

CITY OF BEAVER DAM COMMUNITY LIBRARY BOARD MEETING MINUTES

Friday, July 14, 2023, at 8:00am

Location: Library Board Room with Zoom Attendance Option

Call to Order

Meeting called to order at 8am by Library Board President Samantha Stam.

Members Present: Samantha Stam, President; Mary Vogl-Rauscher; Kevin Luebke; Eric Schumacher-Rasmussen; Connie Fiegel

Members Excused: Mike Devitt; Liberty Bell; Rob Meyer; Frank Ferree

Also Present for all or part of the meeting: Sarah Cournoyer, Library Administrator; Anita Streich, Information & Community Services Librarian

Appearances & Communications – none.

Library Financials

Vogl-Rauscher stated that the Wells Fargo Endowment Fund portfolio is up \$22K for the month ending June 30, 2023.

Vogl-Rauscher asked that the Board reflect on their funding goals regarding the facility renovation. After some discussion, it was agreed that the matter should be placed on the August agenda for full Board participation.

The Board acknowledged memorial gifts in honor of Carol Taylor for \$250 towards the purchase of large print books.

Cournoyer stated that a donation of \$70 was expected from Rosalee Book Boutique for the used book fundraiser conducted on behalf of the Library in June. The donation will be acknowledged when received.

Cournoyer provided the Board with a spreadsheet outlining the anticipated reimbursement for cost of circulation to rural residents from Dodge and additional Counties. The Dodge County Library Planning Committee meets August 23 at 3pm and Cournoyer plans to attend.

Library Facility

Cournoyer informed the Board that since the last Board meeting, she met with Ellen Jacks, the UW Grants Librarian, to discuss potential grant sources for the renovation project. While the initial search did not yield results for a building project, Jacks will send a follow up email with information on resources.

Cournoyer shared that the rebid for the roof was completed on June 28, 2023. There was one bid received.

The discussion and action regarding LuxerOne smart lockers was postponed to the August 18 meeting.

Consent Agenda and Invoice Approval

On motion by Vogl-Rauscher, seconded by Luebke, the Board approved the Consent Agenda package and invoices paid, to include the Plunkett-Raysich Architects invoice for \$5,500 payable from the Endowment Fund checking account.

Library Administrator's Report

Cournoyer asked if the Board had any questions regarding the content of her report. She drew their attention to the Trustee Training Week series of webinars offered during the week of August 21-25, 2023 on a variety of topics. Cournoyer also stated that the Library was recently confirmed as a certified Dementia Friendly organization by Dementia Friendly Dodge following staff training and a building walk-through, and that a press release and ribbon cutting will be coming in August to celebrate.

Items for future Agendas – Smart Locker item for August 18, 2023 meeting. Review and discussion of designs and study for library renovation project, as well as related capital campaign and fundraising.

Announcements – none.

Next Regular Meeting Date is Friday, July 14, 2023 at 8am.

Adjournment

On motion by Fiegel, seconded by Schumacher-Rasmussen, the Library Board adjourned at 9am.

Recorded by,
Sarah Cournoyer

Library Administrator