



CITY OF BEAVER DAM, WISCONSIN
LIBRARY BOARD FACILITY COMMITTEE MEETING
WEDNESDAY, April 13, 2022, AT 2 pm
LOCATION: Beaver Dam Community Library
311 N Spring St. | Beaver Dam, WI 53916

MEETING MINUTES DRAFT AWAITING APPROVAL

Library Board Members Present: Mary Vogl-Rauscher, Committee Chair; Samantha Stam, President; Rob Meyer

Others Present In-Person and By Zoom: Nathan Hess of Excel Engineering, Inc.; Rick Schaalma and Angie Biel of WDS; John Neumann, Facility Supervisor; Sarah Cournoyer, Library Administrator; Scott Tillema, Library Custodian

- 1) **Call to Order** by Samantha Stam at 2:01pm.
- 2) **Approval of Minutes**
On motion by Meyer, seconded by Vogl-Rauscher, the committee approved the minutes of the March 15, 2022, meeting.
- 3) **Presentation of Tiered Budget Proposal by WDS Construction representatives**
Following introductions, Schaalma and Biel gave an explanation of the budget proposal based on the design plan created by Excel Engineering, with Hess offering clarification as needed. Scope and costs were explained. Schaalma stated that there will be a full-time superintendent of the project with safety a priority as the library is to remain operational throughout the project. Three phases of construction work are planned beginning with the lower level, then the main level will be completed in two separate phases. Alternates with cost estimates provided were described. Exclusions were listed and discussed.
- 4) **Next Steps**
Discussion and decision by Library Board on budget, whether WDS should manage the separate Excel contract, and fundraising options and goals.
- 5) **No Items for Future Agendas**
- 6) **Next Regular Library Board Meeting Friday, April 15, 2022, at 8am**
- 7) **Adjourned** at 3:22pm on motion by Meyer, seconded by Stam.

Recorded by,
Sarah Cournoyer
Sarah Cournoyer
Library Administrator