

**CITY OF BEAVER DAM, WISCONSIN
COMMON COUNCIL MEETING AGENDA
MONDAY, NOVEMBER 16, 2020
@ 7:30 P.M.
VIA ZOOM**

Due to the current public health crisis, the meeting will be held by Zoom. Committee members, the public and members of the media may attend the meeting by:

<https://zoom.us/j/92304171035?pwd=VFdjV3BqaHVYRk9vZGdUdnM1T2EvUT09>

Meeting ID: 923 0417 1035

Password: 298744

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or

+1 346 248 7799 or +1 669 900 9128

Webinar ID: 923 0417 1035

Password: 298744

1) CALL TO ORDER – ROLL CALL

2) PLEDGE – SILENT DELIBERATION

3) INFORMAL PUBLIC HEARING

4) ANNOUNCEMENTS

5) DISPOSITION OF MINUTES OF THE COMMON COUNCIL MEETING OF NOVEMBER 2, 2020

6) COMMUNICATIONS

7) BILLS

8) ORDINANCES

ORDINANCE NO. 20-2020

**APPROPRIATING THE NECESSARY FUNDS FOR THE GOVERNING AND
ADMINISTRATION OF THE CITY OF BEAVER DAM, WISCONSIN
FOR THE YEAR 2021**

**THE COMMON COUNCIL OF THE CITY OF BEAVER DAM DO ORDAIN
AS FOLLOWS:**

SECTION I: There is hereby appropriated out of the receipts of the City of Beaver Dam, Wisconsin, for the year 2021, including monies received from the General Property Tax Levy, to the various purposes specified in the budget presented herewith for the purpose therein stated, the following amounts.

B U D G E T

**A P P R O P R I A T I O N S F O R O P E R A T I O N
A N D M A I N T E N A N C E**

GENERAL FUND EXPENSES

GENERAL GOVERNMENT

City Council	\$	77,059
Municipal Court	\$	106,516
Mayor	\$	83,070
Clerk/Personnel Officer	\$	131,759
Elections	\$	21,149
Finance Department	\$	442,454
Assessment of Property	\$	49,600

Attorney	\$	171,858
Municipal Building	\$	381,069
Employee Recognition	\$	3,000
Personnel Expense	\$	47,500
Audit and Special Accounting	\$	17,500
Bad Debt Expense Illegal Taxes	\$	6,000
Property & Liability Expense	\$	56,000
Workers Compensation Insurance Expense	\$	227,630
Employee Benefits Adjustment	\$	0
Unemployment Compensation Expense	\$	5,000

TOTAL **\$ 1,827,164**

PUBLIC SAFETY

Police Department	\$	4,465,896
Traffic Control	\$	71,769
School Patrol/School Crossing Guards	\$	95,500
Fire Department	\$	3,357,958
Inter-Facility Transport Service	\$	103,500
Director of Inspection Services	\$	325
Emergency Service & Disaster Control	\$	11,585
Sealer of Weights & Measures	\$	6,000

TOTAL **\$ 8,112,533**

TRANSPORTATION

Public Work Machinery	\$	261,767
Garage	\$	139,297
City Engineer	\$	105,400
Public Works Supervision	\$	98,574
Street Repair	\$	185,912
Street Sealing	\$	70,849
Snow & Ice Removal	\$	261,625
Tree Control	\$	74,553
Street Lighting	\$	218,577
Vacations, Holidays, Sick Leave & Disability	\$	320,915

TOTAL **\$ 1,737,469**

HEALTH & SOCIAL SERVICES

Stray Animal Services	\$	49,500
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TOTAL **\$ 49,500**

LEISURE ACTIVITIES & CONSERVATION OF NATURAL RESOURCES

Library	\$	732,533
Community Activities and Services	\$	415,863
Community Activities and Services – Programs	\$	157,370
Celebrations	\$	15,733
Weed Control	\$	16,487
Parks	\$	434,956
Athletic Field	\$	12,167
Crystal Lake Park	\$	33,615
Swan Pool	\$	5,881

TOTAL **\$ 1,824,605**

ECONOMIC DEVELOPMENT

Industrial Development	\$	72,700
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TOTAL **\$ 72,700**

OTHER PUBLIC SERVICES

Solid Waste Management	\$	577,539
Solid Waste-Recycling	\$	335,096
Cemetery	\$	5,206

TOTAL **\$ 917,841**

OTHER FINANCING USES	
Sundry Unclassified	\$ 10,000
TOTAL	\$ 10,000
TOTAL GENERAL FUND OPERATION AND MAINTENANCE	<u>\$ 14,551,812</u>
TOTAL DEBT SERVICE FUND	<u>\$ 2,660,480</u>
GENERAL FUND ESTIMATED REVENUES	
TAXES	
Retained Sales Tax	\$ 120
Taxes from Municipally Owned Utility	\$ 540,000
TOTAL	\$ 540,120
INTERGOVERNMENTAL GRANTS & AIDS	
Shared Taxes	\$ 1,954,035
Exempt Computer Aid	\$ 43,806
Personal Property Aid	\$ 165,707
Fire Insurance Tax	\$ 77,000
Police Training Aid	\$ 4,800
Local Transportation Aids	\$ 779,756
Other Highway Aids	\$ 48,344
Video Service Provider Aids	\$ 41,895
School District Reimbursement Liaison Officer	\$ 120,000
Miscellaneous Grants	\$ 55,000
TOTAL	\$ 3,290,343
LICENSES & PERMITS	
Liquor & Malt Beverage Licenses	\$ 14,000
Business & Occupational Licenses	\$ 9,000
Cigarette Licenses	\$ 2,400
Dog Licenses	\$ 7,600
Cat & Pet Fancier's Licenses	\$ 2,000
Sundry Licenses	\$ 1,100
Cable TV Franchise Fees	\$ 195,000
City Retained Inspection Fees	\$ 5,000
Street Opening Permits	\$ 3,000
Sundry Permits	\$ 0
TOTAL	\$ 239,100
PENALTIES & FORFEITURES	
Court Penalties & Costs	\$ 250,000
Parking Violation Forfeitures	\$ 27,000
Boat Launch Violation Forfeitures	\$ 100
TOTAL	\$ 277,100
PUBLIC CHARGES FOR SERVICES	
Publication Fees	\$ 800
Fire Department Fees	\$ 530,000
Rural Fire & EMS Charges	\$ 362,782
Inter-Facility Transport Charges	\$ 245,000
Other Fire Department Charges	\$ 10,600
Engineering Department Fees	\$ 1,500
Off-Street Parking	\$ 5,000
Library	\$ 10,000
Recreation Department	\$ 115,000
Weed Control Special Assessments	\$ 10,000
TOTAL	\$ 1,290,682

INTERGOVERNMENTAL CHARGES FOR SERVICES	
Revenue from Departments	\$ 60,000
Department's Share of Administrative Expenses	\$ 240,000
Motor Pool Rental	\$ 17,000
TOTAL	\$ 317,000
MISCELLANEOUS REVENUE	
Interest on Investments	\$ 40,000
Miscellaneous Rents	\$ 1,500
Sale of Materials & Supplies	\$ 3,000
DPW Non-Eligible Recycling	\$ 2,000
Donations & Contributions	\$ 1,000
Miscellaneous General Revenue	\$ 2,000
Credit Card Rebate	\$ 45,000
Special Assessment Letters	\$ 8,000
Copies	\$ 5,000
False Alarms	\$ 1,800
Police Revenues	\$ 1,000
TOTAL	\$ 110,300
OTHER FINANCING SOURCES	
Funds Reserved for Subsequent Year's Budget	\$ 0
Carryover/trust/grant funds	\$ 0
TOTAL	\$ 0
TOTAL GENERAL FUND REVENUES & FUNDS APPLIED	<u>\$ 6,064,645</u>
TAX INCREMENTAL FINANCING DISTRICTS	
TIF DISTRICTS ESTIMATED EXPENSES	
TIF 4, 6, 7, 8 & 9	<u>\$ 3,221,098</u>
TIF DISTRICTS ESTIMATED REVENUES	
TIF 4, 6, 7, 8 & 9	<u>\$ 3,197,462</u>
<u>SPECIAL REVENUE FUND</u>	
CDBG ESTIMATED EXPENSES	
CDBG	\$ 75,000
Library – County Funding	\$ 318,270
TOTAL	<u>\$ 393,270</u>
ESTIMATED REVENUES	
CDBG	\$ 75,100
Library – County Funding	\$ 318,270
TOTAL	<u>\$ 393,270</u>
<u>ENTERPRISE FUNDS:</u>	
WATER UTILITY ESTIMATED EXPENSES	
General	\$ 1,382,000
Source of Supply	\$ 10,060
Pumping	\$ 302,016
Water Treatment	\$ 760,814
Transmission and Distribution	\$ 470,737
Customer Accounts	\$ 66,010
Administration	\$ 432,920
TOTAL	\$ 3,424,557
WATER UTILITY ESTIMATED REVENUES	
Public Charges for Services	\$ 3,603,700
Miscellaneous Revenues	\$ 8,000
TOTAL	<u>\$ 3,611,700</u>

WASTEWATER UTILITY ESTIMATED EXPENSES

General	\$ 1,638,000
Operations	\$ 1,541,610
Maintenance	\$ 1,159,971
Customer Accounts	\$ 203,250
Administration	\$ 491,574
TOTAL	<u>\$ 5,034,405</u>

WASTEWATER UTILITY ESTIMATED REVENUES

Public Charges for Services	\$ 5,021,595
Miscellaneous Revenues	\$ 180,000
TOTAL	<u>\$ 5,201,595</u>

STORM WATER UTILITY ESTIMATED EXPENSES

Interest and Depreciation	\$ 541,760
Supervision	\$ 22,700
Street Repair	\$ 77,800
Bridges/Rivers	\$ 111,800
Street Cleaning	\$ 118,900
Storm Sewer Maintenance	\$ 235,600
Storm System Masterplan	\$ 81,000
Public Outreach	\$ 10,700
Illicit Discharge	\$ 10,900
Engineering	\$ 49,000
Customer Accounts	\$ 50,000
General	\$ 76,011
TOTAL	<u>\$ 1,386,171</u>

STORM WATER UTILITY ESTIMATED REVENUES

Public Charges for Services	\$ 1,236,500
Miscellaneous Revenues	\$ 0
TOTAL	<u>\$ 1,236,500</u>

TRANSIT UTILITY ESTIMATED EXPENSES

Local Share of Transit Expenses	<u>\$ 120,000</u>
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TRANSIT UTILITY ESTIMATED REVENUES

Tax Levy-Local Share of Transit Expenses	<u>\$ 120,000</u>
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TOTAL ENTERPRISE FUND EXPENDITURES**\$ 9,965,133****TOTAL ENTERPRISE FUND REVENUES****\$ 10,169,795****GENERAL FUND SUMMARY**

APPROPRIATIONS FOR OPERATIONS AND MAINT	\$ 14,551,812
DEBT SERVICE FUND	\$ 2,660,480
TRANSIT UTILITY FUND	\$ 120,000
TOTAL LEVY FOR GENERAL CITY PURPOSES	\$ 17,332,292
LESS REVENUES AND FUNDS APPLIED	<u>\$ 6,064,645</u>
NET TAX LEVY FOR ALL GENERAL CITY PURPOSES	<u>\$ 11,267,647</u>

SECTION II:

There is hereby levied a tax of \$11,267,647*** upon all the taxable property within the City of Beaver Dam.

***This figure does not include the levy amount to be added for TIF Districts

SECTION III:

The City Clerk is hereby authorized and directed to spread the said tax upon the current tax roll for the

SECTION IV:

This Ordinance shall take effect and be in force from and after its passage and publication.

First Reading and Second Reading - November 16, 2020

ORDINANCE NO. 21-2020

AN ORDINANCE AMENDING SECTION 62-50(d), PARKING PROHIBITED, IN THE BEAVER DAM MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF BEAVER DAM DO ORDAIN AS FOLLOWS:

SECTION I: Section 62-50(d), Parking prohibited, in the Beaver Dam Municipal Code is amended by adding the following:

The south side of Gilmore Avenue from the west line of York Street, west 25 feet thereof and from the east line of York Street, east 25 feet thereof.

The west and east sides of Roedl Court from the south line of East South Street, south 25 feet thereof, and from the north line of East Davis Street, north 25 feet thereof.

SECTION II: Said ordinance shall be effective upon its passage and publication.

First Reading – November 16, 2020

ORDINANCE NO. 22-2020

AN ORDINANCE AMENDING SECTION 62-50(m), FREE PARKING, SUBSECTION (6), W. MAPLE AVENUE PARKING LOT AT 111 W. MAPLE AVENUE, IN THE BEAVER DAM MUNICIPAL CODE

THE COMMON COUNCIL OF THE CITY OF BEAVER DAM DO ORDAIN AS FOLLOWS:

SECTION I: Section 62-50(m), Free Parking, subsection (6), W. Maple Avenue Parking Lot at 111 W. Maple Avenue, paragraph d is amended as follows:

“d. Parking shall be permitted for not more than 72 consecutive hours from April 1 to November 1, unless otherwise allowed by permit.”

SECTION II: Said ordinance shall be effective upon its passage and publication.

First and Second Reading – November 16, 2020

9) RESOLUTIONS

RESOLUTION NO. 132-2020

A RESOLUTION APPROVING THE ATTACHED INDEPENDENT CONTRACTOR AGREEMENT WITH SUPPORTING EXHIBIT A.

WHEREAS, the City of Beaver Dam wishes to execute the attached contract for the independent contractor position of Community Development Manager pursuant to the terms of the attached Independent Contractor Agreement with supporting Exhibit A; and

WHEREAS, the wage rate will be \$24.62 per hour for 25 hours per week pursuant to the terms of the Agreement.

NOW THEREFORE BE IT HEREBY RESOLVED, that the City of Beaver Dam approves the Independent Contractor Agreement with Exhibit A and the appropriate City officials are authorized to execute the Agreement.

RESOLUTION NO. 133-2020

A RESOLUTION AWARDDING THE CONTRACT FOR COTTON MILL PARK FISHING PLATFORMS AND KAYAK LAUNCH

WHEREAS, the Operations Committee of the City of Beaver Dam, Wisconsin did advertise

and receive sealed bids for the captioned contractual service; and

WHEREAS, seven (7) bids were received and are on file in the City Engineering Department Office.

NOW, THEREFORE, BE IT RESOLVED that the contract for the Cotton Mill Park Fishing Platforms and Kayak Launch be and is hereby awarded to the low bidder, WONDRA CONSTRUCTION, INC., Iron Ridge, Wisconsin, for the total bid not to exceed \$87,684.45. Funds are available in the Capital Improvements Program Account.

(Subject to Committee Approval)

RESOLUTION NO. 134-2020

A RESOLUTION AUTHORIZING THE DIRECTOR OF ADMINISTRATION TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND

WHEREAS, it is the desire of the City of Beaver Dam, Wisconsin, a municipal corporation, to file several applications for state financial assistance for its Water facilities under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.59, 281.60, and 281.61, Wis Stats.);

WHEREAS, it is necessary to designate a representative for filing said applications;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Beaver Dam that the Director of Administration is hereby appointed as the authorized representative for the City of Beaver Dam for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

RESOLUTION NO. 135-2020

A RESOLUTION TO CHANGE THE HOURS OF OPERATION AT CITY HALL

WHEREAS, the current hours of operation for City Hall are weekdays from 7:30 a.m. through 4:30 p.m.

WHEREAS, the current hours of operation have caused unnecessary overtime and compensatory time, and a lack of full staff coverage.

NOW THEREFORE BE IT RESOLVED, that the Common Council of the City of Beaver Dam does hereby approve new City Hall weekday office hours of 7:30 a.m. through 4:00 p.m. for the City Clerk’s Office, Finance Department, Engineering Department, and Inspection Services. The new hours of operation are effective on and after January 1, 2021.

(Subject to Committee Approval)

RESOLUTION NO. 136-2020

A RESOLUTION GRANTING BEVERAGE OPERATOR LICENSE(S)

BE IT HEREBY RESOLVED that the following applicant(s) be granted a Beverage Operator’s License:

For one (1) year ending June 30, 2021:

No(s): 177

BE IT FURTHER RESOLVED, that the following applicants be granted a Beverage Operator’s License:

For two (2) years ending June 30, 2022:

No(s): 178
179

(Subject to Committee Approval)

10) ADJOURNMENT

"Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's office at 887-4600, Ext. 338, with as much advance notice as possible."