

Steering Committee Meeting Minutes

Beaver Dam Senior Center

Date: September 22, 2020

* This meeting took place via Zoom platform and in-person.

Called to Order

By Erv Munro, Chairperson

Roll Call

Present: Bob Falk, Eileen Goodman, Erv Munro, Jan Richardson, Jim Mack, Kathy Woock, Marsha Horne, Mary Morgan, Pam Couperus, Terry Appenfeldt, Kay Appenfeldt, Anne Pellerin, Jana Stephens, Traci, Gmeinder

Excused: Barb Skaar, Marilynn Reichel

Minutes

A copy of the February 25, 2020 minutes was included in the packet emailed to each member. A motion to approve the minutes was made by Mary M., seconded by Marsha H.

Treasurer's Report

A copy of the complete Financial Reports for July 2020 and August 2020 was included in the packet emailed to each member. Treasurer, Mary M., read the checking account totals. A \$500.00 Memorial Donation for Bob Stafford was made. A plaque will be displayed at The Watermark. A motion to accept the report was made by Eileen G., seconded by Pam C.

Public-at-Large Update

ADRC: by Pam Couperas - Conducting business has changed. Meals were still delivered at first as frozen, now the meals are delivered hot. Meetings are conducted either by phone or Zoom. A public meeting about Social Security was conducted via Zoom.

DCCA: by Jan Richardson - The boards were painted in August and now the Plein Art Festival will exhibit the boards August 30 to September 27. Fifteen people at a time are allowed in the building. On Saturday, September 12 DCCA sold pies by the slice in sealed containers for the Beaver Dam Pepper Festival at Park Village Shopping Center. Members have repainted the inside of the building.

Standing Committee Reports

All reports from the Standing Committees are on hold.

Old Business

None to report.

New Business

BDCAS Updates: by Jana Stephens

- September is National Senior Center Month. The department is beginning to offer more programs for ages 50+. Some programs are being held in person and some virtually via Zoom. Response has been very good.
- Jana has been in regular communication since March with Dodge County Public Health and other Senior Center staff and Parks & Recreation staff throughout the state regarding COVID-related issues. She has been in especially close contact with communities around us like Watertown, Waupun and Columbus.
- The department has been in communication with volunteers, active participants, elected officials and the general public throughout the pandemic. Updates have been communicated using email blasts, Facebook, the city website, local newspaper and radio, direct mailings to various groups and individuals and more. BDCAS continues to publish the Community Center Courier on schedule (every other month). A copy has been mailed to all volunteers since the May/June edition. Distribution opportunities in the community were limited at first, but

the department is now able to distribute them to most of their regular locations including senior apartment buildings, grocery stores and other locations. Online views have dramatically increased since March.

- Several changes have been made at The Watermark as a part of the reopening process. Building changes, signage, and other information is on page 4 of the September/October Community Center Courier.
- The department is not accepting any public rentals for The Watermark at this time. This will continue for the unforeseeable future.
- Department programming is limited to activities and services that can be provided following current Public Health guidelines. Only 1 or 2 small groups meet at a time in the building.
- The Watermark is being used for city meetings including Common Council meetings, public hearings, and some committee meetings.
- The Watermark is also an election polling location and is hosting things like blood drives that are essential and that have significant community impact.
- Program registration numbers are good for in-person and virtual programs. Response to virtual programs has been excellent and people appreciate the opportunity to continue activities and connect with others.
- “Learn to Zoom” classes are being offered at The Watermark in partnership with Dodge County ADRC. Several small group sessions are being planned for the remainder of 2020.
- Dodge County Nutrition Program staff and volunteers returned to the Watermark in August to do daily home delivered meals and curbside pick-up. Congregate meals are suspended until further notice.
- WASC Annual Meeting- Erv M. and Jana S. participated via Zoom. The Annual Meeting included WASC by-law changes, policies and procedure changes and election of officers. The Guest Speaker gave a presentation about Inclusion and Equity. It was geared toward Senior Nutrition Programs. All participating Senior Centers shared what and how they are reopening their Centers during this pandemic.

By-Laws Review

Jana S. recommended that an Ad hoc Committee be formed with the Steering Committee officers making up the committee to review and suggest changes to the Senior Center by-laws. A motion was made to form this committee by Marsha H. Seconded by Mary M. Jana S. will be contacting the members with day and time for the meeting.

Administrator’s Report: It’s budget time for the city. Jana has an upcoming meeting with Mayor Glewen and the Director of Administration. No major changes are planned for 2021.

Future Agenda Items: Eileen G. brought up the idea of some kind of memorial for David Travis. David was a member of the Steering Committee serving as Treasurer for a time. He was also a volunteer at the Welcome Desk and participated in many programs at the Watermark. He worked at a local prison for many years. David recently died from a lengthy illness at an Illinois nursing home near his daughter. A sympathy card signed by the Steering Committee is to be sent to the family.

Next meeting: Tuesday, October 27, 2020 at 8:30am

Motion to Adjourn: Made by Mary M. Seconded by Eileen G.

Respectfully submitted by Anne Pellerin