

OPERATIONS COMMITTEE
City of Beaver Dam, Wisconsin 53916
Meeting Minutes of November 16, 2020

The Operations Committee meeting, held by teleconference, was called to order at 6:30 p.m. by Chairperson David Hansen.

Other Board /Commission /Committee members present: Alderpersons Jon Abfall, Dan Doyle, Kara Nelson, Cris Olson, and Jack Yuds.

Absent and excused: Mike Wissell.

Also present for all or part of the meeting: Parks, Forestry & Facilities Supervisor John Neumann, Director of Engineering Todd Janssen, Dept. of Public Works Dan Mulhern, Mayor Rebecca Glewen, Chief of Police John Kreuziger, and Utility Foreman Jeremy Klug.

Hansen moved item #3 and #4 to be discussed last.

1.) Approval of the November 2, 2020 Operations Committee Minutes:

Motion by Nelson, second by Abfall and carried 6-0, approving the minutes of the November 2, 2020 Operations Committee meeting as presented.

2.) Review of Current Invoices:

Hearing no questions, the current invoices were forwarded to the Common Council.

5.) Review and recommend approval of a Resolution Awarding the Contract for 2021 and 2022 Municipal Street Tree Care Service to the low bidder, K&B Tree & Lawn Care LLC, Beaver Dam, Wisconsin: (*Forward Resolution to the December 7, 2020 Common Council meeting*).

Motion by Yuds, second by Nelson, to review and recommend approval of a Resolution Awarding the Contract for 2021 and 2022 Municipal Street Tree Care Service to the low bidder, K&B Tree & Lawn Care LLC, Beaver Dam, Wisconsin. (*Forward Resolution to the December 7, 2020 Common Council meeting*).

Neuman briefed the committee that information was posted online for bids and for pick up at City Hall. Packets went out for bids with one being returned which was K&B Tree & Lawn Care LLC. In the packet to the committee there was a comparison from 2018 from K&B and current bid for this year which are pretty comparable with some increases as expected. Recommendation for K&B is due to them having the manpower, trucks, equipment and have been resourceful in the past.

Doyle questioned why there was only one bid returned and why other companies did not return bids?

Neumann briefed the committee that there are a handful of contractors throughout the city; however, they are one to two-person operation with one truck and handle smaller projects which keep them busy.

Hearing no other questions, the motion was carried by the following roll call vote: **Ayes: Abfall,**

Doyle, Nelson, Olson, Yuds, Hansen, 6. Noes: None.

6. Review and recommend approval of a Resolution Authorizing the Director of Administration to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund: *(Forward Resolution to the November 16, 2020 Common Council meeting).*

Motion by Doyle, second by Nelson, to review and approval of a Resolution Authorizing the Director of Administration to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund. *(Forward Resolution to the November 16, 2020 Common Council meeting).*

Klug briefed the committee on the review and recommend approval of a resolution authorizing the Director of Administration to file application for financial assistance from the State of Wisconsin Environmental Improvement fund. The Water Facility will be filing the application for the grant which is to offset private lead and galvanized water service replacement costs. As part of the Grant application, the State requires the resolution to be passed authorizing a representative from the city to be the point person which would be the Director of Administration.

Hansen questioned if the grant has been requested before?

Klug briefed the committee that this is the first year that the city has applied for the grant. In the future, looking at including it into the street projects with a possibility of opening it up to residents outside of street projects.

Hansen questioned if the grant is for 2021?

Klug briefed the committee that the grant is for 2021.

Hearing no other questions, the motion was carried by the following roll call vote: **Ayes: Doyle, Nelson, Olson, Yuds, Abfall, Hansen, 6. Noes: None.**

7. Review and recommend approval to internally post and advertise for the position of Utility Maintenance Operator within the Water Utility. Filling of this position is due to upcoming retirements within the department.

Motion by Nelson, second by Doyle, to review and recommend approval to internally post and advertise for the position of Utility Maintenance Operator within the Water Utility. Filling of this position is due to upcoming retirements within the department.

Klug briefed the committee on the review and recommend approval to internally post and advertise for the position of Utility Maintenance Operator within the Water Utility. Filling of this position is due to upcoming retirements within the department. There are three upcoming retirements within the next two to six months with a combined 94 years of experience. The position would not be filled until after the first of the year, but it will be necessary to provide

training to the new hire before multiple retirements occur.

Hearing no questions, the motion was carried by the following roll call vote: **Ayes: Nelson, Olson, Yuds, Abfall, Doyle, Hansen, 6. Noes: None.**

8. Review and recommend approval of a Resolution Awarding the Contract for Cotton Mill Park Fishing Platforms and Kayak Launch to the low bidder, Wondra Construction, Inc., Iron Ridge, Wisconsin. *(Forward Resolution to the November 16, 2020 Common Council meeting).*

Motion by Nelson, second by Abfall, to review and recommend approval of a Resolution Awarding the Contract for Cotton Mill Park Fishing Platforms and Kayak Launch to the low bidder, Wondra Construction, Inc., Iron Ridge, Wisconsin. *(Forward Resolution to the November 16, 2020 Common Council meeting).*

Janssen briefed the committee on the review and recommend approval of a Resolution Awarding the Contract for Cotton Mill Park Fishing Platforms and Kayak Launch to the low bidder, Wondra Construction, Inc., Iron Ridge, Wisconsin. The project is for the construction work between the Dam and Madison Street which involves four fishing platforms and a kayak launch. Bidding went out in October and the city received back seven bids with Wondra being the low bid.

Hansen questioned if this is part of the grant process?

Janssen briefed the committee that it is CIP project.

Hearing no other questions, the motion was carried by the following roll call vote: **Ayes: Olson, Yuds, Abfall, Doyle, Nelson, Hansen, 6. Noes: None.**

9. Review and recommend approval of an Ordinance to amend Section 62-50(d), Parking Prohibited, in the Beaver Dam Municipal Code by adding “The easterly side of South Center Road from the northerly line of Cooper Street, northerly 35 feet thereof.” *(Forward Ordinance to the December 7th Common Council meeting for a 1st reading and 2nd reading).*

Motion by Doyle, second by Yuds, to review and recommend approval of an Ordinance to amend Section 62-50(d), Parking Prohibited, in the Beaver Dam Municipal Code by adding “The easterly side of South Center Road from the northerly line of Cooper Street, northerly 35 feet thereof.” *(Forward Ordinance to the December 7th Common Council meeting for a 1st and 2nd reading).*

Janssen briefed the committee on the review and recommend approval of an Ordinance to amend Section 62-50(d), Parking Prohibited, in the Beaver Dam Municipal Code by adding “The easterly side of South Center Road from the northerly line of Cooper Street, northerly 35 feet thereof.” The post office has issues delivering to the eastside mailboxes of 811, 813 area as vehicles park in the way in that area. The post office has been trying to work with the residents of that area with no avail, and asked for an area to group the mailboxes closer to Cooper Street.

Hearing no questions, the motion was carried by the following roll call vote: **Ayes: Yuds, Abfall, Doyle, Nelson, Olson, Hansen, 6. Noes: None.**

3.) Discussion possible rerouting of CTH G to utilize USH 151 and Business 151/CTH D rather than South Spring Street, Mill Street, and Madison Street (Via Alderperson Wissell):

Tabled until the next meeting.

4.) Discuss possible restriction of large truck traffic on Front Street (STH 33), between Center Street and Spring Street (Via Alderperson Wissell):

Tabled until the next meeting.

ANY OTHER BUSINESS FOR FUTURE AGENDAS:

Doyle would like an update on phosphorus compliance.

Abfall would like to discuss parking restrictions on Haskell St. near the intersection of West St.

ADJOURNMENT

Motion by Nelson, second by Doyle, to adjourn the Operations Committee meeting at 6:53 p.m. and was unanimously carried.

Respectfully submitted,
Cheryl Lohry, Recording Secretary