



CITY OF BEAVER DAM, WISCONSIN
LIBRARY BOARD FACILITY COMMITTEE MEETING
MONDAY, January 9, 2023, AT 4:30 pm
LOCATION: Beaver Dam Community Library
311 N Spring St. | Beaver Dam, WI 53916

MEETING MINUTES

Library Board Members Present: Mary Vogl-Rauscher, Committee Chair; Samantha Stam, President; Frank Ferree; Kevin Luebke; Eric Schumacher-Rasmussen; Liberty Bell.

Others Present: Kristen Lagerstam, Technical & Public Services Librarian

- 1) **Call to Order** by Mary Vogl-Rauscher at 4:33pm.
- 2) **Approval of Minutes**
 - April 13, 2022, Facility Committee Meeting Minutes could not be approved due to lack of quorum of those present at that meeting.
 - On motion by Stam, seconded by Luebke, the minutes of the December 5, 2022, Facility Committee meeting were approved.
- 3) **Discuss Facility Committee Grants Document and Next Steps**

After discussion, motion by Bell, seconded by Schumacher-Rasmussen to recommend to full Library Board moving forward with three-step plan and to keep fundraising in-house. Aye – Vogl-Rauscher, Stam, Ferree, Luebke, Schumacher-Rasmussen, Bell.

 - Added Kwik Trip, Wal-Mart, and Nelson Hicks (hold MVR) to list of organizations to contact
 - Suggested researching county, state, and public funding grants, including grants for Covid recovery, DBDI, and state catch-up grants.
 - Added "Contacted by" to information to include on spreadsheet.
 - Added "individuals" as fourth option of entities to contact.
- 4) **Capital Campaign and Donor Development**
 - Developing list of possible local donors will be step 4 of plan after steps 1 - 3 are complete.
 - Developing draft of Capital Campaign Case Statement postponed until committee has more information.
- 5) **Items for Future Agendas** – Agreed to add discussion of moving available funds to CDs or cash equivalents, approving recommendations to discussed approach to fundraising, and clarifying status of Friends of the Library to agenda of Friday, January 13 Library Board Meeting
- 6) **Next Regular Library Board Meeting Friday, January 13, 2022, at 8am**
- 7) **Adjourned** at 5:26pm on motion by Bell, seconded by Stam.

Recorded by,
Kristen Lagerstam
Technical & Public Services Librarian