannel distributed the proposed full time FF/Paramedic eligibility list. Oathout made a motion to approve the list, good for one year or until it has been exhausted, seconded by Conley, all were in favor.

## **BEAVER DAM POLICE DEPARTMENT**

- 11. Police Department community activities for June were reviewed and moved to files.
- 12. Chief Kreuziger updated the commission on the operations of the Police Department:
  - The range is progressing
  - The department is still updating their policies
  - The multi-jurisdictional drug agreement group had their first meeting. They formed a board which will oversee the group. Their second meeting is July 8.
  - There will be some changes made to the drug unit starting with new members
  - The Ford squads still are not here due to the CoViD-19 situation, the Dodge Chargers have been in operation for a awhile
  - Calls for service have risen. Fireworks complaints have increased significantly this summer. Chairman Kohman did let the members know that he and Chief Kreuziger are working on a fireworks agreement for the city with Attorney Schacht.
- 13. Chief Kreuziger discussed several topics from the annual report including the decline of traffic accidents.t
- 14. Chief Kreuziger distributed information on clarification of why the insurance was at 155% of the budget for the period ending April 30. Zak Bloom's explained that the insurance charges will be re-allocated later this year to reflect budgeted amounts and once that is complete, it won't be over budget.  
 Chief also explained that the range will be exceeding the budget. This is because the fill needs to be excavated as it is dumped, however this overage will be made up for in other areas of the budget. He will keep the commission up to date as the budget is used.  
 Finally, Chief distributed information regarding a shortfall of account 01-0320-533000 as projected by Deputy Chief Bahr. In 2019, the department was mandated by the city to purchase additional internet security, making it an unfunded mandate for which it was not properly budgeted for from the data account. Chief will reevaluate the internet security plan, since he felt their internet was adequately secure before this mandated plan. Kohman would like to get somebody in now to examine it.
- 15. Chairman Kohman would asked Chief to explain the tactics and procedures of the police department considering the events happening in the US as of late.
  - They have made policy changes regarding officer involved shootings and continue to evaluate the policies to adjust to what is happening in the country

- The department starts with a mission statement
- He says it is important to be very engaging with the community
- He has good leaders to carry out the mission
- Accountability is necessary
- His hiring starts with hiring excellent employees and this starts with finding someone with good character, he has high standards and everyone goes through a thorough background check to find the right people
- Finally, it is absolutely necessary to train, train, train and put that training and the policies together to fulfill every aspect of the mission

**ANY OTHER BUSINESS (FOR PLACEMENT ON FURUTE AGENDAS)**

**ADJOURNMENT**

Conley made a motion to adjourn at 6:06 pm, seconded by Poch, all were in favor.

Respectfully submitted,  
Lana Fassbender  
Beaver Dam Fire Department Administrative Assistant