

BEAVER DAM POLICE AND FIRE COMMISSION

MEETING MINUTES

These are the minutes of the January 5, 2021 meeting of the Beaver Dam Police and Fire Commission. In attendance were Jeff Kohman, Nancy Conley, John Oathout, and Shirley Poch. Also in attendance were Chief John Kreuziger, Chief Alan Mannel, Deputy Fire Chief Matt Christian, Mayor Glewen, and Lana Fassbender. The meeting was called to order at 5:00 p.m. via BlueJeans for video conferencing. Chairman Jeff Kohman presiding.

At the start of the meeting, Chairman Kohman noted that item #13 has been removed from the agenda.

GENERAL

1. Oathout made a motion to approve the minutes of the December PFC meetings, seconded by Conley, all were in favor.
2. Mayor Glewen introduced Jeff Davis who will be the new PFC member. Mr. Davis then went on to introduce himself. Chairman Kohman welcomed Mr. Davis.

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3. The community relations activities for December were reviewed and moved to files.
4. Chief Mannel updated the commission on the operations of the Fire Department:
 - The hiring process is going as planned. Two people have been offered positions, with two doing their CPAT test this weekend
 - Talked about LifeStar not fulfilling their obligations to the cities of Waupun and Columbus and not paying their fees for first out ambulance due us since May. Therefore, the FD is looking at billing the municipality who contracted with LifeStar when they don't follow their contacted agreements for responses.
 - Reviewed the call totals for 2020. There were 2,696 total calls, down from 2019 by 135. The comparisons to 2019 were as follows:

	2020	2019
Total Calls	2696	2831
911 EMS Calls	2110	2023
Intercepts	121	146
IFTs	115	321
Fire Calls	350	341

- Of the 27 eligible to get the COVID vaccinations, 14 got theirs last week. Right now there is no city policy mandating the vaccination, therefore, in the future, the commission may be asked to make a decision on this.
5. (Agenda items 5 and 6 were combined) Conley made a motion to accept the resignation of POC firefighters Tom Hill and Andrea Hill effective January 1, 2021, seconded by Oathout, all were in favor.
 6. (Agenda items 7 and 8 were combined) After discussion of why we are seeing so many resignations and retirements, Kohman would like a comprehensive plan on retaining POC Firefighters for the next meeting. Kohman also asked that a strategic plan be put in place. Poch then made a motion to accept the retirements of POC Lt. Nick Buchda and POC Firefighter Dan Mullin, effective, December 31, 2020, seconded by Oathout, all were in favor.

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7. The community relations activities for December were reviewed and moved to files.
8. Chief Kreuziger updated the commission on the operations of the Police Department:
 - Explained a few budget items
 - They received a grant of \$8652.00 for COVID expenses
 - They also received a traffic grant which helped offset the budget
 - They received \$160 for each officer for training from the DOJ
 - The insurance issue has resolved itself as predicted
 - The training facility is over budget because the street department did more projects which gave them more projects on the training site as far as excavating
 - Equipment repair is up because production of the new vehicles was halted during the pandemic which meant needing to keep up on repairs to the existing vehicles which are up for replacement
 - Officer Carolyn Dehn finished at the top of her class at officer school and is back in Beaver Dam now and training here
 - Fuel bids went to Kwik Trip again this year
9. Oathout made a motion to allow a department vehicle to be taken home only if the employee resides within 15 miles of the city limits, seconded by Conley, all were in favor. The commission would like the Chief to write a policy on this and present it at the next meeting.
10. Conley made a motion to accept the resignation of Officer Lucas Buteyn, effective Dec. 25, 2020, seconded by Poch, all were in favor.

ANY OTHER BUSINESS FOR PLACEMENT OF FUTURE AGENDAS

- There will be a special meeting on January 12 at 5:00 PM
- Comprehensive ideas and plans for the need to use the Mischler building as a second station
- A 5-year strategic plan is important

ADJOURNMENT

Oathout made a motion to adjourn at 5:50 pm, seconded by Conley, all were in favor.

Respectfully submitted,

Lana Fassbender

Beaver Dam Fire Department Administrative Assistant