

Steering Committee Minutes

Beaver Dam Community Activities & Services

Date: October 27, 2020

*This meeting took place via Zoom and in-person.

Called to Order:

By Erv Munro at 8:30am

Roll Call: Erv Munro, Bob Falk, Anne Pellerin, Kay Appenfeldt, Eileen Goodman, Jan Richardson, Marsha Horne, Mary Morgan, Pam Couperus, Terry Appenfeldt, Jana Stephens, Traci Gmeinder

Excused: Jim Mack, Barb Skaar, Kathy Woock

Approval of Minutes: A copy of the September 22, 2020 minutes was included in the packet emailed to each committee member. A motion to approve the minutes was made by Mary M. seconded by Bob F. Minutes approved as written.

Financial Report:

Reports were included in the email packet. Mary M. read the balances of two checking accounts. Traci G. added that the \$11.00 difference between August balance and September balance was due to a voided check at the end of August. Eileen G. made a motion to approve the Financial Report. Pam C. seconded the motion. Report approved as written.

Public-at-large Updates:

Pam Couperus – ADRC – Call the ADRC Office at 920-386-3580 for more information and to register for the following workshops: Healthy Living with Diabetes an online workshop offered Tuesdays Nov.10 to Dec. 15, 2020. ** Boost Your Brain: 5 Science-Backed Steps to Sharpen Your Memory and Dramatically Reduce Your Risk of Alzheimer’s presented on Zoom on Nov. 11, 2020 from 12:00 to 1:00pm. ** At the Crossroads... Alzheimer’s, Dementia, and Driving presented via Zoom on Thursdays Dec. 3, 10, and 17th, 2020. Medicare Annual Enrollment Period is Oct. 15, 2020 to Dec. 7, 2020, call the above phone number or go to www.medicare.gov for assistance. ** Dodge County Senior Dining currently has curbside meal pick up. Call 920-386- 3580 for meal delivery options. 620 participants are currently receiving meals.

Jan Richardson - DCCA - Volunteers are changing the outside of the building to more of an Arts Center than a bank. The inside is being painted and organized. **Dodge County Center for the Arts will be open Nov. 20 through Dec.23 from 12:00pm to 6:00pm for holiday shopping in the Gift Gallery. **Painting of the Fence Boards deadline is Nov 30th.

Standing Committees: Committees have not met due to the pandemic. Reports are on hold.

Old Business: – None

New Business: The Steering Committee officers and Jana S. met twice in October to review and update the current Senior Center By-Laws. Erv Munro shared a summary of recommended changes and an organizational chart. **The chart demonstrated where and how the Senior Center fits in the Beaver Dam city government. With that in mind a name change was recommended from Steering Committee to Senior Division Advisory Committee. The name has been changed a number of times throughout the years since its founding in the 1960s. ** The Elections and Annual Meeting have been changed from January to April. (Hopefully the weather will be better.) ** A change was made to the number of voting members to be an odd number. (Ties would be eliminated.) The Common Council Liaison member would now be a non-voting member. This would also eliminate any conflict of interest with the Common Council. ** Sort and reorganize various sections to whichever section is most fitting. ** Update any language to be more consistent and up-to-date. Erv M. thanked Traci G for her help with updating the By-Laws document with the recommended changes. A draft copy will be emailed to all Steering Committee members following the October meetings so they have plenty of time to review all of the changes.**A vote by the Steering Committee will be taken at the November 24 meeting. ** Changes will be forwarded to the City Attorney and the City Administration Committee by Dec. 7 for approval. ** A drive-thru Trick or Treat for those 50+ will be on Friday, Oct.30th from 1:00pm to 3:00pm. This wasn’t advertised in the Community Courier, only on Facebook and e-mail. The staff

will be dressed up to hand out the goodie bags at the Riverside Entrance. The Nov/Dec Community Courier will be among the items in the bags. For easy entrance, please come from the south (from Kraft) to make a right turn into the parking lot. ** A virtual Christmas Party is planned for Dec. 10 from 1:00 to 2:00pm. Think of this like an old time radio show and a party line phone call. The staff is busy planning music and other virtual activities.

Jana Stephens – Administrator’s Report: We were given a hand-out of the September and October enrollments for the various activities at the Watermark and online. In person classes are small group only with safe and cautious practices in place. Bingo is online and in person (with registration). Zoom gatherings are getting easier for participants and staff as we use more often. There is a waiting list for the next Learn to Zoom classes. ** Nail clipping is back by appointment only. **The Watermark will be used as a polling place for the Presidential election on November 3. ** The Wal-Mart Fall Cleanup has 66 people registered for the service. Their volunteers do the work and the BDCS Senior Division gets a donation. ** Downtown Beaver Dam, Inc. is organizing the Holiday Parade and other events with Jana S on the Committee. The parade will be a “reverse parade”. The floats will stay in place and vehicles with spectators will drive by. NO After Party is being planned for this year. There will be a coloring contest and window decorating contest for the downtown businesses. Check the BDCAS website and Facebook page for more details.

Next Meeting: November 24, 2020 at 8:30am

Motion to Adjourn: Motion made by Mary M. Seconded by Marsha H. Motion carried Meeting adjourned at 9:32am.

Respectfully submitted by Anne Pellerin