



CITY OF BEAVER DAM, WISCONSIN  
LIBRARY BOARD FACILITY COMMITTEE MEETING  
WEDNESDAY, October 10, 2022, AT 5 pm  
LOCATION: Beaver Dam Community Library  
311 N Spring St. | Beaver Dam, WI 53916

**MEETING MINUTES**

**Library Board Members Present by Zoom:** Mary Vogl-Rauscher, Committee Chair (left at 5:26pm for other business); Samantha Stam, President; Frank Ferree; Kevin Luebke

**Others Present by Zoom:** Sarah Cournoyer, Library Administrator; Kristen Lagerstam, Technical & Public Services Librarian

- 1) **Call to Order** by Mary Vogl-Rauscher at 5:05pm.
- 2) **Approval of April 13, 2022, Facility Committee Meeting Minutes**  
Could not be approved due to lack of quorum; Ferree and Luebke abstained due to not being present at that meeting.
- 3) **Financials**  
Discussion of market and economic volatility still affecting Endowment Fund portfolio value since project was proposed. Concerns shared with timing of fundraising for project as potential donors are likely being affected, too.
- 4) **Fundraising/Capital Campaign**  
Discussion regarding advocacy, community awareness, and fundraising ensued. Luebke stated he will be attending pertinent sessions at the Wisconsin Library Association Annual Conference the first week of November and will share what he learns with the Board at the regular November 18, 2022, meeting.
- 5) **Project Timeline and Recommendations to Library Board**
  - A three-part recommendation will be made to the Board as follows: 1) target time-sensitive funds and grants, 2) focus on roof, and 3) reassess project and fundraising plan for scope and the economy.
- 6) **Items for Future Agendas** – none proposed.
- 7) **Next Regular Library Board Meeting Friday, October 14, 2022, at 8am**
- 8) **Adjourned** at 5:37pm on motion by Ferree, seconded by Luebke.

Recorded by,

*Sarah Cournoyer*

Sarah Cournoyer  
Library Administrator