

BEAVER DAM POLICE AND FIRE COMMISSION

MEETING MINUTES

These are the minutes of the October 6, 2020 meeting of the Beaver Dam Police and Fire Commission. In attendance were Jeff Kohman, Nancy Conley, and Shirley Poch with Casey Carney and John Oathout joining at item #7. Also in attendance were Fire Chief Alan Mannel, Police Chief John Kreuziger, Deputy Chief Matt Christian, Lana Fassbender, and guests. The meeting was called to order at 5:00 p.m. via BlueJeans for video conferencing. Chairman Jeff Kohman presiding.

GENERAL

1. Motion by Poch to approve the September PFC meeting minutes, seconded by Conley, all were in favor.
2. Mayor Glewen had no comments.

BEAVER DAM FIRE DEPARTMENT

3. Fire Department community activities for September were reviewed and moved to files.
4. Chief Mannel updated the commission on the operations of the Fire Department:
 1. The department received a matching grant from the DNR for \$8000, \$4000 of which the department will fund. This will go towards wildland firefighting personnel protective equipment and radios.
 2. He has updated the special order regarding COVID-19 measures
5. The commission agreed that this year will be considered "extreme circumstances" as stated in the City Employee Manual and will leave it to the discretion of the Chiefs to allow vacation carry-over into 2021.
6. Conley made a motion to accept the revised Career Firefighter/Paramedic job description, seconded by Poch, all were in favor.
7. The Commission decided to table taking action on the proposed paramedic intercept agreement until next month.
8. Chief Mannel reviewed the Capital outlay, Capital Improvement (CIP) and operating budgets for 2021.
 - a. Operating Budget
 - i. 15% increase after adding 6 new employees
 - ii. 1% increase without adding any new employees
 - b. Capital Outlay
 - i. \$15,000 for turn out gear replacement
 - ii. \$3,000 for battery-powered tools on the rescue squad
 - iii. \$19,500 for six replacement portable radios
 - iv. \$3000 for outside instructors
 - v. \$5000/year for 5 years for Computer Automated Dispatch (CAD)

- c. CIP
 - i. \$115,000 for Replacement of SUV and pickup

BEAVER DAM POLICE DEPARTMENT

- 9. Police Department community activities for September were reviewed and moved to files.
- 10. Chief Kreuziger updated the commission on the operations of the Police Department:
 - Barriers have been installed and a gate will soon be installed around the training facility to stop unwanted fill being dumped there
 - All aspects of the winter parking tickets will now be handled by the PD
 - They have signed a MOU between the school resource officers and the school
- 11. The budget for 2021 has been discussed with Zak Bloom and Mayor Glewen and no changes were made.
 - a. Operating Budget
 - i. Noted that there would be a 1.5% increase in the operating budget for 2021
 - b. Capital Outlay
 - i. \$92,021.50 for the second installment of the purchase of 4 squad cars/equipment
 - ii. \$80,212.68 for body worn cameras (BWC)
 - iii. \$20,000 for the replacement of a detective vehicle
 - iv. \$8,000 for 8 mandatory soft-body armor vests
 - v. \$29,442.05 for six mobile radios for patrol squad cars
 - vi. \$126,300 for one antenna, repeater, simulcast and microwave system
 - c. CIP
 - i. \$50,000 to continue funding the construction and completion of grading and surface preparation at the training facility
 - ii. \$42,000 for fencing and gate for security purposes around the training facility once it is complete

ADJOURNMENT

Oathout made a motion to adjourn at 6:06 pm, seconded by Carney, all were in favor.

Respectfully submitted,
Lana Fassbender
Beaver Dam Fire Department Administrative Assistant