



BEAVER DAM CITY CLERK
PARADE
PERMIT APPLICATION

Permit Fee: \$50 per event
Due Date: Submit at least 30 days in advance of event date
Return Application To: Beaver Dam City Clerk, 205 S. Lincoln Ave., Beaver Dam, WI 53916
Questions: Call (920) 887-4600 ext. 338

APPLICANT INFORMATION

Name:
Address:
City: ST: Zip:
Phone Number: Email:

PARADE INFORMATION

Name of Event:
Sponsoring Agency:
Date of Event: Start Time: End Time:
Alternate Date: Start Time: End Time:

Route Requested:

Number of March Units Anticipated:

Bands Oversized Vehicles Animals or Animal Drawn Vehicles
Floats Marching or Walking Units Motor Vehicles (other than floats)
Other:

Does parade require complete, partial or no closure of any streets? Explain below:

Signature of Applicant: Date:

BEAVER DAM CITY CLERK
PARADE REQUIREMENTS

1. If a city street needs to be marked for the route on the street surface, a water-based marking paint is required, as it will not remain on the street surface for months as other paints will.
2. Water-based marking paint is available to purchase at either of the locations:
 - a. Department of Public Works (DPW), 640 S. Center St., Beaver Dam
 - b. Fastenal, 151 Corporate Dr., Beaver Dam
3. Prior to painting, **the applicant must receive approval from DPW by calling 920-887-4635 to verify paint is a temporary marking paint.**

OFFICE USE ONLY					
Amount Paid: _____ <input type="checkbox"/> Cash <input type="checkbox"/> Check Check Number: _____ Date: _____					
RECOMMENDATIONS					
Department	Date Application Received	Date Approved	Date Denied	Initials	Modifications Recommended
Dept. of Public Works					
Fire & Rescue					
Police					
FINAL ACTION					
<input type="checkbox"/> Approved <input type="checkbox"/> Denied					
Signature: _____				Date: _____	

Memo

To: Those hosting walk/run/bike rides in the City of Beaver Dam
From: Dan Mulhern, DPW Supervisor
Re: Street marking requirement for approval of event

If this is a 1st Annual event or if you have held the event in the past, but will be making a change in the route, please contact either Chief of Police, John Kreuziger or Deputy Chief of Police, Scott Bahr at 887-4614 to go over the details of the proposed route.

Also, if you are planning a walk, run or bike ride through the City streets and plan on marking your route on the street surface we require that you use a water-based marking paint. In using this paint the markings will not remain on the street surface for months, as it will with other paints.

We do have cans of this marking paint available at the City Garage. You can either purchase it from us or you can purchase it directly from Fastenal. Prior to painting, applicant must receive approval from the Public Works Dept. Contact 920-887-4635 to verify paint is a temporary marking paint.

If you have any questions on this policy, please contact us.

Thank you.

City of Beaver Dam DPW
640 S. Center St.
Beaver Dam, WI 53916
Phone: 920-887-4635
Email: dpw@cityofbeaverdam.com